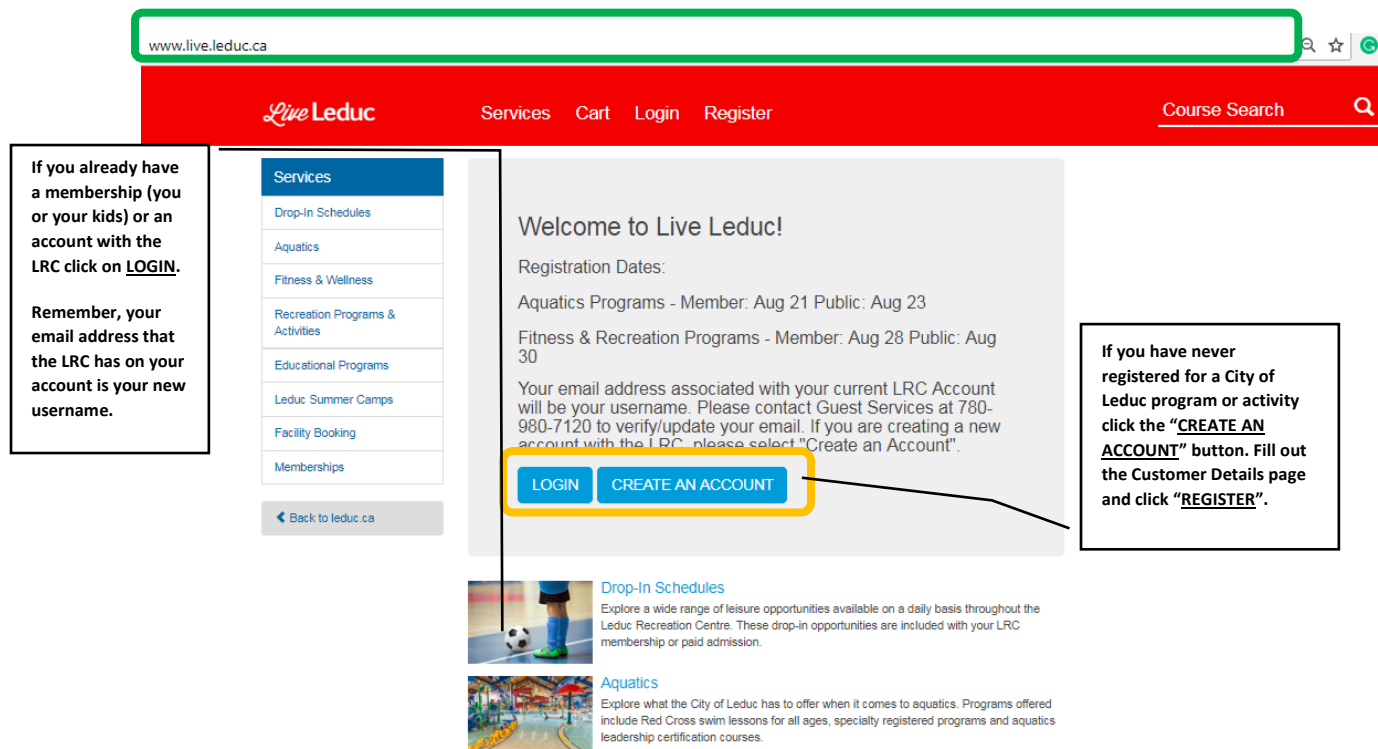


How to Create/Activate your Live Leduc Account

Step 1: Visit www.live.leduc.ca in your web browser.



