

**FCSS Advisory Board
February 25, 2020
Meeting Minutes**

MEMBERS: D. Macdougall (*Chair*), A. Boyle (*Vice Chair*), Councillor B. Hamilton (*Leduc City Council*), Councillor L. Tillack (*Leduc City Council, Alternate*), S. Burghardt, M. Oliver, L. Sawchuk, R. Pollard, D. Brock (*City Liaison*)

PRESENT: D. Macdougall, A. Boyle, M. Oliver, S. Burghardt, L. Sawchuk, R. Pollard, D. Brock, R. Martens, A. Ulrickson

ABSENT: Councillor B. Hamilton

GUEST: J. Rozmahel

RECORDER: R. Martens

AGENDA ITEM		DISCUSSION	ACTION
1.0	CALL TO ORDER	D. Macdougall called the meeting to order at 5:58 p.m.	
2.0	GUEST		
2.1	St. Vincent de Paul	<ul style="list-style-type: none"> J. Rozmahel, President, St. Vincent de Paul (SVP), gave a verbal presentation about their organization and the services they offer. Some of the highlights of his presentation are: <ul style="list-style-type: none"> ➤ SVP was established in Leduc since 2004. There are fifteen (15) active members, all volunteers, no paid positions, and connected to St. Michael Church. ➤ SVP has an answering machine and a Phone Coordinator who return calls. ➤ Two (2) volunteers do a home visit for about 15 minutes to assess the needs of clients. ➤ Services include: Providing furniture, assistance with paying utility bills, bus ticket and other basic services of helping people such as providing cookware, dishes, utensils. ➤ Their supporters include: City of Leduc, AB Works, St. Michael Church, Mattress Mattress, and other community donors. ➤ Volunteers use their own pick-up truck to collect donations. ➤ What could they use? A trailer will be beneficial. J. Rozmahel answered the Board's questions. 	
3.0	REVIEW		

	Agenda	<p>Moved by A. Boyle To move up 5.3 to 5.1 and adjust subsequent items.</p> <p>Motion carried unanimously.</p>	
3.1	Previous Minutes	<p>Revision on minutes: Where it read, Submitted by, D. Macdougall, Chair</p> <p>Moved by L. Sawchuk To approve the meeting minutes held, Tuesday, January 21, 2020, with correction.</p> <p>Motion carried unanimously.</p>	
3.2	Action Items	No Action items to address.	
3.3	Round Table	<ul style="list-style-type: none"> • Changes with the City of Leduc utility bill due at the end of each month instead of middle of the month. • A few residents concerned with the snow removal schedule. • Citizen of Distinction Awards committee held their selection meeting. Very efficient and well organized. • Volunteer Fair is on March 31st; there will be a shuttle going around the City, needing tour guide volunteers. M. Oliver and D. Brock volunteered last year. • Strategic Planning meeting for the Youth Council was held. • A 2-day Mental Health Seminar hosted by Devon FCSS is happening on March 4th & 5th, registration is \$45.00 • There was another incident in the community indicating the need for additional mental health support – a patient was brought to Grey Nuns Hospital and waited for 20 hours for a psychological evaluation. 	
4.0	OLD BUSINESS		
	No Old Business		
5.0	NEW BUSINESS		
5.1	On-going Community Support Funding Final Report	<ul style="list-style-type: none"> • A. Ulrickson made a PowerPoint presentation and answered all questions from the Board. • All year-end reports were submitted on time. 	<ul style="list-style-type: none"> • A. Ulrickson to send Santa's Helpers Statistics/PowerPoint Presentation to the Board.
5.2	FCSS 101 Presentation	<ul style="list-style-type: none"> • D. Brock provided a PowerPoint presentation about FCSS, its history, partnerships, funding sources, programs and services, mandate, structure and role of the Advisory Board. 	
5.3	By-law Review	<ul style="list-style-type: none"> • The Board reviewed the By-law and made recommendations/changes. Revised copy to be reviewed at 	

		the next Board meeting.	
6.0	MEETING ADJOURNED		
6.1	Adjournment	The meeting adjourned at 7:56 P.M.	

Respectfully submitted,

Dawn Macdougall
Chair

Rhodora Martens
Recording Secretary