

Bylaw No. 1164-2023

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A BYLAW OF THE CITY OF LEDUC IN THE PROVINCE OF ALBERTA, TO AMEND COUNCIL PROCEDURES BYLAW NO. 493-2001

WHEREAS the *Municipal Government Act* ("Act") R.S.A. 2000, Chapter M-26, as amended, grants a municipality the authority to pass, amend and repeal a bylaw.

AND, in accordance with the Act, the City of Leduc has enacted Bylaw No. 493-2001, Council Procedures Bylaw, and made amendments to it;

AND City Council considers it desirable to add provisions to Bylaw No. 493-2001 to manage public commentary at Council meetings;

NOW THEREFORE, the Council of the City of Leduc in the Province of Alberta duly assembled, hereby enacts the following changes to Bylaw No, 493-2001:

Firstly, section 3(b) is amended by inserting a new subsection xiii as follows, and renumbering the subsequent sections as appropriate:

iii. Public Commentary

Secondly, section 8 is deleted in its entirety and replaced with the following:

8. Public Commentary

- a) A person registering to request an opportunity to address Council during the Public Commentary portion of a Council Meeting must register with the Office of the City Clerk no later than 12:00 noon on the day seven (7) days before the date they are requesting to address Council. If such advance date falls on a day when the Leduc Civic Centre is not open for business, the request shall be required to be submitted no later than 12:00 noon of the last business day prior to that date.
- b) When registering to request an opportunity to address Council during the Public Commentary portion of a Council Meeting, a person must provide:
 - i. their name;
 - ii. their telephone number and/or email address, if applicable;
 - iii. their home address or property address;
 - iv. the date of the Council Meeting at which they are requesting to address Council; and
 - v. the topic that they intend to speak about.
- c) A person may register to request an opportunity to address Council during the Public Commentary portion of a Council Meeting. Requests shall be reviewed by the Agenda Review Committee and may result in the requester:

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- i. being scheduled to address Council during the Public Commentary portion of the Council Meeting on the date that they requested;
 - ii. being scheduled to address Council during the Public Commentary portion of the Council Meeting on a different date than the date that they requested; or
 - iii. not being scheduled to address Council.
- d) When addressing Council during the Public Commentary portion of a Council Meeting, the speaker may speak only to the topic specified when registering. If a speaker provides commentary that is not related to the topic specified in their registration, they may be asked by the Chair to return to their registered topic, and if they fail to do so, may be required to discontinue their commentary and may be ejected from the Council Chambers for the remainder of the Council Meeting.
- e) A Public Commentary presentation shall be verbal only; no audio-visual presentations shall be permitted.
- f) A Public Commentary presentation may not exceed five (5) minutes in length unless allowed by the Chair.

Thirdly, a new section 3, as follows, is added, and the subsequent sections renumbered as appropriate:

3. Agenda Review Committee

- a) A committee is hereby established called the “Agenda Review Committee”.
- b) The Agenda Review Committee shall:
 - i. review and draft the agendas of upcoming Council Meetings;
 - ii. review requests to address Council during the Public Commentary portion of a Council Meeting and either accept the request and schedule the requester to appear at an upcoming Council Meeting, or reject the request; and
 - iii. review requests to make a Public Presentation at a Council Meeting and either accept the request and schedule the requester to appear at an upcoming Council Meeting or reject the request.
- c) For the purposes of sections 3(b)(ii) and 3(b)(iii), the Agenda Review Committee may reject requests to present or make public comment if the subject matter to be discussed includes commentary or material that:
 - i. promotes harassment or discrimination against an individual or group based on factors such as race, religious beliefs, color, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation;

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- ii. targets an individual member or members of City of Leduc staff;
 - iii. is an unreasonable invasion of a third party's personal privacy as per section 17 of the *Freedom of Information and Protection of Privacy Act*;
 - iv. is contrary to the values enshrined in the Canadian Charter of Rights and Freedoms;
 - v. is against public decency;
 - vi. is related to an unresolved legal matter involving the City; or
 - vii. is otherwise not germane to city business or matters of public interest.
- d) The membership of the Agenda Review Committee shall be comprised of:
- i. the Mayor; and
 - ii. the Councillor serving as Deputy Mayor on the date of a meeting of the Agenda Review Committee.
- e) The time, date, and place of a meeting of the Agenda Review Committee shall be established by the Mayor. All members of the Agenda Review Committee shall be notified of the time, date, and place of a meeting at least 24 hours before the meeting.
- f) The Agenda Review Committee shall not review the agenda of a Council Meeting scheduled to take place in less than 7 days.

READ A FIRST TIME IN COUNCIL THIS ___TH DAY OF _____, 2023.

READ A SECOND TIME IN COUNCIL THIS ___TH DAY OF _____, 2023.

READ A THIRD AND FINAL TIME IN COUNCIL THIS ___TH DAY OF _____, 2023.

MAYOR

CITY CLERK

Date Signed