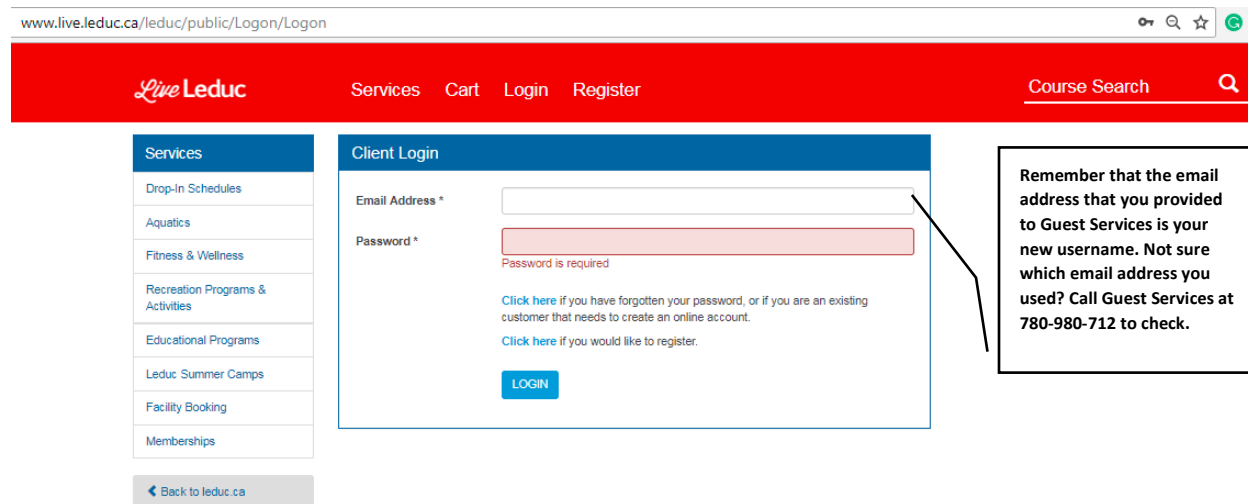
The screenshot shows the Live Leduc homepage. The URL bar displays www.live.leduc.ca. The navigation bar includes the Live Leduc logo, links for Services, Cart, Login, and Register, and a Course Search button. A sidebar on the left lists various services: Drop-In Schedules, Aquatics, Fitness & Wellness, Recreation Programs & Activities, Educational Programs, Leduc Summer Camps, Facility Booking, and Memberships. The main content area features a 'Welcome to Live Leduc!' message, registration dates for Aquatics and Fitness & Recreation programs, and a note about email verification. Two buttons, 'LOGIN' and 'CREATE AN ACCOUNT', are highlighted with a yellow box. A callout box on the left explains that users with existing accounts should click 'LOGIN'. A callout box on the right explains that new users should click 'CREATE AN ACCOUNT' and then 'REGISTER'.

If you already have a membership (you or your kids) or an account with the LRC click on LOGIN.

Remember, your email address that the LRC has on your account is your new username.


If you have never registered for a City of Leduc program or activity click the "CREATE AN ACCOUNT" button. Fill out the Customer Details page and click "REGISTER".

Step 2: If you clicked on the "LOGIN" button you will be taken to the screen below. If this is your FIRST time logging in to your Live Leduc account, please click on "Click Here if you have forgotten your password, or if you are an existing customer that needs to create an online account". Enter your email address and click "SEND". Within 5 minutes you will receive an email which includes a link to create your account password. If you already have an existing online account, enter your username (email address) and password.



The screenshot shows the 'Client Login' page. The URL bar displays www.live.leduc.ca/leduc/public/Logon/Logon. The navigation bar is identical to the homepage. The sidebar on the left lists the same services. The main content area has a 'Client Login' heading and fields for 'Email Address *' and 'Password *'. A red box highlights the password field with the text 'Password is required'. Below the fields are links for forgotten passwords and registration, and a 'LOGIN' button. A callout box on the right reminds users that the email address provided to Guest Services is their new username and provides contact information for verification.

Remember that the email address that you provided to Guest Services is your new username. Not sure which email address you used? Call Guest Services at 780-980-712 to check.



[Services](#)
[Cart](#)
[Login](#)
[Register](#)

Services

[Aquatics](#)
[Fitness & Wellness](#)
[Recreation Programs & Activities](#)
[Educational Programs](#)
[Leduc Summer Camps](#)
[Facility Booking](#)
[Memberships](#)
[Public Drop-In](#)

[Back to leduc.ca](#)

Create / Reset Password

Existing Online Accounts

Customers with existing online accounts should enter their email address below to request a password reset link.


