

**FCSS Advisory Board
April 16, 2019
Meeting Minutes**

MEMBERS: D. Macdougall (*Chair*), A. Boyle (*Vice Chair*), Councillor B. Hamilton (*Leduc City Council*), Councillor L. Tillack (*Leduc City Council, Alternate*), S. Burghardt, S. Nelson, M. Koopmans, M. Oliver, D. Brock (*City Liaison*)
PRESENT: D. Macdougall, S. Burghardt, M. Oliver, Councillor L. Tillack, D. Brock, R. Martens
ABSENT: A. Boyle, Councillor B. Hamilton, S. Nelson, M. Koopmans
GUEST: S. Perry
RECORDER: R. Martens

AGENDA ITEM		DISCUSSION	ACTION
1.0	CALL TO ORDER	D. Macdougall called the meeting to order at 5:05 p.m. Meeting was held at the Leduc Hub Association office location at 5010 50 Avenue Leduc, AB.	
2.0	GUEST		
2.1	Leduc Hub Association	<ul style="list-style-type: none"> S. Perry, Executive Director, Leduc Hub Association, gave a verbal presentation about their organization, the services they provide and a tour of their facility. S. Perry answered the Board's questions. 	
3.0	REVIEW		
3.1	Consent Agenda	<p>MOVED by S. Burghardt To keep the following items for discussion: 3.2 Previous Minutes 3.4 Round Table 6.1 CoW Board Presentation Addition of item: 6.2 Request for Proposal</p> <p>Motion carried unanimously</p>	
3.2	Previous Minutes	<p>Correction: Council is signing a Memorandum of Agreement and Statement of Intentions with the Leduc Golf and Country Club.</p> <p>MOVED by S. Burghardt to accept the minutes with correction. Motion carried unanimously.</p>	
3.3	Action Items	No Action Items	
3.4	Round Table	<ul style="list-style-type: none"> D. Macdougall informed the Board that M. Koopmans and S. Nelson resigned from the Board. 	D. Brock will inquire with the City Clerk's office about the protocol on how to fill the vacant positions.
4.0	STAFF REPORTS		

4.1	Board Members' highlights and/or input on reports	<ul style="list-style-type: none"> No discussion or questions on staff reports. 	
5.0	OLD BUSINESS		
		No Old Business	
6.0	NEW BUSINESS		
6.1	CoW Board Presentation	<p>The Board presentation is scheduled for the CoW meeting on June 17, 2019. Ideas for the presentation are:</p> <ul style="list-style-type: none"> Update on Budget 9 visits and presentations Assessment/self-evaluation of Board Members School Resource Officer's (SRO) presence in the school In relation to Mayor's Youth Leadership – how to reach more youth and get them to participate, voice out their opinions and/or concerns. 	
6.2	Request for Proposal (RFP)	<ul style="list-style-type: none"> The City of Leduc is advertising for an RFP for a consultant to conduct research within community organizations in Leduc to determine current roles and responsibilities and identify new opportunities for collaboration between social services agencies. The City of Leduc would like to establish a steering committee which will act as a sounding board for the consultant as well as provide opportunities for project updates and input. One member of the FCSS Advisory Board is requested to participate with the steering committee. 	D. Brock to send additional information by email. If anyone has any interest in joining the steering committee, please inform D. Brock.
7.0	STANDING ITEMS		
6.1	Correspondence	No Correspondence	
8.0	MEETING ADJOURNED		
7.1	Adjournment	The meeting adjourned at 6:00 pm.	
9.0	Next Meeting – May 21, 2019		

Respectfully submitted,

Dawn Macdougall
Chair

Rhodora Martens
Recording Secretary