

**Bylaw No. 495-2001
ADDRESSING BYLAW**

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A BYLAW OF THE CITY OF LEDUC IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ORDERLY NUMBERING OF PARCELS OF LAND AND BUILDINGS.

The *Municipal Government Act*, R.S.A. 1994, Chapter M-26.1, as amended grants a municipality the authority to assign a means of identification to buildings or parcels of land and to require an owner or occupant of a building or a parcel of land to display the identification in a certain manner.

AND, in accordance with the Act, Council desires to maintain a civic address system to identify properties and to assist emergency response vehicles in locating the appropriate address;

THEREFORE, the Council of the City of Leduc in the Province of Alberta duly assembled, hereby enacts as follows:

PART I: BYLAW TITLE

1. That bylaw shall be known as the 'Addressing' Bylaw.

PART II: DEFINITIONS

- Address Number: the number of a property designated by the City, which may include a combination of numbers and/or words
- City: the Municipal Corporation of the City of Leduc or, where the context so requires, means the area contained within the boundaries of the City of Leduc
- Construction Site: means development of a new primary building and includes exterior renovations to an existing building if the exterior renovations exceed 30 days
- Council: the Council of the City
- Lane: means a public thoroughfare for vehicles and provides a secondary means of access to a parcel or parcels; or as defined as an alley in the *Highway Traffic Act*
- Owner: with respect to a property, the person who is registered under the *Land Titles Act* as owner of the property
- Peace Officer: a member of the Royal Canadian Mounted Police, a Bylaw Enforcement Officer, or a Special Constable
- Property: a parcel of land, on which a structure has been erected, and may include a building on the parcel or a unit within a building if two separate address numbers have been assigned.

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Structure: means any building or improvement capable of being occupied by one or more persons.

PART III: APPLICATION

2. Every legally registered parcel of land within the City that is bordered by identifiable roads, shall be designated an Address Number by the City as soon as possible.
3. The owner of a property shall cause the Address Number assigned to the property to be displayed, at all times, at a location plainly visible from the roadway to which the property is addressed.
4. The owner of a property which has access to a lane shall, in addition to complying with subsection 3., cause the Address Number assigned to the property to be displayed, at all times, at a location plainly visible from the lane.
5. The owner of a property located in an 'Industrial' district as designated under the City's Land Use Bylaw, shall cause the Address Number assigned to the property to be displayed, at all times, at the front property line adjacent to the main entrance to the property.
6. The Address Number in rural areas shall be affixed in a conspicuous place, either
 - a) on a sign adjacent to the driveway at property line, or
 - b) on the mail or paper delivery box.
7. All Address Numbers required to be displayed pursuant to this Bylaw shall be displayed, at all times, in a conspicuous manner so as to be plainly visible from the adjacent roadway or lane, as the case may be.
8. The owner of a property shall maintain the Address Number in good condition and shall not cause, allow, or permit the visibility, as required pursuant to this Bylaw, to be obscured.
9. The Address Number required to be displayed pursuant to this Bylaw shall be on a contrasting background. The minimum size of the characters shall be as follows:

Distance Building Setback from Adjacent Curb line	Minimum Character Size
0 – 15 m(0 – 49.2 ft.)	10 cm (4 inches)
15 – 20 m (49.2 – 65.6 ft.)	15 cm (6 inches)
Greater than 20 m (65.6 ft.)	20 cm (8 inches)

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- a) Address Number signs shall have a surface area of no more than 0.3 square metres (3.30 square feet).
 - b) For multi-dwellings, one Address Number sign not exceeding 1 square metre (10.76 square feet) in area shall be allowed on each property.
- 10. No person shall display, or permit the displaying of, any Address Number on a property other than the number assigned by the City.
 - 11. No person shall remove, deface, obliterate or destroy the Address Number placed upon or affixed to any property in accordance with this Bylaw, except during the demolition or exterior renovation of a building.
 - 12. The owner of a parcel of land which is a construction site, and for which a structure is being erected, shall ensure that a temporary Address Number is displayed at all times in a conspicuous manner so as to be plainly visible from the adjacent roadway or lane, as the case may be.

PART IV: PENALTIES

- 13. Any Person who contravenes any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding One Thousand Dollars (\$1,000.00).
- 14. A person charged with an offense under this Bylaw may, in lieu of prosecution, pay the voluntary fine identified in Schedule "A" within thirty (30) days of the date of issue of the offense ticket.
- 15. Where a contravention of this Bylaw is of a continuing nature, the offender is liable on summary conviction of a minimum fine of fifty dollars (\$50.00) per day, exclusive of costs, for each day that the contravention continues.
- 16. The provisions of the City General Penalties Bylaw shall apply to the issuing and payment of offense tickets under this Bylaw.
- 17. Wherever in this Bylaw it is directed that an owner shall do any matter or thing, then in default of it being done, the same may be done by the City at the expense of the owner and the City may recover the expenses, with costs, as a charge against the property as taxes due and owing in respect of that property.
 - a) Prior to the City undertaking work when an owner is in default of it being done, written notice must be served in accordance with section 545 of the *Municipal Government Act*.

PART V: REPEAL

- 18. Bylaw 463-49 and any subsequent amendments are hereby repealed.

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PART VI: ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed.

READ A FIRST TIME IN COUNCIL THIS 26th DAY OF FEBRUARY, AD 2001.

READ A SECOND TIME IN COUNCIL THIS 23rd DAY OF JULY, AD 2001.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 23rd DAY OF JULY, AD 2001.

**George Rogers
MAYOR**

**Coral Callioux
CITY CLERK**

Date Signed

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Schedule A

<u>Bylaw Section</u>	<u>Offense</u>	<u>Voluntary Fine</u>
3.	Address Number location not plainly visible from the roadway	\$50.00
4.	Address Number not displayed, at all times, at a location plainly visible from the lane	\$50.00
5.	Address number in Industrial district not at the front property line	\$50.00
6.	Address Number in rural areas not affixed in a conspicuous place	\$50.00
7.	Address Number not plainly visible from the adjacent roadway or lane	\$50.00
8.	Address Number not maintained in good condition or visibility obscured	\$25.00
9.	Address Number not on a contrasting background or not in compliance with minimum character size	\$25.00
10.	Displaying of an Address Number on a property other than the number currently assigned by the City	\$75.00
11.	Removing, defacing, obliterating or destroying the Address Number	\$75.00
12.	Address not displayed at construction site	\$50.00