Customers Without Online Accounts

If your email address is on your customer account you can use this screen to create a new online account password. Otherwise, please call or visit us in person to add your email address to your account.


Email Address *

SEND

Step 3: Once you have created your account password, click “LOGIN” in the red banner. Enter your email address associated with your account and password and then click “LOGIN”.



[Services](#)
[Cart](#)
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[Register](#)

[Course Search](#)


Services

[Aquatics](#)
[Fitness & Wellness](#)
[Recreation Programs & Activities](#)
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[Leduc Summer Camps](#)
[Facility Booking](#)
[Memberships](#)
[Public Drop-In](#)

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Client Login

Email Address *

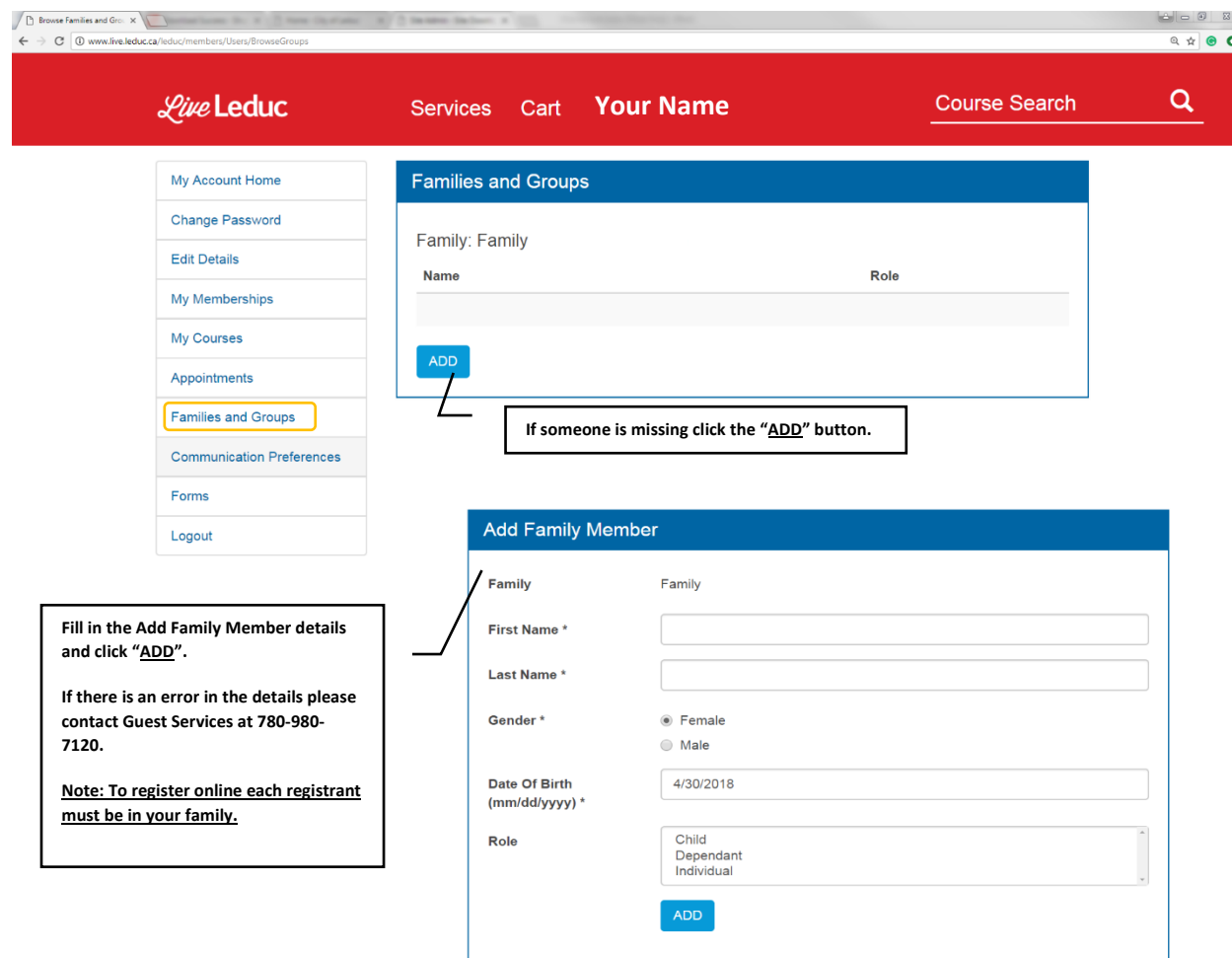
Password *

[Click here if you have forgotten your password, or if you are an existing customer that needs to create an online account.](#)

