

Present:	Mayor B. Young, Councillors B. Beckett, G. Finstad, B. Hamilton,
	L. Hansen, T. Lazowski and L. Tillack

Also Present: P. Benedetto, City Manager and S. Davis, City Clerk

Mayor B. Young called the meeting to order at 5:05 pm.

#### I. APPROVAL OF AGENDA

**MOVED** by Councillor B. Beckett that the Committee approve the agenda with the following addition:

#### VII. Reports from Committee & Administration

f) Council Trading Cards

Motion Carried Unanimously

#### II. ADOPTION OF PREVIOUS NOTES

# a) Approval of the Notes of the Committee-of-the-Whole Meeting held on Tuesday, October 9, 2018

**MOVED** by Councillor G. Finstad that the notes of the Committee-of-the-Whole meeting held on Tuesday, October 9, 2018, be approved as presented.

Motion Carried Unanimously

#### III. DELEGATIONS & PRESENTATIONS

#### a) Leduc Arts Foundry – 7:10 pm Time Specific

C. Popik, Chair, Leduc Arts Foundry ("Foundry"), and M. Woodland, Marshall Tittemore Architects, made a PowerPoint presentation (Attached), which provided information on:

- outcomes of the feasibility study
- the design concept
- land and location options
- next steps

A promotional video was also shared with the Committee.

The Foundry asked Council to assign Administrative resources to work collaboratively with them in order to establish the following:

- a. Partnership Agreement
- b. Partnership Model
- c. Define land location

C. Popik and M. Woodland answered the Committee's questions.



Mayor B. Young advised that City Administration will continue to work with, and support, the Foundry.

#### IV. BUSINESS ARISING FROM PRESENTATIONS

#### V. IN-CAMERA ITEMS

**MOVED** by Councillor B. Hamilton that Committee-of-the-Whole move In-Camera at 5:07 pm to discuss:

- Airport Accord Shared Investment for Shared Benefit Update for October 9, 2018 FOIP s.21, 24 & 25
- b) Fire Underwriters Survey 2017 FOIP s. 24 & 25

Motion Carried Unanimously

**MOVED** by Councillor L. Hansen that the Committee-of-the-Whole move In-Public at 6:18 pm.

Motion Carried Unanimously

#### VI. RISE AND REPORT FROM IN-CAMERA ITEMS

#### a) Airport Accord – Shared Investment for Shared Benefit - Update for October 9, 2018 FOIP s.21, 24 & 25

In Attendance: Committee Members Members of the City of Leduc Executive Board M. Hay, Director, Intergovernmental Affairs and Corporate Planning N. Booth, Manager, Communications and Marketing Services S. Davis, City Clerk

M. Hay and P. Benedetto, City Manager, made a PowerPoint presentation (Attached).

M. Hay, P. Benedetto and Mayor B. Young answered the Committee's questions.

### b) Fire Underwriters Survey 2017

FOIP s. 24 & 25

In Attendance: Committee Members Members of the City of Leduc Executive Board Chief G. Clancy, Leduc Fire Services Deputy Chief G. Kelly, Leduc Fire Services B. Oliver, Fire Prevention Officer, Leduc Fire Services N. Booth, Manager, Communications and Marketing S. Davis, City Clerk



Chief G. Clancy, D. Melvie, General Manager, Community and Protective Services, and P. Benedetto, City Manager, made a PowerPoint presentation (Attached).

Chief G. Clancy, B. Oliver, D. Melvie and D/Chief D. C. Kelly answered the Committee's questions.

#### V. IN-CAMERA ITEMS CON'T

**MOVED** by Councillor B. Beckett that Committee-of-the-Whole move In-Camera at 6:27 pm to discuss:

c) 2019 Budget Highlights (In-Camera) FOIP s. 16, 24 & 25

Motion Carried Unanimously

**MOVED** by Councillor L. Tillack that the Committee-of-the-Whole move In-Public at 6:58 pm.

Motion Carried Unanimously

The Committee recessed In Public at 6:58 pm.

The Committee reconvened In Public at 7:08 pm and heard the 7:10 pm time specific item.

**MOVED** by Councillor G. Finstad that Committee-of-the-Whole move In-Camera at 7:43 pm to continue discussion on:

c) 2019 Budget Highlights (In-Camera) FOIP s. 16, 24 & 25

Motion Carried Unanimously

**MOVED** by Councillor B. Beckett that the Committee-of-the-Whole move In-Public at 8:03 pm.

Motion Carried Unanimously

#### VI. RISE AND REPORT FROM IN-CAMERA ITEMS CON'T

c) 2019 Budget Highlights (In-Camera) FOIP s. 16, 24 & 25

> In Attendance: Committee Members Members of the City of Leduc Executive Board J. Cannon, Director, Finance C. Dragan-Sima, Manager, Financial Planning and Budgets N. Booth, Manager, Communications and Marketing Services

- M. McLaughlin, Communications Officer, Corporate
- S. Davis, City Clerk



J. Cannon, C. Dragan-Sima, I. Sasyniuk, General Manager, Corporate Services, P. Benedetto, City Manager, and M. Pieters, General Manager, Infrastructure and Planning, made a PowerPoint presentation (Attached).

