

LEDUC ENVIRONMENTAL ADVISORY BOARD
REGULAR MEETING
Tuesday, February 13, 2018
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REGULAR MINUTES Minutes of the **LEDUC ENVIRONMENTAL ADVISORY BOARD** Regular Meeting held Tuesday, February 13, 2018 at the City of Leduc, Civic Centre, Telford Street Board Room, #1 Alexandra Park, 46 Avenue & 48A Street, Leduc, AB

PRESENT:

Katie Oliver
Councillor Lars Hansen
Cory Kartz
Douglas Hube
Jill Mitchell
Sheila Ruddy
Jennifer Roach
April Ziegler
Jaimee Dupont Morozoff (on the phone)
Brad Beesley
Thorren Koopmans

WITH REGRETS:

ALSO PRESENT:

Kerra Chomlak – City Representative
Shelby Willis – Recording Secretary

CALL TO ORDER

I. CALL TO ORDER

Katie Oliver called the meeting to order at 7:03 p.m.

**APPROVAL OF
AGENDA**

9/2018

II. APPROVAL OF AGENDA

Motion: It was **Moved** by Doug Hube to approve the February 13, 2018 agenda as circulated.

MOTION CARRIED

III. APPROVAL OF LAST MEETING MINUTES

Minutes should be changed as April's last name has been changed to Ziegler.

**APPROVAL OF
MINUTES**

10/2018

Motion: It was **Moved** by Thorren Koopmans to accept the organizational meeting minutes of January 9, 2018 as amended.

**APPROVAL OF
MINUTES**

11/2018

Motion: It was **Moved** by April Ziegler to accept the regular meeting minutes of January 9, 2018 as amended.

MOTION CARRIED

REPORTS

IV. REPORTS

Chairman's Report

Articles distributed to LEAB members

- Article in the REP newspaper about the bird count – low numbers and participation rates likely due to the cold weather

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Council's Report

- Telford Rehabilitation Project – engaged the public on the following:
 1. Upgrading roadway
 2. Adding new sidewalk
 3. Upgrading existing sidewalk
- Working on Cannabis bylaws – There will be a public survey on public usage. The survey will be through the Engage Leduc platform and will be occurring March to May 2018; the City of Leduc is planning to finalize survey in May.
- Working on an Urban Agricultural Policy – i.e. formal policy for community gardens, hens and bees. Will be putting out a survey dealing with the animal by-law to inquire about hens and bees etc.
- Thorren Koopmans noted that he was at the open house for North Telford road project and heard some negative comments from residents about tree removal. Lars noted that an arborist inspected each tree to see which could be saved and which were unlikely to survive the required rehabilitation work.

Administration's Report

- LEAB budget - \$7,500 - Some expenses already allocated to Peter Puffin (\$1,200) for environment week. Three ads in the paper for LEAB events (spring and Christmas bird count and Arbour Day). How to allocate remaining dollars? Professional development opportunities are an option. Let Kerra know if you come across any interesting opportunities and we will circulate it to the group. The LEAB's professional development policy aims to share the opportunity amongst LEAB members on a first come, first served basis for environmental education opportunities within the province. LEAB has flexibility to decide their budget priorities and review them throughout the year.
- Solar Display at the LRC – In progress. Enmax donated \$10,000 towards the project.
- Environmental Progress Report – close to final product; Expected by next meeting.
- Bird Guide is in progress – any final comments please provide them by the end of February.
- Brush removal occurring on the south side of Telford lake for the multi-way prior to March 1 nesting season – information on this is available on the City website.
- Tree removal to also occur in Lede park for the alignment of the road between the LRC and Telford Lake – this map is available on the website.
- Calcium chloride for roads – City workers are not in direct contact with the chemical. Contractors do the mixing.

**APPROVAL OF
REPORTS**

12/2018

**INFORMATION
ITEM**

**UNFINISHED
BUSINESS**

V. APPROVAL OF REPORTS

Motion: It was **Moved** by April Ziegler to accept the above noted reports for information purposes only.

MOTION CARRIED

VI. INFORMATION ITEMS

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NEW BUSINESS

- Thorren Koopmans identified a link to information about using beet juice in replacement of road salts. The City of Leduc Public Services department is aware of these projects in other communities and monitoring their results at this point.