[Click here if you would like to register.](#)

LOGIN

Step: 4: Once Logged in, click “Families and Groups” on the left side. Check to make sure everyone in your family is present. *Note: To register for courses online each registrant must be listed in your family.* You will only have to check this information on your first login.



My Account Home

Change Password

Edit Details

My Memberships

My Courses

Appointments

Families and Groups

Communication Preferences

Forms

Logout

Families and Groups

Family: Family

Name	Role

ADD

If someone is missing click the “ADD” button.

Add Family Member

Family

First Name *

Last Name *

Gender *

☒ Female

☐ Male

Date Of Birth (mm/dd/yyyy) *

4/30/2018

Role

Child
Dependant
Individual

ADD

Fill in the Add Family Member details and click “ADD”.

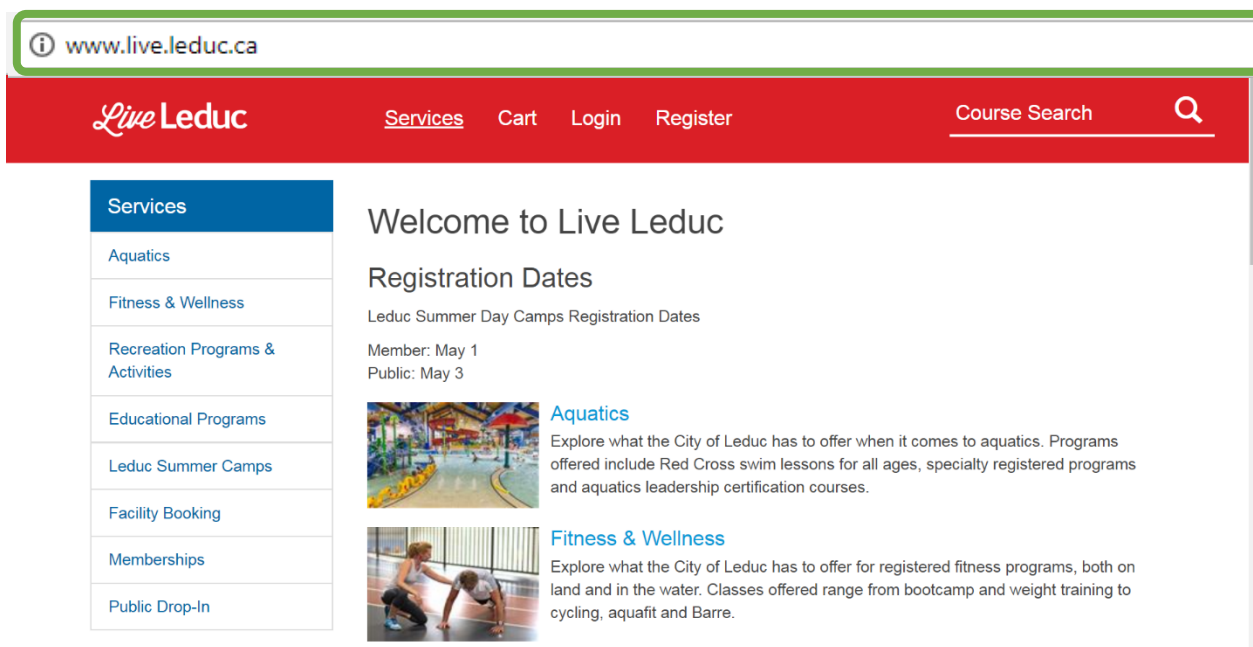
If there is an error in the details please contact Guest Services at 780-980-7120.

Note: To register online each registrant must be in your family.