J, Cannon, I. Sasyniuk, D. Melvie, General Manager, Community and Protective Services, M. Pieters and P. Benedetto answered the Committee's questions.

#### VII. REPORTS FROM COMMITTEE & ADMINISTRATION

#### a) 2019 Budget Highlights

J. Cannon, Director, Finance, C. Dragan-Sima, Manager, Financial Planning and Budgets, I. Sasyniuk, General Manager, Corporate Services, and P. Benedetto, City Manager, made a PowerPoint presentation (Attached) outlining highlights of the 2019 – 2021 budget and the proposed multi-year strategy.

J. Cannon, I. Sasyniuk and P. Benedetto answered the Committee's questions.

#### b) Parade Float 2019

N. Booth, Manager, Communications and Marketing Services, made a PowerPoint presentation (Attached) on the 2019 City of Leduc parade "float" options.

Committee members decided to keep the float. It was also decided to continue to enter the float into parades put on by other municipalities; however, the participation will be more targeted.

#### c) Show Us Your Leduc

N. Booth, Manager, Communications and Marketing Services, advised that the name for the campaign has been changed to "Tell us Your Leduc Story". A promotional

video in support of the campaign was shown.

N. Booth answered the Committee's questions.

Committee members supported the campaign and requested Administration proceed with the delivery.

#### d) City Services to Condominiums

M. Pieters, General Manager, Infrastructure and Planning, made a presentation relative to concerns expressed by condominium owners that they were not getting adequate services for taxes paid. M. Pieters went over all the items raised at a meeting held on July 3, 2018, as contained in the report.

Committee members requested that Administration look into enhanced garbage and blue bag pickup at condominiums to be brought forward as a business case for discussion in the 2020 Budget Deliberations as well as the possibility of taking



over maintenance of fire hydrants. Administration will also provide condominium associations with contact information for Fortis relative to changing out of lighting.

#### e) Council Chats

Councillor L. Hansen supports strong public engagement and acknowledged that there are different ways to carry it out. Councillor L. Hansen indicated the original intent of Council Chats was to carry out public engagement individually not collectively. The question is then where do we go now.

N. Booth, Manager, Communications and Marketing Services, shared some ideas of what next steps could be if the initiative continues. There were suggestions from Committee members to carry the initiative out three or four times a year at specific events, or locations, where people are known to congregate.

Councillor L. Hansen will work with Administration to set a date for the next event and send an invitation to other Committee members.

#### f) Council Trading Cards

#### Doctors Against Tragedy

Councillor B. Beckett showed a deck of cards that was created by Doctors Against Tragedy. It is intended to be a game in which the players learn about different tragedies happening in the world. The decks were distributed to bars in the Leduc area; however, some business in the area that are referred to in the cards were not approached for authorization.

The recommendation is to have the Drug Action Committee pull the cards referring to businesses that did not provide authorization and distribute the balance of the decks of cards.

#### Council Trading Cards

Mayor B. Young shared that there was an understanding that there was agreement among Committee members that Communication proceed with printing of the cards and apologized for the misunderstanding. Concerns were raised that residents may question the cost of the cards and the reasons for their production. Mayor B. Young and N. Booth, Manager, Communications and Marketing Services, advised that the Council Trading Cards are intended to be used to introduce residents to their members of Council and could also be used as individual business cards. Committee members suggested that the cards could be provided to students participating in mock council and for information at gatherings such as with the Alberta Urban Municipalities Association.

Administration was directed to return to a future Committee-of-the-Whole with suggestions on the purpose, and recommended distribution, of the Council Trading Cards.



#### VIII. GOVERNANCE

#### a) Discussion on Council Appointments

S. Davis, City Clerk, advised that there was a suggestion put forward that some boards and committees may not require two Council appointments, nor do some require a Council appointment if a member of Administration appointed.

Administration was directed to bring forward a report well in advance of next year's organizational meeting for discussion at Committee-of-the-Whole.

#### IX. Council Calendar Updates

There were no items.

#### X. Information Items

There were no items.

#### XI. ADJOURNMENT

The meeting adjourned at 9:58 pm.

