Hosting and Travel Grant Final Report Form

To be completed and returned to the City of Leduc no later than **one month** following the event. Please complete ALL information in sufficient detail.

			_	
Name	of Group/Individual (if ap	licable):		
Grant Received: \$			_	
Contact Name:				
Contact Number:				
Descrip	otion of Event			
 Briefly describe your event hosted/traveled to in which your grant funding was provided for: (Include the following: number of participants, attendees, volunteers and general activities) 				
Outcon	nes and Results			
2.	Based on the funding received were you able to achieve your outcomes? Describe the impact and results of this event:			

Form February 2022 2010-CS-052

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council Grant. The information is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act and will become public information once it is submitted to County at a Council meeting. Questions regarding the collection of this personal information may be directed to the City Clerk at 780.980.7177.



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3.	Was your event successful? What was one learning opportunity/challenge you would take from this event and what would you do differently in the future?				
Benefits	S				
4.	List the benefits or impacts that came from your ex of Leduc residents?	vent and how did it directly enhance the well-being of City			
Budget					
5.	Comment on any significant partnership/collaborate	tion that supported your event:			
In addit	tion, please complete and attach the follow	ving documents base on your funding request:			
Travel:	· · · · · · · · · · · · · · · · · · ·	Hosting:			
	 ✓ Final Travel Budget Template ✓ Attach proof of transportation and accommodation in the form of receipts 	✓ Final Hosting Budget Template ✓ Supporting documents as requested			

Return this completed form, with all supporting material attached, to: City of Leduc, #1 Alexandra Park, Leduc, AB, T9E 4C4 Phone: 780-980-7166 Fax: 780-980-7127 Email: grants@leduc.ca

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