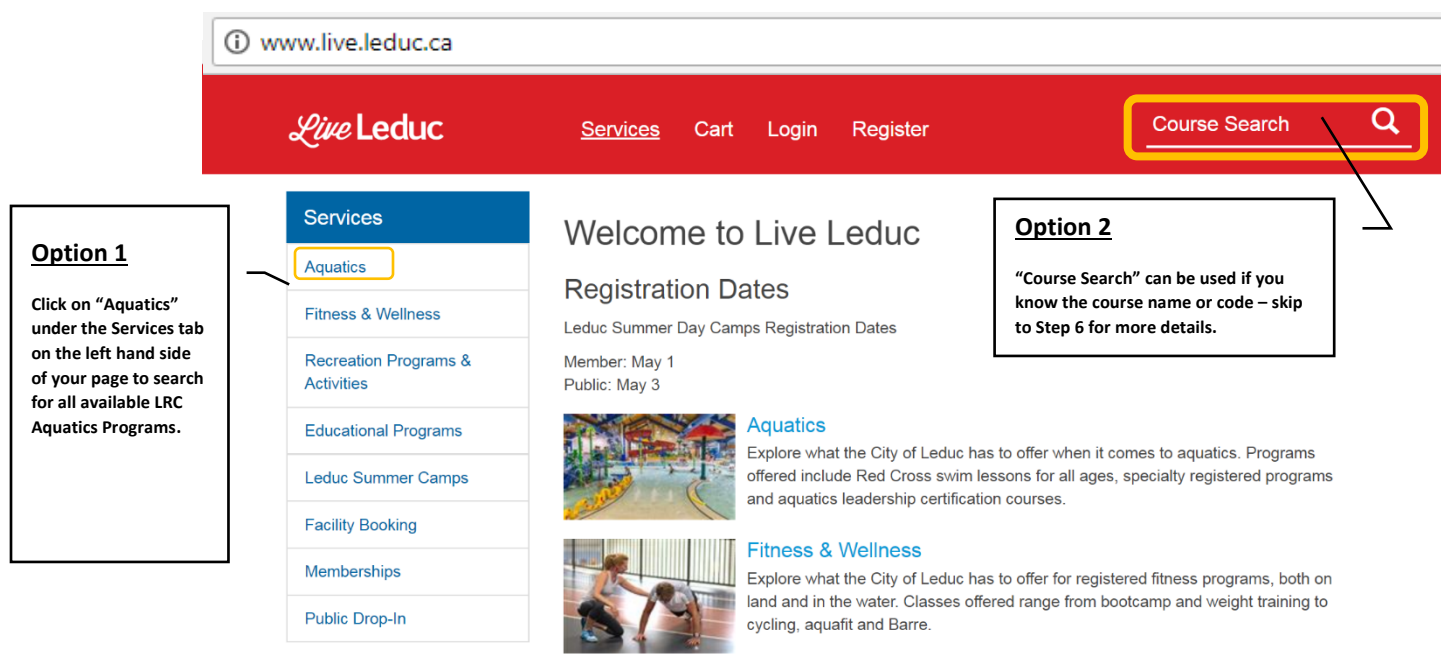
You can now register online for any City of Leduc program.
See our “Registering for LRC Programs” guide to learn how to register for programs online.

How to Register for LRC Programs

Step 1: Visit www.live.leduc.ca to view all LRC Programs (Swimming Lessons, Fitness Classes, Recreation Programs).




Step 2: There are two options to view and register for LRC Programs. View Option 1 & Option 2 below.



Step 3: Choose the Aquatics Program age category that you are looking for.

www.live.leduc.ca/leduc/public/category/browse/AQUATICS


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[Course Search](#)

[Services](#)


- [Drop-In Schedules](#)
- [Aquatics](#)
- [Fitness & Wellness](#)
- [Recreation Programs & Activities](#)
- [Educational Programs](#)
- [Leduc Summer Camps](#)
- [Facility Booking](#)
- [Memberships](#)

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[Home](#) / [Aquatics](#)

Aquatics


Explore what the City of Leduc has to offer when it comes to aquatics. Programs offered include swim lessons for all ages, specialty registered programs and aquatics leadership certification courses.