"Original Signed"

B. YOUNG Mayor

"Original Signed"

S. DAVIS City Clerk





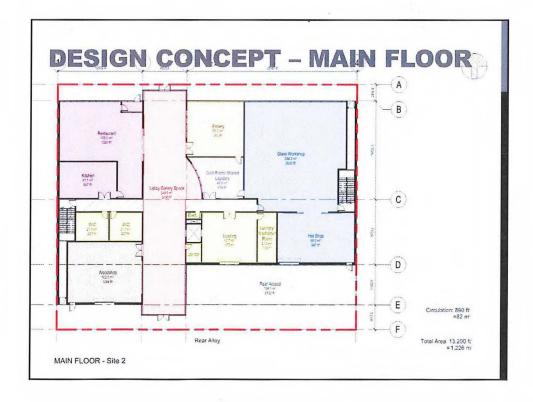
### **STUDY OUTCOMES**

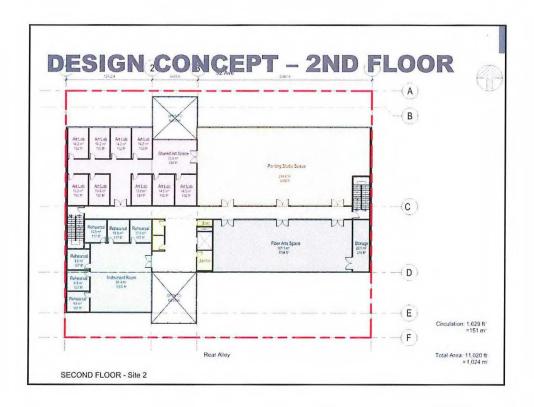
- concept plan reflect the space needs and functions of the user groups
- the objective is to provide a cost-effective design that addresses the need for flexible space for multiple user groups
- location of the new facility should be highly visible, supporting long term community growth and program expansion
- the building form and massing should be simple, yet expressive and support a logical organization of spaces around a central lobby - gallery area with access to studio spaces and other support areas
- Minimum land needed 3000 m2 or 0.74 to1 acre

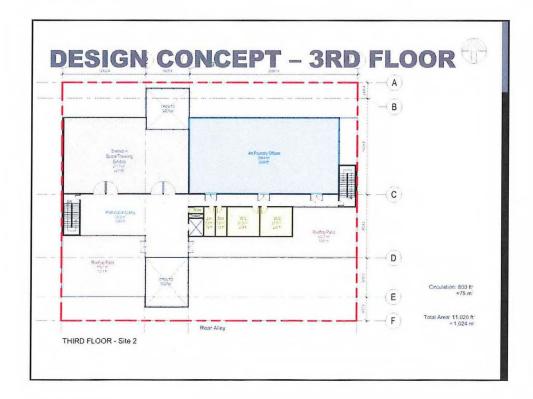


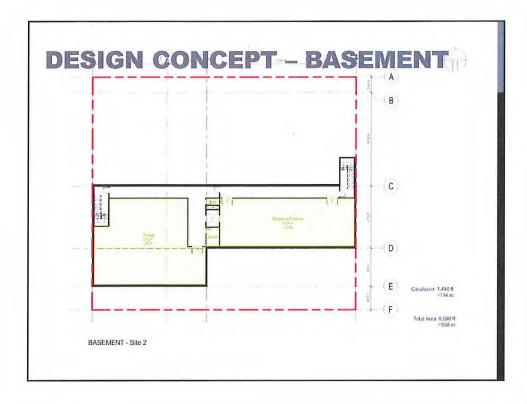














### 

# LAND & LOCATION

\* the land locations assessed and identified in the Feasibility Study show us that further identification to find the best placement within the City requires additional exploration

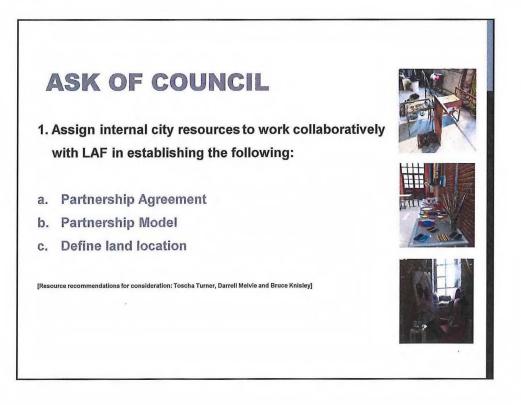
Areas for consideration & exploration may include but are not limited to:

