

**Bylaw No. 787-2012  
NAMING COMMITTEE BYLAW**

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**A BYLAW OF THE CITY OF LEDUC IN THE PROVINCE OF ALBERTA, TO PROVIDE TERMS OF OPERATION FOR THE CITY OF LEDUC NAMING COMMITTEE.**

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- WHEREAS:** The *Municipal Government Act*, R.S.A. 2000, Chapter M-26, section 145, grants a municipality the authority to pass bylaws in relation to the establishment, function, procedure and conduct of council committees;
- AND:** The Municipal Government Act, R.S.A. 2000, Chapter M-26 section 203 provides that a Council may delegate powers, duties and authorities to a Council committee
- AND:** in accordance with the Act, Council desires to establish a Naming Committee to participate in the naming of municipal resources including roadways and neighbourhoods and which is responsible for maintaining a Names Reserve List of historical or important names to the community to be used in naming;
- THEREFORE:** The Council of the City of Leduc in the Province of Alberta duly assembled, hereby enacts as follows:

**PART I: BYLAW TITLE**

1. That this Bylaw shall be known as the "Naming Committee" Bylaw.

**PART II: DEFINITIONS**

2. In this bylaw, unless the context otherwise requires:
  - a) **"City"** means the municipal corporation of the City of Leduc;
  - b) **"Committee"** means the Naming Committee established by this bylaw;
  - c) **"Council"** means the municipal council of the City;
  - d) **"Names Reserve List"** means the list of historically significant and otherwise important names to the community that is maintained by the Committee for the purposes of naming resources in the City;
  - e) **"Neighbourhood"** includes an Area Structure Plan;



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- f) **“Roadway”** means a right-of-way no less than 10 m (32.80 ft.) in width for a public thoroughfare and designed for the use of vehicular or pedestrian traffic; but does not include a lane or arterial roadway;
- g) **“Member”** means an individual who is appointed to the Committee.

**PART III: ESTABLISHMENT AND MANDATE**

- 3. The Naming Committee is hereby established as a Committee of Council.
- 4. The Committee is hereby delegated the powers, duties and functions to:
  - a) Establish and maintain a Names Reserve List;
  - b) Create and continue to add names to the Names Reserve List;
  - c) Name Neighbourhoods and Roadways from the Names Reserve List; Recommend names for arterial roadways to Council;
  - d) Advise Council with recommendations on renaming applications for roadways and neighbourhoods;
  - e) Make recommendations to Council as to changes to this bylaw;
  - f) Make recommendations to Council as to changes to existing policies relevant to naming roadways and neighbourhoods; and
  - g) Develop procedures for decision-making for Committee functions.
- 5. In fulfilling its powers, duties and function, the Committee will:
  - a) Determine if there are extenuating or unique circumstances to consider a name not on the Names Reserve List in the normal course of naming and shall use names on the Names Reserve List whenever appropriate; and
  - b) Pay due regard to the historical significance of names and their suitability in relation to use and function when considering naming a roadway or neighbourhood.
- 6. The Names Reserve list established by the Committee will:
  - a) Contain names that the City will consider when naming any arterial roadways, roadways, neighbourhoods, parks, water bodies and municipal facilities in the City of Leduc;



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- b) Rank all names on the Names Reserve List in order of suitability for high profile arterial roadways, roadways, neighbourhoods, parks, water bodies, and municipal facilities in the City of Leduc; and
- c) Include a written record of significance to the community and any other relevant information considered by the Committee for each name.

**PART IV: STRUCTURE**

- 7. a) The Committee will consist of four members as follows:
  - a) Two (2) members of Council;
  - b) One (1) representative, Planning and Development; and
  - c) One (1) representative, Community Development and Service Planning.
  - b) Committee Members of Council shall be appointed by Council.
  - c) Committee Members representing Administration shall be appointed by the City Manager, or his delegate.
- 8. a) The terms of office for Council Committee members shall terminate at the time of a general election, or by resolution of Council.
- b) The terms of office for administrative Committee members shall be three (3) years.
- c) Committee members may be re-appointed to the Committee at the conclusion of their term of office.
- d) Any member may resign from the Committee at any time upon sending a written notice to the Chairman of the Committee advising of the resignation and effective date.
- 9. a) The majority of the total members of the Committee to include the two (2) members of Council shall constitute a quorum.
- b) The Committee will keep record of proceedings in a manner acceptable to the City Clerk.
- c) The Committee will meet as required by Administration.
- d) Members shall be given at least three business days notice of a Committee meeting.
- e) The two (2) members of Council that sit on the Committee shall be the only voting members. In the event of a tie, the motion shall be lost.
- f) The Committee may establish sub-committees to assist the Committee with any matters coming within the scope and jurisdiction of the Committee.



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- g) The Committee shall not, nor shall any Committee member, have the power to pledge credit of the City in connection with any matters whatsoever, nor shall the Committee, nor any Committee member, have any power to authorize any expenditures to be charged against the City.

**PART V: ENACTMENT**

- h) This Bylaw shall come into force and effect when it receives Third Reading and is duly signed.

READ A FIRST TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF MAY, AD 2012.

READ A SECOND TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF MAY, AD 2012.

UNANIMOUSLY AGREED TO PRESENT BYLAW NO. 787-2012 FOR THIRD READING.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 28<sup>th</sup> DAY OF MAY, AD 2012.



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**Greg Krischke  
MAYOR**



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**Laura Knoblock  
CITY CLERK**

May 28, 2012

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Date Signed