



COMMUNITY INFORMATION & REGISTRATION DAY

Thursday, August 29, 2019

Alexandra Park

5:00 p.m. – 8:00 p.m.

Important Dates and Times

Registration Deadline	Friday August 9, 2019	
Set-up	Thursday, August 29, 2019	2:00 p.m. – 4:30 p.m.
CIRD	Thursday, August 29, 2019	5:00 p.m. – 8:00 p.m.
Takedown	Thursday, August 29, 2019	8:00 p.m. – 8:30 p.m.

Location

Alexandra Park
West of Alexandra Arena (4919 47 Ave, Leduc, AB)
Inclement Weather Backup: Inside Alexandra Arena

Registration

Registrations will be accepted on a first come, first served basis. Payment is required at the time of registration and will not be accepted on the day of the event. We accept (Cash, Cheque, MC, Visa, AMEX)

The deadline to register is August 9, 2019

Booth Fees

\$25 (1 table) or \$35 (2 tables) for non-profit organizations.
\$50 (1 table) or \$60 (2 tables) for all other organizations and businesses.

Please remember to book the correct amount of tables that you need including; spare tables for your parents to sign registration papers.

Set up

Booth set up must be completed prior to 4:30 p.m. on Thursday, August 29, 2019.

Booth Location

Booth location will be determined by the date of registration and power/Wi-Fi requirements.

Event Guide

An event guide will be created and will include contain contact information for all participating organizations. Please ensure that all registration forms are correctly and completely filled out so that the event guide will provide accurate contact information.

Confirmation

Upon receiving your registration with payment, our department will send you a confirmation email. If you have not received a confirmation email, **do not assume that you are registered**, it is your responsibility to confirm that our department has received both your registration and payment.

If you would like more information or have any questions, please call
780-980-7180 or email MTotman@leduc.ca