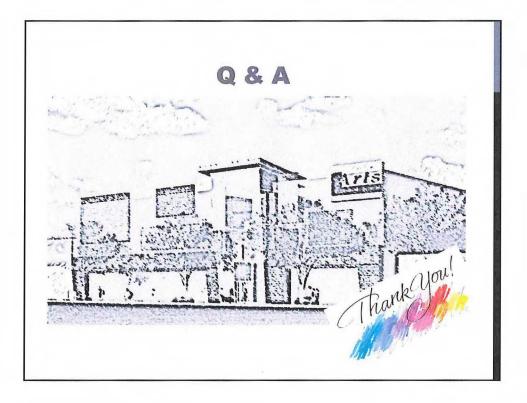
- 1. 43A Avenue 50St. (East of Extendicare, vacant lots, Campbell land, previously Prairie Professional Centre)
- 2. 49 Street 49 Avenue
- 3. Land near LRC
- 4. Northeast Industrial Area, near Lion's Park
- 5. Telford Lake location
- 6. Land north of the Grain Elevators
- 7. Alexandra Arena

### **TOP 8 - NEXT STEPS**

- 1. Confirm Partnership Agreement & Model
- 2. Confirm site location (land), and site development requirements
- 3. Confirm Capital Funding Model & Sources
- 4. Complete Schematic Design to refine design & cost budget
- 5. Finalize Business Case & Financial Model
- 6. Apply for grant funding and launch Capital Campaign
- 7. Complete detailed design
- 8. Set construction contracts and build schedule







# ADOPTION OF PREVIOUS NOTES

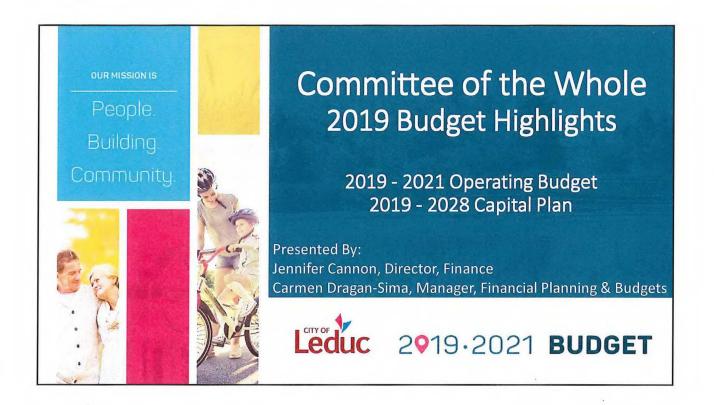
## Notes of the Committee-of-the-Whole Meeting – October 15, 2018

\* VI.a. Airport Accord – Shared Investment for Shared Benefit – Update for October 9, 2018

Attachment Removed Pursuant to Sections 21, 24 & 25 of the FOIP Act.

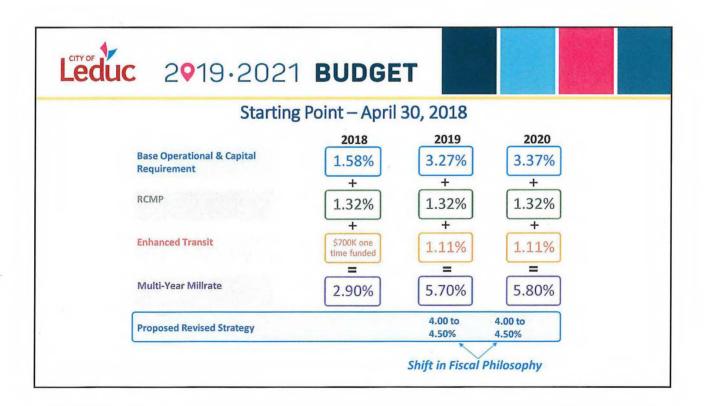
\* VI.b. Fire Underwriters Survey 2017

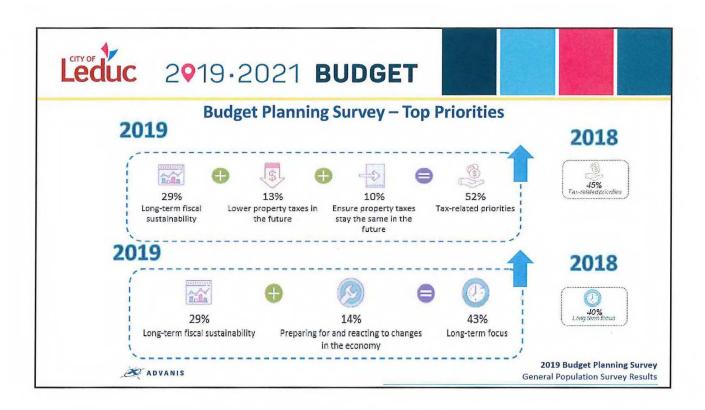
Attachment Removed Pursuant to Sections 24 & 25 of the FOIP Act.

