



BUSINESS LICENCE APPLICATION

Infrastructure & Planning, 1 Alexandra Park, Leduc, AB T9E 4C4
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APPLICATION STATUS:

New Business Renewal Information Update

Legal or Registered Business Name

(Please include a copy of the incorporation or business trade name certificate.)

***Office Phone Number**

Cellular Phone Number

***Operating/Trade Name**

Fax Number

***Business Location (operating address)**

***Email**

CITY/PROV:

POSTAL CODE:

Mailing Address (if different than business location)

***Website**

Description/Nature of Business

FULL TIME:

PART-TIME:

SEASONAL:

Number of Employees (Leduc businesses only)

Business Owner Name(s)

Employees on-site (non-residents only)

CITY/PROV:

POSTAL CODE:

Business Owner(s) Mailing Address

Business Opening Date (if applicable)

Operator / Manager Name (if different than owner)

NAICS Class (if known)

CITY/PROV:

POSTAL CODE:

Operator / Manager Mailing Address

* Information indicated with this symbol will be included in the City of Leduc online business directory.

Applicant Printed Name

Applicant Signature

Date

This information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, R.S.A., 2000 and will be used to process your business licence. This information is considered public information and will be routinely disclosed upon request by the public. If you have any questions about this collection, use, or disclosure of this information, please contact the City Clerk, City of Leduc, 1 Alexandra Park, Leduc, AB, T9E 4C4.

If your business licence fee is exempt in accordance with a Statute of the Province of Alberta, Parliament of Canada or a registered association, you are required to provide proof for an exemption.

FOR OFFICE USE ONLY

Licence #:		Bus. Type:		Dev. Permit:	
NAICS Class:		Use:		Zone Type:	
Referral Req'd:	YES/NO	Department:		Planning Approval:	
Licence Fee:		SCO Approval:		Date:	

FOR CREDIT CARD PAYMENTS:

Credit Card No.

Expiry Date

CVV

Authorization Signature