

COMMITTEE-OF-THE-WHOLE MEETING NOTES
MONDAY, APRIL 16, 2018
PAGE 32



Present: Mayor B. Young, Councillors B. Beckett, G. Finstad, B. Hamilton, L. Hansen, T. Lazowski and L. Tillack

Also Present: P. Benedetto, City Manager and S. Davis, City Clerk

Mayor B. Young called the meeting to order at 5:03 pm.

I. APPROVAL OF AGENDA

MOVED by Councillor B. Beckett that the Committee approve the agenda as presented.

Motion Carried Unanimously

II. ADOPTION OF PREVIOUS NOTES

a) Approval of Notes of the Committee-of-the-Whole Meeting held Monday, April 9, 2018

MOVED by Councillor L. Tillack that the notes of the Committee-of-the-Whole meeting held Monday, April 9, 2018, be approved as presented.

Motion Carried Unanimously

III. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations

IV. BUSINESS ARISING FROM PRESENTATIONS

V. IN-CAMERA ITEMS

MOVED by Councillor G. Finstad that Committee-of-the-Whole move In-Camera at 6:07 pm to discuss:

a) Airport Accord Strategic Planning Session- April 16, 2018

FOIP s. 21, 24 & 25

Motion Carried Unanimously

MOVED by Councillor B. Beckett that Committee-of-the-Whole move In-Public at 7:15 pm.

Motion Carried Unanimously

VI. RISE AND REPORT FROM IN-CAMERA ITEMS

a) Airport Accord Strategic Planning Session- April 16, 2018

FOIP s. 21, 24 & 25

P. Benedetto, City Manager, I. Sasyniuk, General Manager, Corporate Services, and M. Pieters, General Manager, Infrastructure and Planning, made a presentation.

**COMMITTEE-OF-THE-WHOLE MEETING NOTES
MONDAY, APRIL 16, 2018
PAGE 33**



M. Pieters, P. Benedetto, Mayor B. Young, I. Sasyniuk, D. Melvie, General Manager, Community and Protective Services, answered Committee’s questions.

VII. REPORTS FROM COMMITTEE & ADMINISTRATION

a) Recreation Fees & Charges Strategy (First Item of Business)

D. Melvie, General Manager, Community and Protective Services, introduced B. Johnston and R. Schwartz, RC Strategies & PERC, and spoke about the discussion ahead.

B. Johnston introduced the basis for setting fees and charges, which are:

- Tradition
- Market forces
- Recovery rates
- Practical issues, and
- Needs and benefits

Committee members spoke about:

- Complaints received: some residents, who do not use recreation facilities, want to know why they have to pay taxes towards recreation facilities; concern about competition with local services; and how is the City prepared to assist residents to live a healthy lifestyle
- Needs vs. Demand
- Public Good – indirect benefit to all
- Benefit Continuum



- Quality of Life = major factor in attracting new residents

B. Johnston provided a handout entitled “Indicators of Public Benefit” and “Recommended Recovery Rates for Calculating Fees and Charges” (Attached) as an example of what another community used to assist in calculation of fees and charges.

B. Johnston, I. Sasyniuk, General Manager, Corporate Services, D. Melvie and J. Kamlah, Director, Recreation & Community Development, answered the Committee’s questions.

Committee members asked that B. Johnston provide some examples of creative ways other communities handled this matter.

B. Johnston set out next steps:

- Engage stakeholders
- Calculate unit costs and safety net options
- Agree on categories of users and uses by which to vary subsidy levels
- Populate the user/use matrix
- Draft a policy
- Engage stakeholders on draft
- Finalize policy and develop an implementation plan

VIII. GOVERNANCE

Mayor B. Young shared with Committee members that they have a responsibility, when posting to social media, to ensure they represent the City of Leduc in a positive manner. A copy of the Social Media Policy for Council was provided to them via email.

a) Buddy System

Mayor B. Young advised that new Councillors have been teamed with experienced Councillors for the purpose of mentoring. This strategy is working well.

b) Governance Enhancements

Mayor B. Young has stated that the agenda spreadsheet being provided to Committee members has worked well resulting in a reduction of items being added to an agenda at meetings.

c) Information Requirements

Mayor B. Young advised that any questions a Councillor may have should be directed through K. Bain, Executive Assistant to Council. The practice will be monitored for efficiencies.