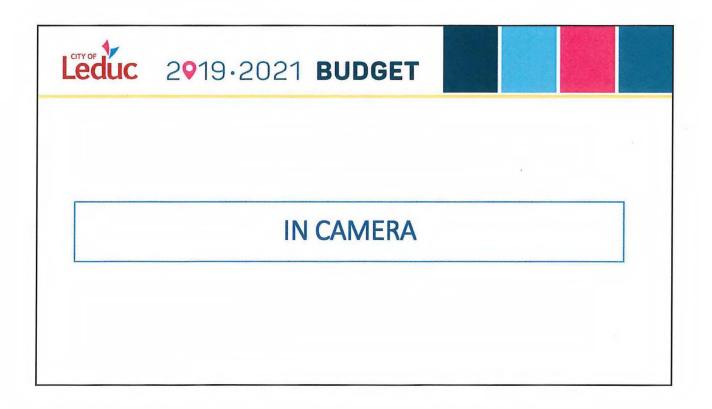




<b>Leduc</b> 2 <b>9</b> 19	.2021	BUD	GET	
	2019	Budget	Highlight	S
	A Dity Where People Want to Live: Work, and Play	A Oby with a Plan for the Future	An Economically Prosperous Dity and Region	A Collaborative Community-Builder and Regional Partner
Enhanced Transit	~	1	1	1
Offsile Levies	1	1	1	~
West End Campus Servicing	1	1	1	1
Long Term Facilities Master Plan	1	1	1	1
65 <sup>th</sup> Ave Interchange /Spine Road	ə 🗸	1	1	1
EIA Accord	1	1	1	$\checkmark$





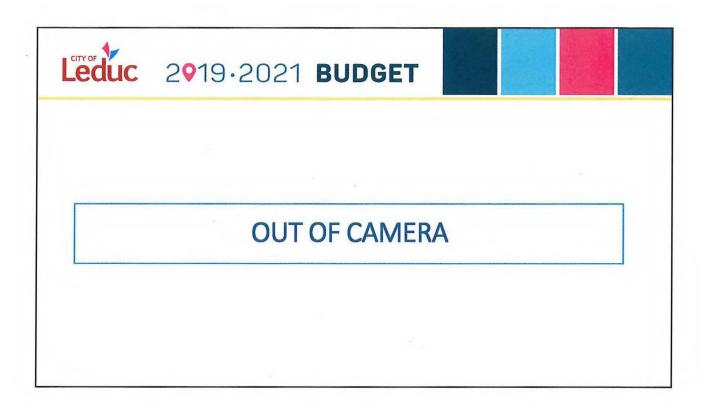


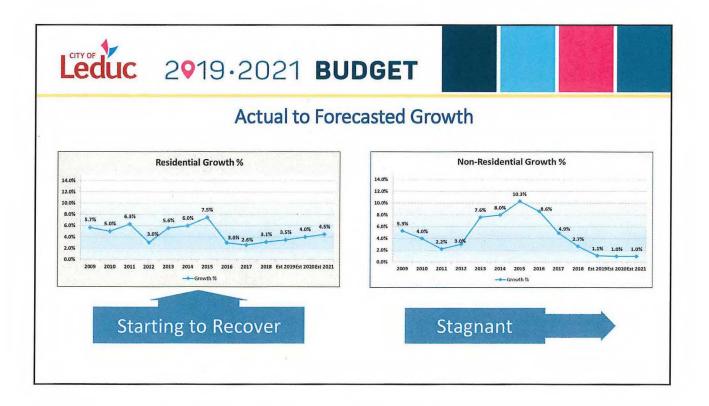
# ADOPTION OF PREVIOUS NOTES

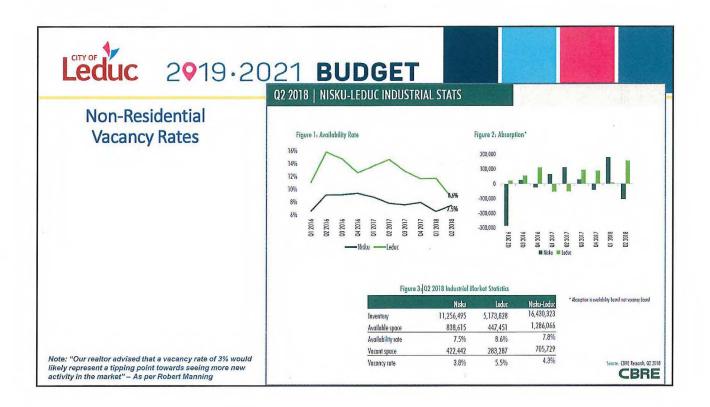
## Notes of the Committee-of-the-Whole Meeting – October 15, 2018