Family (Parented)
Parented programs are for children up to age 3 and require active participation with an adult ages 18 or older.




Preschool (Ages 3-5)
Preschool aquatics programs are for children ages 3-5 and, unless otherwise specified, are unparented programs.



Child (Ages 6-12)
Registered aquatics programs for school-aged children aged 6 to 12 including Red Cross swim lessons and Mer-Folk Academy.




Youth (Ages 13-17)
Registered aquatics programs for youth ages 13-17 including Red Cross swim lessons, specialty programs and aquatics leadership certification courses.



Adult (18+)
Registered aquatics programs for adults ages 18 and up including Red Cross swim lessons, specialty programs and aquatics leadership certification courses.

Step 4: Depending on which age category you choose, select either Aquatics Specialty Programs or Red Cross Swim Lessons.

www.live.leduc.ca/leduc/public/category/browse/CHILDAQUATICS


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[Services](#)


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- [Aquatics](#)
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Child (Ages 6-12)

Registered aquatics programs for school-aged children aged 6 to 12 including Red Cross swim lessons and Mer-Folk Academy.



Aquatics Specialty Programs
Aquatics specialty and leadership programs for children and youth offered by the Lifesaving Society and Red Cross.



Red Cross Swim Lessons
This is a 10-level program for children 6 to 12 years of age. Help your child develop a healthy lifestyle through swimming. Your child will learn to swim and stay safe in a fun environment that promotes a personal best and celebrates individual success. All Swim Kids levels are unparented but parents are encouraged to participate on Parent Day.

Step 5: Now choose your program.

[www.live.leduc.ca/leduc/public/category/browse/RCSWIMKIDS](#)

[Services](#)
[Cart](#)
[Login](#)
[Register](#)

[Course Search](#)

[Home](#) / [Aquatics](#) / [Child \(Ages 6-12\)](#) / [Red Cross Swim Lessons](#)

Red Cross Swim Lessons

This is a 10-level program for children 6 to 12 years of age. Help your child develop a healthy lifestyle through swimming. Your child will learn to swim and stay safe in a fun environment that promotes a personal best and celebrates individual success. All Swim Kids levels are unparented but parents are encouraged to participate on Parent Day.

1

Swim Kids 1

Participants must be 6 years old to register in this program. Swim Kids 1 is where the swimmers receive an orientation to water and the pool area. They work on floats, glides, kicking and build their endurance by working on the 5 meter front swim.

2

Swim Kids 2

Children must be 6 years of age or over and have SUCCESSFULLY completed SWIM KIDS 1 to register in this level. Swimmers work on propulsion skills to move through the water and to remain at the surface. Swimmers work on the front swim and learn about deep-water activities and proper use of a Personal Floatation Device (PFD). Fitness activities include the 10m flutter kick and a 10 meter distance swim.

3

Swim Kids 3

Children must be 6 years of age or over and have SUCCESSFULLY completed SWIM KIDS 2 to register in this level. This level provides an introduction to diving, the deep end and teaches swimmers how to make wise choices about where and when to swim. Endurance is achieved by building strength in the flutter kick and a 15 meter swim.

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Step 6: Your search results will appear on your screen. Scroll through until you find what you are looking for and then click “DETAILS”.

[www.live.leduc.ca/leduc/public/Category/browse/SEARCH](#)

[Services](#)
[Cart](#)
[Login](#)
[Register](#)

[Course Search](#)

Results

1

2

Swim Kids 1

Course ID: 5133

Price: \$19.00

Spaces: 16

DETAILS

Day	Time	Location	Venue
Tuesday	1:00 PM	Scout Hall	City of Leduc Owned Public Spaces

Course start date: Tue, 07-Aug-18

Bring your preschooler for a fun filled experience in our three hour program. Each class is packed with new experiences, a fun environment for socialization, crafts, games and even songs and stories! Please provide 1 small nut free snack and a water bottle for your child. All participants must wear indoor shoes and be fully toilet trained.

Please provide 1 small nut free snack and a water bottle for your child. All participants must wear indoor shoes and be fully toilet trained. This program is at the Leduc Scout Hall (4612 48A Street).

