**GRANTS TO ORGANIZATIONS FINAL REPORT**

Upon completion of the fiscal year that the grant was applied for, the applicant must submit a final report. No grant applications will be considered from organizations that received funds in the past, but did not submit a final report. Handwritten applications and faxes will not be accepted. The final report should answer **all** of the following:

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| **Year Funded:** |
| **Name of Organization:** |
| **Contact Person Name:** |
| **Telephone No (daytime):** | **Email**: |

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| **No. of active members or program participants**: |
| **Target Age Group** (check all that apply):\_\_ Children/Youth\_\_ Families\_\_ Adults\_\_ Seniors\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Target Population Served:**City of Leduc \_\_\_\_\_\_%Leduc County \_\_\_\_\_\_%Other (please specify): \_\_\_\_\_\_%\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| 1. **What program/service activities were completed over the past year? Be brief.** E.g. Community outreach, Family violence prevention presentations provided…
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| 1. **What outputs did your agency or organization track?** *E.g. 25 participants, 4 presentations completed, Brochure developed, etc.*

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| 1. **A) What were the outcomes or benefits as a result of your program and/or service? Share the results from this past year.** *E.g. Participants increased awareness of…*
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| **3.B) How did your organization measure its successes over the past year? What indicator was used for your outcome(s) in question 3.A?** E**.***g. 80% of participants reported improved awareness of community resources.*  |
| 1. **How many volunteers were actively involved in your organization in the past year?**

**How many approximate volunteer hours?**  |
| 1. **Briefly describe your organization or program/service accomplishments over the past year.**
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| 1. **Briefly describe some challenges that your organization encountered over the previous year.**
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| 1. **Now that the year is complete, how does your organization plan to sustain the work of this program in the future?**
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| 1. **Please comment on a significant partnership that aided your organization in completing its mandate over this year.**
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| 1. **Budget – Please complete the attached budget template for the funding year.**

**Use of the excel template for budget is mandatory.** |