VII. UNFINISHED BUSINESS

- N/A

VIII. NEW BUSINESS

A. Southfork Community Gardens Report

- Draft report is still in progress.
- The pilot project in Southfork is continuing again this year.
- The report will review the concept of public gardens vs small private plots, pro's and con's.
- The recommendation to Council will likely be to implement public gardens like Telford on the west side of Leduc

Action Kerra Chomlak: Bring the Draft Southfork Gardens report to the March meeting.

B. Light Pollution Abatement – Letters on Light Pollution

- Received comments from the group on the draft letters (to businesses and to the Rep).
- As per the LEAB bylaw, LEAB is mandated to disseminate information to the community so by that logic, they could post a letter in the newspaper.
- Kerra suggested that LEAB ask the chamber for their email list to reach out to businesses.
- Letter to businesses is currently written to target problem properties.
- Lars supports working with the chamber and has offered to bring the business letter to council to consult them first – likely Committee of the Whole February 26th meeting.

Action Doug Hube: Update the letter to businesses, to make it more broad; update the letter to say: "We would like your assistance to determine if there are lights on your property..." Send the updated letter to Lars to consult Council.

Motion: It was **Moved** by Sheila Ruddy to send the letter written for the Rep to the Rep at this time.

CARRIED

Action Katie Oliver: Send the letter on behalf of LEAB to the Rep (including a cover letter).

- Doug identified an article in the Edmonton Journal on light pollution based on an interview with him. It addresses the subject of LEDs.

C. Telford Community Garden Plots (LEAB pollinator garden)

- It will be the second year planting along Telford lake for the pollinator garden plots this project will be completed in 2020.

MOTION
13/2018

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- Monday June 4, 2018 is the proposed date – in the afternoon.

Action Kerra Chomlak: Invite Communities in Bloom to the event and send out a reminder to LEAB closer to the date. Make sure there is cake at the event!

D. Million pollinator garden challenge – Sub-committee update

- The sub-committee met on January 21, 2018, which included Katie Oliver, Sheila Ruddy, Jennifer Roach, Jaimee Dupont Morozoff and Vic and Denise from the Leduc Wildlife Conservation Society (LWCS).
- Decided it will be a 2-year pilot program challenge (2018-2019) at which point they will re-evaluate the program. There is flexibility after year one to change or remove things.
- The project will focus on the challenge to plant and maintain pollinator gardens (not a competition).
- No criteria for the first year of gardens – just looking for participation.
- Possibility for door prizes i.e. for submitting a picture of your garden.
- The challenge will apply to residents of the City of Leduc and the surrounding region.
- Pre-existing gardens can be part of the challenge.
- The goal is to have people commit/pledge to planting a pollinator garden early in the year and register their garden when complete. At the end of the year reminders to register your garden can be sent out to those who pledged.
- Will make downloadable signs available for people to print and advertise their gardens.
- Gardens can be registered by email; for the pilot project, registration emails can go to the Eco-Smart email – Engineering Admin. can compile emails and send to Katie Oliver to process.
- Put together an online information package – gardening tips and ideas. Some pollinator information is also currently available on the City of Leduc website.
- The Leduc Wildlife Conservation Society will include the program in the horticultural newsletter.
- CIB is also willing to help advertise at their events.
- Tagline – Share the buzz.
- Tentative schedule for events and promotion has been developed.
- Proposed a wrap-up event (maybe the Stone Barn Garden or Civic Centre Atrium).

Action Kerra Chomlak: Check with communications if the pollinator garden challenge can be promoted on its own website. If so:

- Can LEAB buy the domain from their budget?
- What logos can be used on their website? i.e. LEAB logo and partnering with nature.
- Information sheets to be provided at City of Leduc buildings, Business Expo and other city booths.

Action Kerra Chomlak: Confirm what City drop off locations can be listed on the promo materials as a place to drop off registration forms. Library, Civic Centre, Operations, LRC?

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Action Kerra Chomlak: Book the Atrium for September 15th to host the wrap-up event.

- Kick-off presentation planned at the library on the pollinator gardens – Jaimee Dupont Morozoff (LEAB), Vic and Denise with (LWCS) – will advertise the presentation as tips for bringing pollinators to your garden. Library typically helps with promotions. Jaimee can coordinate with the library and book the event. April 12th is the potential date.

Action Kerra Chomlak: Connect Jaimee with the library contact.

Action Kerra Chomlak: Share the disclaimer clause with Katie Oliver for the pledge forms, to ensure those who sign up can be contacted.