Click Here

Step 7: This is the Class View. Here you can see the course name, description, alerts, course details, location, and more. The boxes below explain how to register for a class.

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[Cart](#)
[Login](#)
[Register](#)

Services

Drop-In Schedules

Aquatics

Fitness & Wellness

Recreation Programs & Activities

Educational Programs

Leduc Summer Camps

Facility Booking

Memberships

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Home / Search / Search

Course: 5859 - Swim Kids 1

Participants must be 6 years old to register in this program. Swim Kids 1 is where the swimmers receive an orientation to water and the pool area. They work on floats, glides, kicking and build their endurance by working on the 5 meter front swim.

Memo Day: Aug 14 Parent Day: Aug 15 - Limited Public Swim access during Summer lessons - Classes will be cancelled 1 week prior to course start date if minimum requirement not met

Participants must be 6 years old to register in this program.

Course Type	Swim Kids 1																				
Ages	6 - 13																				
Schedule	<table> <tr> <th>Day</th> <th>Time</th> <th>Location</th> <th>Venue</th> </tr> <tr> <td>Tuesday</td> <td>10:45 AM</td> <td>Main Pool- Shallow</td> <td>Leduc Recreation Centre</td> </tr> <tr> <td>Wednesday</td> <td>10:45 AM</td> <td>Main Pool- Shallow</td> <td>Leduc Recreation Centre</td> </tr> <tr> <td>Thursday</td> <td>10:45 AM</td> <td>Main Pool- Shallow</td> <td>Leduc Recreation Centre</td> </tr> <tr> <td>Friday</td> <td>10:45 AM</td> <td>Main Pool- Shallow</td> <td>Leduc Recreation Centre</td> </tr> </table>	Day	Time	Location	Venue	Tuesday	10:45 AM	Main Pool- Shallow	Leduc Recreation Centre	Wednesday	10:45 AM	Main Pool- Shallow	Leduc Recreation Centre	Thursday	10:45 AM	Main Pool- Shallow	Leduc Recreation Centre	Friday	10:45 AM	Main Pool- Shallow	Leduc Recreation Centre
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Friday	10:45 AM	Main Pool- Shallow	Leduc Recreation Centre																		
Start Date	Tue, 07-Aug-18																				
End Date	Fri, 17-Aug-18																				
Registration Date	From Thu, 31-May-18 10:00 AM - Until Wed, 08-Aug-18 11:59 PM																				
Early Registration Date	Until Tue, 29-May-18 10:00 AM																				
Spaces Left	0																				
Waitlist Available	Yes																				
Classes	8																				
Price	\$52.00																				

Book Course

I will be attending

William Smith

Family, Smith - Child

WAITLIST

BOOK

Jane Smith

Family, Smith - Child

WAITLIST

Note: The owner of the account (individual or parent) will be listed as "I will be attending".

To register in this class click "BOOK" beside the person you wish to register.

