



POST ON CONSTRUCTION SITE

Builder / Owner Name: _____

Construction Site Address: _____

Contact Ph#: _____ Cell#: _____

Email Address: _____

Property Type

Residential Commercial Industrial

Type of Work Being Done (Check All That Apply)

New Construction Renovation Demolition Other Structures Over 9.38 m²
(i.e.: Shed / Tent)

Description of Work Being Completed

Anticipated Completion Date: _____

Type of Fire Safety Plan

Basic - For Buildings: UNDER 600m² / 3 Stories or Less / Unoccupied / Detached Garages
Renovations / Basement Developments

Comprehensive - For Buildings OVER 600m² / 4 Stories or Higher and/or Occupied

IF Basic Fire Safety Plan Fill Out Sections A, B, E

IF Comprehensive Fill Out Sections A, B, C, D, E



Section A

Muster Point Location: _____

Must be within one block of the construction site

Section B

Requirements for Adjacent Property Protection

Provide an outline of what option(s) are to be used for the protection of adjacent property as per the current Alberta Fire Code Sentence 5.6.1.2.

***Not required for: Interior Renovations or Interior Developments, Demolitions, Sheds and / or Tents.

Protection of Adjacent Properties

1) Protection shall be provided for exposed adjacent buildings or facilities from fire originating from buildings, parts of buildings, facilities and associated areas undergoing construction, alterations or demolition operations.

Adjacent Property Protection product used: _____

Section C

Contact Information	Name	Phone #	Cell#
Site Supervisor			
Key Holder			
Security			
Alarm Company			

Section D

Diagram

A legible base floor / site plan needs to be incorporated into the Comprehensive Fire Plan and be posted in a conspicuous area(s).

A diagram should include the following:

- Footprint of Building including any rooms
- Building Dimensions
- Location of exit(s)
- Location of evacuation route(s)
- Location of muster point(s)
- Identify adjacent & adjoining streets
- Location of first aid station (if any)
- Location of Flammable or Combustible liquids/Hazardous Processes
- Location of fire extinguisher(s) **One per Exit with a maximum travel distance of 150ft (45m) between each**



Section E

I have read and understand the requirements of the fire safety plan

Date _____

Name (print) _____ Signature _____

- 1) Keep a copy of the Fire Safety Plan on site for safety orientation and review.
- 2) Submit a copy of the Fire Safety Plan to:

The Planning and Development Department
#1 Alexandra Park,
Leduc AB, T9E 4C4
Ph 780-980-7177
Fax 780-980-7127
E-Mail: planningshared@leduc.ca

- ★ All applicable sections must be fully completed before final processing can be initiated.
- ★ See website for further details of Adjacent Property Fire Protection and Construction Fire Safety Plans by clicking [here](#), or by using the QR codes below.



Single Attached and Detached Homes - Fire Protection



Row Housing and Semi-detached Homes - Adjacent Property Fire Protection



Buildings Four Stories or Less - Adjacent Property Fire Protection



Construction Fire Safety Plan - Additional Information

FIRE SERVICES REVIEWED

Signature _____