- Official kick-off will be on Arbour Day (May 14th) – advertise there.
- Throughout the spring and summer remind people of the challenge at the various events.
- It would be ideal to have the website ready for Community Registration Day (Feb 21st) so that it can be promoted at the booth – could also promote the pollinator workshop at the booth if the date is finalized in time.
- Wild flower seed packs can be handed out as part of the promotion.

Action LEAB members: Review the Million Pollinator Challenge Information package provided and provide comments, prior to Feb 21st.

- Need to confirm budget for bbq/wrap-up event.
- BBQ will be contingent on the number of people that sign up.

Action LEAB Sub-Committee: Put together a Million Pollinator Challenge budget for discussion at the March meeting (i.e. for wrap-up event etc.).

E. Establish sub-committee to advise on Green House Gas (GHG) action Plan

- Climate Express Workshop: Friday, April 20 daytime; Saturday, April 21 daytime or Monday, April 23 evening – All LEAB members are invited. LEAB members agreed that evening is the first choice, Saturday day is the second choice.
- Looking for a sub-committee of at least 3 members to advise on the plan; may involve 3 - 4 meetings per year.
- 1st meeting - Review the GHG inventory in March (1.5 hr), help form the vision and principles for the plan.
- Kerra will take the vision/principles and engagement plan to Council in April.
- April Ziegler, Brad Beesley, Katie Oliver and Thorren Koopmans are interested. Doug Hube is also interested but not available in April.

Action Kerra Chomlak: Reach out about a kick-off meeting date in March.

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F. Council power point presentation

Action Kerra Chomlak: Circulate the Council power point presentation to LEAB members.

- Make sure to review the speaking notes at the bottom.
- Remind Council that ICI waste diversion is on our priority list.

G. Arbour Day Site location for May 12, 2018

- Site in Fred Johns Park - northwest of Fred Johns Park ball diamonds and south of 50 Avenue.
- Trees were removed near a culvert a few years ago so it will be a nice spot for re-forestation.
- Parking lot right beside baseball diamonds, and another parking lot is located further down the road.

H. LEAB Bylaws

- The change to increase the number of members has to be approved by Council. Kerra asked the City Clerk for a report number – suggested it be done the same night as the Council Presentation (April 9th).

I. Waste Control at New Home Builds

- Lots of waste identified in new home builds. Can we look into different recycling opportunities for new home builds?
- Should be considered in the construction and demolition waste when looking at ICI.
- Consider updates to the bylaws i.e. sort out clean wood, shingles, require a recycling bin and a waste bin on-site.
- Add this to the Presentation to Council – should be addressed as part of the ICI strategy in 2019.
- Recommended City of Leduc look into options to encourage waste sorting that align with the landfill tippage regulations – to minimize economic impact to developers and to increase waste diversion.

J. Pitch-In Week April 22 - 29, 2018

- Pitch in Canada runs a program to educate residents on the impact of litter on the community.
- Volunteer campaign – anyone can register a team online.
- In the past Engineering Admin has shared the link to Pitch in Canada with schools in Leduc.

Action Kerra Chomlak: Ask Shannon Bremner to continue to email Leduc schools about Pitch in Canada, and include a sentence stating that LEAB supports the Clean-Up.

- Leduc Wildlife Society has also registered in the past and will likely hold an event this year – LEAB members can join with them if they like.

K. U of A Wildlife Study

- The Planning Department initiated a wildlife study with the U of A planning students as part of the East Telford Lake ASP.

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OPEN DISCUSSION

ADJOURNMENT

14/2018

- Provided the planning students a tour of the area between Telford Lake and the landfill.
- U of A students presenting a draft report on their findings at the end of February.

Action Kerra Chomlak: Share U of Wildlife Study report with LEAB when it is available.

L. OPEN DISCUSSION

- Katie thanked the board for their great work, contributing their time and working hard on various initiatives – recognizing the extra work of the sub-committees.
- This group of individuals is very productive, professional and Council and appreciates the contribution of all members.

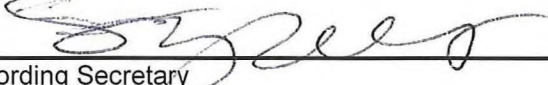
M. ADJOURNMENT

Motion: it was Moved by Douglas Hube to adjourn the meeting at 8:28 p.m.

MOTION CARRIED



Chairperson



Recording Secretary

