

### **PURPOSE:**

Assessment Review Boards consist of a Local Assessment Review Board (LARB) and a Composite Assessment Review Board (CARB). Both boards are quasi-judicial and have jurisdiction to deal with complaints arising from the assessment of properties. All members of an Assessment Review Board must successfully complete a training program set or approved by the Minister of Alberta Municipal Affairs. The City of Leduc will disburse the cost of the 3-4 day training program. As this is a quasi-judicial board, members are compensated for attending hearings.

### **MEMBERSHIP:**

**“Composite Assessment Review Board” or “CARB”** means a Board to which two (2) City Members and one (1) Provincial Member are appointed, which has jurisdiction to deal with the complaints arising from the assessment of all properties other than those specifically identified as being within the jurisdiction of a LARB property and such other matters as are set out in the MGA as being within the jurisdiction of a CARB;

**“Local Assessment Review Board” or “LARB”** means a Board to which three (3) City Members are appointed, that has jurisdiction to deal with the complaints arising from the assessment of:

- (i) residential property with 3 or fewer dwelling units;
- (ii) farm land; or,
- (iii) a tax notice other than a property tax notice;

City Members shall be recommended through the normal board selection process as established in the Board Selection Policy of the City.

Council will, by resolution, appoint City Members as required to LARBs and CARBs when membership terms expire or as vacancies occur.

### **TERM:**

Members of the Assessment Review Board are appointed for a three (3) year term.

### **ACTIVE BOARD MEMEBERS:**

Camille Bailer  
Richard Samotej  
Joyce Gavan

### **MEETING DATES:**

August – October during the day

### **BYLAW / POLICY:**

Bylaw 751-2010

### **SENIOR ADMINISTRATIVE LIAISON:**

**Macarena Hormazabal**, Deputy City Clerk  
780-980-7156