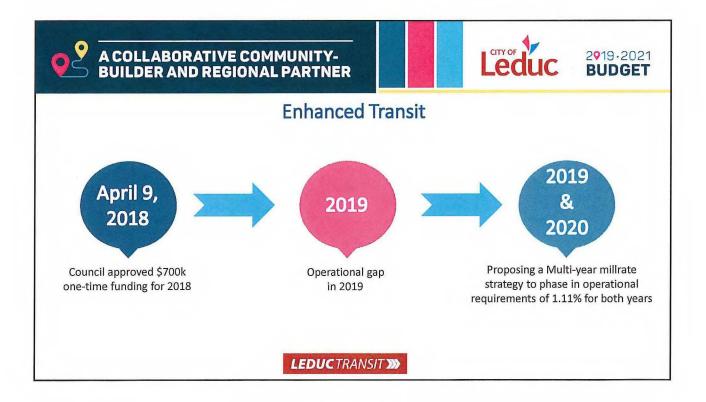
\* VI.c. 2019 Budget Highlights (In-Camera)

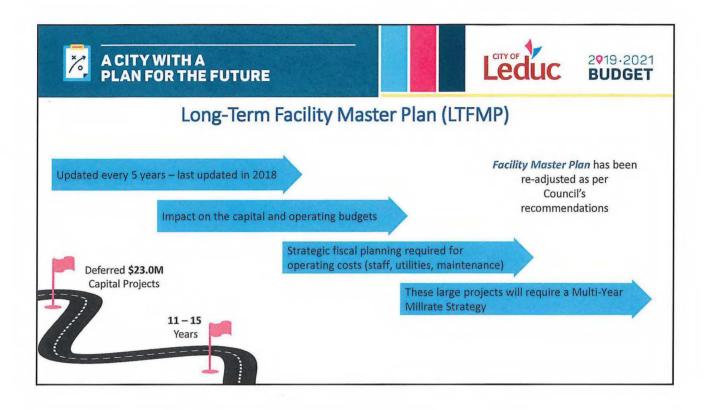
Attachment Removed Pursuant to Sections 16, 24 & 25 of the FOIP Act.