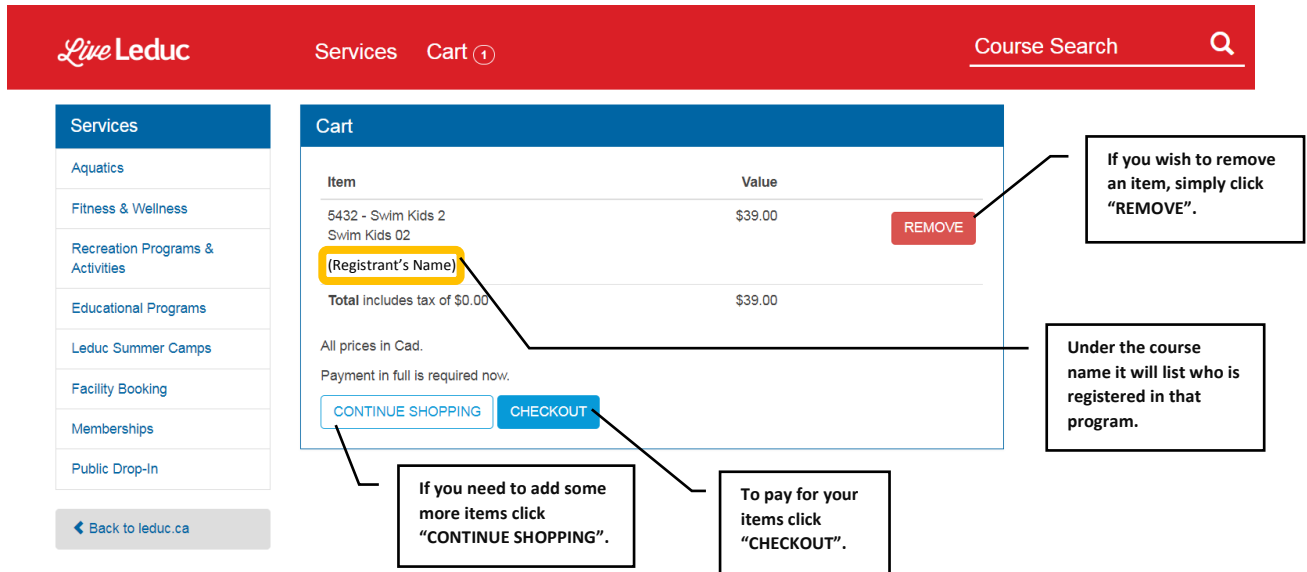
Example: William would be able to register in Little Explorers because "BOOK" is beside his name. This means he meets the course requirements (age, space available, etc.)

If it says "WAITLIST" the course is full and you will have to "WAITLIST" the person you wish to register.

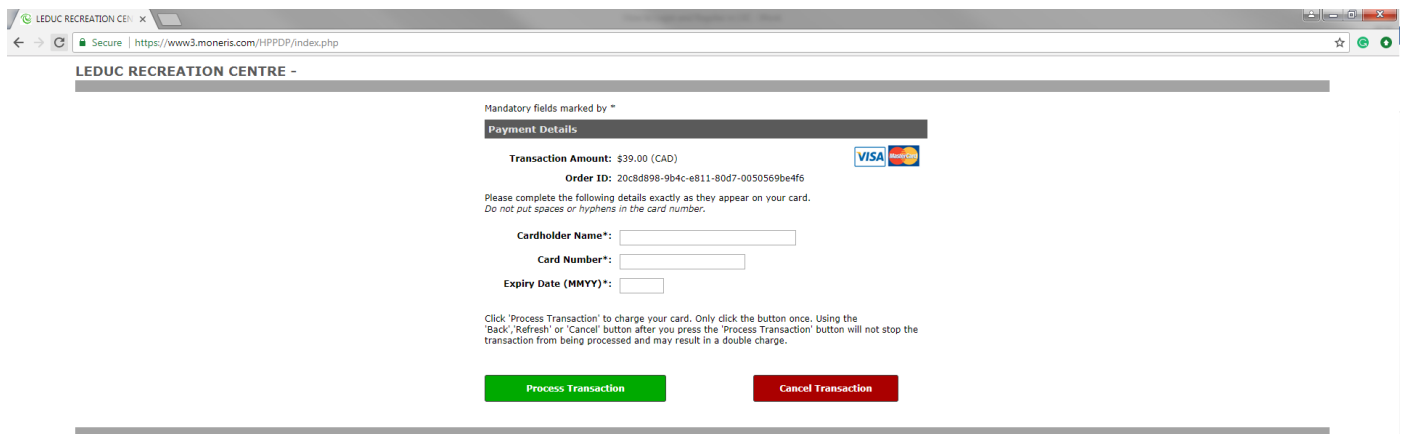
Step 8: As you “BOOK” classes you will notice the number next to your Cart (at the top of your screen) change based on the number of classes you have registered in.



Step 9: Click on “CART” to see all the Items in your cart.



Step 10: After clicking “CHECKOUT” you will be redirected to the following screen to process your payment. Simply enter your details and click “Process Transaction”.



Step 10: You will be taken to our Confirmation page following payment submission and will also receive a confirmation email. The confirmation email may take up to 10 minutes. You can now view all registrations by clicking on your name in the red banner at the top and clicking on “My Courses”.