P. Benedetto, City Manager, congratulated Committee members for their first six months in office. P. Benedetto acknowledged that it has been a very busy, productive six months and asked Committee members to advise if there are other topics that they would like Administration to investigate.

There was further discussion on the upcoming Bylaw relative to Cannabis use and the variations in Bylaws from municipality to municipality and province to province.

M. Pieters, General Manager, Infrastructure and Planning, Mayor B. Young, P. Benedetto, B. Loewen, City Solicitor, and D. Melvie, General Manager, Community and Protective Services, answered the Committee's questions.

d) Informal Public Outreach

Councillor L. Hansen opened a conversation around the fact residents recognize the difference in public engagement held by Administration and the engagement held by Council. Councillor L. Hansen asked Committee members what outreach they would like to see driven by Council. Suggestions were put forward and coffee parties were agreed to with meetings being offered at various times throughout the week, weekends included. Dates will be worked out through K. Bain and there will be an advertising component that will be worked out by Administration.

B. Loewen, City Solicitor, suggested that the coffee parties never have more than three Council members in attendance in order to adhere to legislation and the definition of a "Council meeting".

Councillor B. Beckett has been involved in Caring Companies, a ball hockey tournament, for a number of years. Councillor B. Beckett cannot participate this year due to commitments. The commitment is to be a part of the steering committee and to participate in the tournament, which takes place June 2, 2018. The tournament is in support of the United Way. In 2017, \$13,000 was raised.

Due to commitments, no member of Council or Administration will be able to be part of the steering Committee, however will participate in the tournament.

IX. COUNCIL CALENDAR UPDATES

There were no updates

X. INFORMATION ITEMS

There were no information items.

XI. ADJOURNMENT

The meeting adjourned at 7:52 pm.

"Original Signed"

B. Young
MAYOR

"Original Signed"

S. Davis
CITY CLERK

VII. a)

Indicators of Public Benefit

Growth of Individual	Growth of Community
Fitness and Well Being	Special Events
Preschool Recreation Opportunities	Support for Local Community Groups
Basic Skills for School Aged Children	Spectator Sport
Advanced Skills for School Aged Children	Exposure to the Arts
Social Opportunities for Teens	Social Functions
Basic Skills for Adults	Protecting Natural Resources
Advanced Skills for Adults	Beautify the Community
Recreation Opportunities for Seniors	Opportunities for Family Units
Interpreting the Environment	Mixing Generations and Subgroups
Reflection/Escape	Support for Volunteerism
Leisure Education	
Communication System	

Recommended Recovery Rates for Calculating Fees and Charges

		USES						Fundraising
		Drop In Admission	Programs	RENTALS				
				Regular Activity	Sport Tourism	Community Group Mtg.	Commercial Use	
INDIVIDUALS								
users	Preschool (0-2yrs)	0%	25%					
	Child (2-6)							
	Youth (6-18yrs)	25%	50%					
	Student							
	Adult (18-64yrs)	50%	75%					
	Senior (65+yrs)	25%	50%					
	Golden Age	0%						
	Family	100%*						
People with Special Needs								

		GROUPS					
		Drop In Admission	Programs	Regular Activity	Sport Tourism	Community Group Mtg.	Commercial Use
users	Youth Non-Profit			50%	50%	0%	50%
	Adult Non-Profit			75%	75%	0%	75%
	Private Group or individual			100%	100%	100%	
	Commercial			125%	125%	125%	125%
	Government/Institutional						
	School			50%	50%	50%	
			75%	75%	75%		

*the fee is a multiple of two adult fees