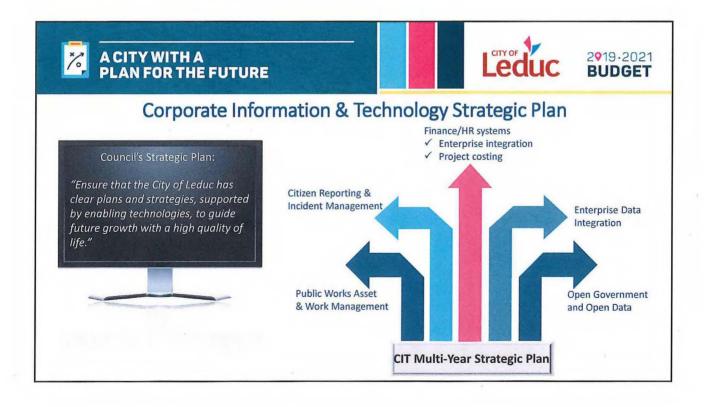




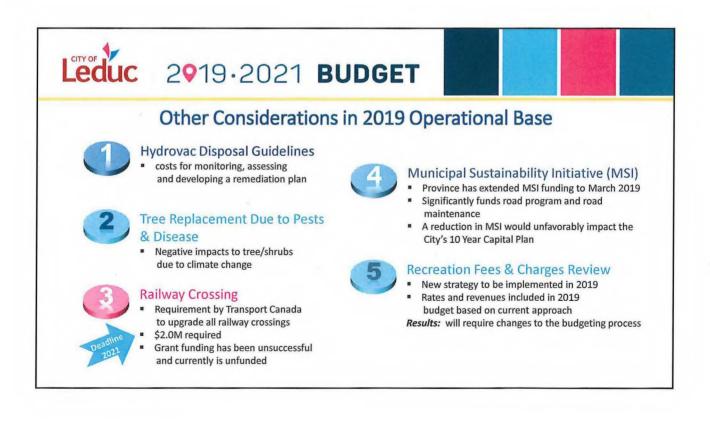


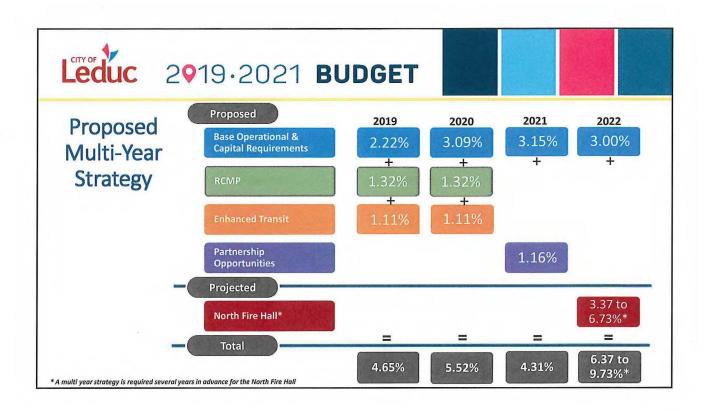




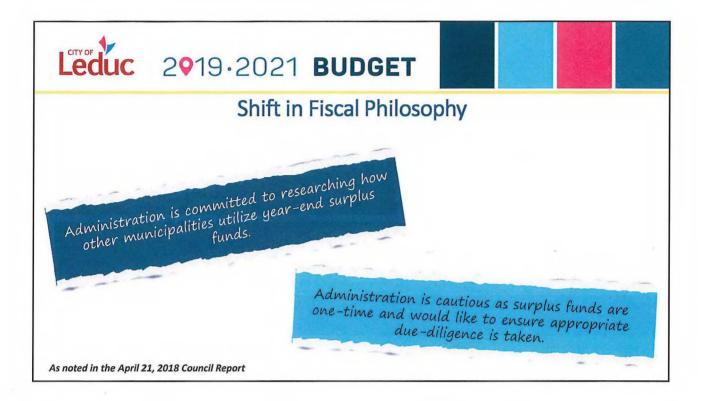












A CITY WITH A PLAN FOR THE FUTURE						Leduc 2019-2021 BUDGET
Reviewed 18 unicipalities Shift in Fiscal Phi	losop	hy –	Rev	iew	of be	st practices
n Thousands	2019	2020	2021	2022	2023	Association (GFOA) recommends, at a
Operating Budget - Scenario 1	101,015	108,820	115,992	122,951		minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no
	981	1 167	776	208	161	less than two months of regular
General contingency reserve (Uncommitted)	981 1 094	1,167	776	208	161 1 094	general fund operating revenues or
Operating Reserves General contingency reserve (Uncommitted) Mill rate stabilization Reserve for snow removal	981 1,094 1,291	1,167 1,094 1,291	776 1,094 1,291	208 1,094 1,291	161 1,094 1,291	general fund operating revenues or regular general fund operating
General contingency reserve (Uncommitted) Mill rate stabilization Reserve for snow removal	1,094	1,094	1,094	1,094	1,094	general fund operating revenues or
General contingency reserve (Uncommitted) Mill rate stabilization Reserve for snow removal otal Fiscal Stability Opertating Balance	1,094 1,291	1,094 1,291	1,094 1,291	1,094 1,291	1,094 1,291	general fund operating revenues or regular general fund operating
General contingency reserve (Uncommitted) Mill rate stabilization	1,094 1,291 <b>3,366</b>	1,094 1,291 <b>3,553</b>	1,094 1,291 <b>3,161</b>	1,094 1,291 <b>2,593</b>	1,094 1,291 <b>2,546</b>	general fund operating revenues or regular general fund operating

