

BACKYARD BEEKEEPING

Pilot Program Licence Application



Please complete this form and attach all supporting documents to make a complete application package. To submit the application package to the City of Leduc Environmental Inspector applicants may email their application to ecosmart@leduc.ca or drop it off at the City of Leduc Operations Building, 4300 – 56 Ave, Leduc. All submitted materials must be clear, legible and precise.

City approval of this application will grant the applicant a licence to keep bees for the duration of the two-year Backyard Beekeeping Pilot Program. The licence will expire at the end of the program. At this time the continuation of the program will be reviewed based on the results of the pilot program. If the program is continued, successful participants will be prioritized for licence renewal, subject to approval by the Environmental Inspector.

Failure to maintain and abide by all requirements of the Animal Licencing and Control Bylaw (1019-2019), the Backyard Beekeeping Guidelines and/or applicable Provincial regulations will lead to a licence being revoked, and the bees must be removed from the property at the applicant's expense within 14 days of notification. The City has the authority to cancel the pilot program with 14 days' written notice within which the bees must be removed from the property at the applicant's expense.

Keeping bees without a licence will result in a charge under the Animal Control and Licencing Bylaw (Bylaw 1019-2019).

APPLICANT INFORMATION

Full Name (Printed):

Email Address:

Phone Number:

Postal Code:

- I currently reside at the property I am the registered owner of the property I am 18 years of age or older.
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SITE INFORMATION

Address:

Location of beehive and nuc on property:

- Attach Site Sketch complete with hive and nuc location and associated setback distances. Acceptable site sketches may be produced using an existing real property report, an aerial photo from Google Earth, or a scaled drawing (see example site sketch).

Compliance with the Backyard Beekeeping Guidelines

- Will the beehive and nuc be located in a fenced rear yard? YES NO
- Will the hive and nuc be located a minimum of 3 metres away from the property line if the fence is less than 2 metres high, or a minimum of 1.2 metres away from the property line if the fence is greater than 2 metres high? YES NO
- Are the beehive and nuc located a minimum of 3 metres away from any public right-of-way or private road? YES NO
- If the rear yard is in close proximity of a public place including, but not limited to schools, playgrounds, sports fields or hospitals, will the beehive and nuc be located a minimum of 25 metres away? YES NO

Note: Responding with "No" to any of the questions above will lead to the application being rejected.

TERMS AND CONDITIONS

Applicant must ensure they have met all of the licencing requirements and submitted all required documentation. Check all that apply.

- I have registered with the Provincial apiculturist, and understand I must do so annually. My registration number is:
- I have registered for a Premises Identification Number and my number is:
- I have taken an urban beekeeping training course or have registered for a session.

Session Location and Organization:

Session Date:

Session Instructor and Organization:

- I have made contact with a local beekeeping association or community of practice for mentorship or I am establishing a relationship with a mentor.

Mentor or Association/Community name:

Mentor phone number:

Mentor email address:

Mentor experience:

- I will obtain Liability Insurance and I will provide a copy of proof of insurance (valued at not less than \$2,000,000 Canadian dollars).
- I have notified my neighbor(s) whose properties are immediately adjacent to my rear yard, including those across the back lane (where applicable) that I intend to apply for a backyard beekeeping licence and that this requires building beekeeping structures on my property. Below are the names, addresses, and contact details of the neighbours I have notified:

- I have read and understood the Backyard Beekeeping Guidelines and the Animal Licensing and Control Bylaw (Bylaw 1019-2019).
- I will report swarming and disease issues to the Environmental Inspector and a local swarm catcher immediately and take all necessary steps to rectify the situation.
- I acknowledge that the backyard beekeeping on my property may require periodic inspections by the City of Leduc.
- I understand that after receiving my licence, that failure to maintain and abide by all requirements of Animal Licensing and Control Bylaw (1019-2019), the Backyard Beekeeping Guidelines, and all applicable Provincial regulations, will result in my licence being revoked, and all bees must be removed from the premises within 14 days at my own expense.
- I understand that the City has the authority to cancel the pilot program with 14 days notice and all bees must be removed from the property within 14 days at my own expense.
- I understand that the licence issued through this application process is valid for the applicant and the property only as described above in sections **Applicant Information** and **Site Information**. Any change in the information as described above (e.g., applicant moves to a different address, applicant moves hive location within existing yard) will render the issued licence void.
- I understand that I am applying for a licence under the two-year pilot program only. The licence will expire at the end of the program. At this time licence renewal and the continuation of the program will be reviewed based on the results of the pilot program.

Signature:

Note: This personal information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* (Alberta) for the purpose of issuing Backyard Beekeeping Pilot Program licences within the City of Leduc. Information collected will also be used for operating, monitoring and ongoing improvement of the Backyard Beekeeping Pilot Program, and where licensed beekeepers choose to continue their engagement with the full program in the future. It will also be used for bylaw enforcement purposes, within internal city departments, and shared with outside organizations for the purpose of managing backyard beekeeping operations within the City of Leduc. If you have any questions about this collection, contact the Eco-Smart Hotline at 780-980-7107. If you wish to provide feedback on the application, please send your comments to ecosmart@leduc.ca.