		In Thousands	2019	2020	2021	2022	2023	2024	2025	2026	2027	202
4		City Reserves										102
- CITY OF		Operating Reserves										
Leduc	0040	General contingency (Uncommitted)*	3,992	6,315	8,490	9,318	9,886	10,719	11,282	12,115	12,683	13,
	2019	Mill rate stabilization	1,094	1,094	1.094	1,094	1.094	1,094	1,094	1,094	1,094	1
LCUUL	CVIU	Reserve for celebrations	196	209	222	235	248	261	274	287	300	
		Reserve for snow removal	1,291	1,291	1,291	1,291	1.291	1.291	1.291	1.291	1.291	1
		Sports tourism reserve	70	90	110	130	150	170	190	210	230	
		Reserve for future expenditures - studies	228	432	610	530	657	411	689	1,040	1.369	
Reserve Overview		Reserve for census and elections	92	117	42	67	92	117	51	76	101	
		Economic development reserve	50	50	50	50	50	50	50	50	50	
		Total Operating Reserves	7,014	9,599	11,910	12,716	13,468	14,114	14,922	16,164	17,118	18
		Capital Reserves			-							
		Information system reserve	-639	-1,741	-2,676	-2,920	-3,106	-3,279	-3,387	-3,449	-3,682	
		Fixed communications reserve	163	268	413	536	697	838	1,018	1,170	1,354	
		Fire communication reserve	140	155	173	191	210	230	251	272	292	
		Protective services large equipment reserve	1,117	658	313	116	416	836	1,264	186	594	
		Road reserve	205	-1.781	-3.344	-3.711	-4,025	-4,731	-4,598	-4,375	-3,965	
		P. S. Equipment replacement reserve	-690	-415	-525	-816	-439	-984	-236	279	1,281	
		Public services capital reserve	189	-242	-325	-310	-349	-214	-189	-59	61	
		Safe communities	375	391	415	399	416	424	406	402	400	
		Storm drainage	2.042	1,391	1,716	2,064	2.432	2.818	3.237	3.657	4.094	
		Water reserve	471	400	689	1.074	1,194	1,235	1,102	1,198	1,293	
		Sewer reserve	179	93	9	-63	-167	-477	-631	-727	-900	-
		Waste minimization reserve	436	556	560	674	761	903	968	1,112	1.206	-
		Cash in lieu of municipal reserve	1,536	1,053	1,118	1,192	1.271	1.334	1.421	1,112	1,200	
		Property sale proceeds reserve	1,640	1,744	1.868	1,192	2,124	2,263	2,411	2,543	2,672	3
		Recreation levy - due to city	429	187	479	70	2,124	363	674	999	1,345	
		Cemeteries reserve	142	87	129	-542	-516	-541	-515	-540	-515	
		Reserve for art acquisition	15	15	16	16	-510	16	-515	-540	-515	
		Reserve for Lede room	6	7	7	8	8	9	9	10	10	
		Facilities reserve	-2.576	-2.744	-2.575	-2.843	-3.025	-2.702	-2.170	-2.142	-2,031	-
		Parks planning capital reserve	348	374	-2,575	-2,043	-3,023	-1,124	-1,248	-2, 142	-2,031	1
		Reserve for library equipment	703	747	801	854	911	970	1,034	1,090	1,145	
		HPN monument fees	43	56	70	84	100	117	134	1,090	1,145	
		Developer contribution	2,077	2,399	2,476	2.842	3,239	3.665	4,124	4,577	5,043	
Assumptions:		Downtown progress association reserve	112	2,399	128	136	3,239	3,005	4,124	4,5/7		
		Public transit	-521	-1,024	-1.044	-1.065	-1.086	-1,107	-1.129	-1.151	183	-
Fully optimized Grants		Infrastructure investment reserve	2,233	3,033	-1,044 3,909	4,829	5,810	6,850	-1,129			
No General Contingency was used Debenture Projects not included in the	a above totals	Total Capital Reserves	2,233	5,784	4,853	4,829	5,810	7,866	12.089	9,052	10,171 20,119	11
Annual surplus is allocated every year	ar into Reserves			active units.								1.44
Projects are funded to align with rese		Total City Reserves	17,189	15,383	16,762	17,368	19,835	21,979	27,010	31,063	37,238	44





### Using Smart Debt Strategy for Unfunded projects

Capital Projects	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
076.160 Snow Storage Site (excludes land) *	-	+	400,000	3,700,000	-	-	-	-	-	-
077.587 Future Roadway		-	10,000,000	Share of the	11 · 15			11 1 1 1 1 1		Sale State
087.161 North Fire Hall - based on partnership - TBD *	-	-	-	Т	TBD - \$11.0M			-		-
087.162 West Campus Public Works Satellite Shop *	-	-	-		-	-	-	152,000	1,117,000	-
087.164 West Campus Twin Arenas *	1.0969622	-	-	-	-	-	-	2,167,000	15,893,000	-
087.166 Twin field houses West Campus *	-	-	-	-	-	-	-	2,880,000	21,120,000	-
087.173 Partnership Opportunities	1.1	-	7,900,000	-	-			-	-	-
087.172 Community Hub (Alexandra Arena re-purpose) *		-			-	-		-	-	12,537,000
086.255 Civic Centre Building Renovations *		-	-	-	-			788,000	5,775,000	-
086.303 Energy Efficiency Projects	1,833,310		100000-000	190000	-		1		957 ( <u>199</u> 2)	编书: · · · · · · · · · · · · · · · · · · ·
075.058 Southeast Boundary Road (Hwy 2A to Coady Blvd.) - #43	3,750,000	-	-	-	-	-	-	-	-	-
079.134 Downtown Redevelopment Plan *		9-10		400,000		3,000,000	1,500,000	1,500,000		-
Total: Captial Projects Funded Using Smart Debt Strategy	5,583,310		18,300,000	4,100,000	-	3,000,000	1,500,000	7,487,000	43,905,000	12,537,000

\* These projects have not been accounted for in the Reserves as the balances are insufficient

