

Request for a Letter Respecting Compliance



Date of Request: _____

Plan: _____ Block: _____ Lot: _____

Civic Address: _____

Submit a current Real Property Report (RPR) which will be kept by the City. RPR must be less than one (1) year old*.

*(If RPR is more than one (1) year old, but less than three (3) years old, it must be accompanied by a Statutory Declaration from the property owner or an authorized agent verifying its accuracy. RPR's older than three (3) years will not be accepted and a new or updated RPR must be provided.

Letter is to be addressed to:

Name: _____ File No. _____

Address: _____ City/Prov: _____ Post. Code: _____

Email Address (letter will be sent to): _____

Service level:

- \$100.00** - Single Detached and Duplex Dwellings (Residential) - letter ready within 7-10 working days
- \$150.00**- Single/Duplex Dwelling Only (Rush Service) letter ready within 3 working days
- \$150.00** – Multi-dwelling, Commercial, Industrial, Government/Institutional – letter ready within 7 – 10 working days

Credit Card #: _____ Expiry Date: _____ CVV : _____

Card issued to: _____ Signed: _____

I hereby authorize the City of Leduc to use the following credit card number for this Letter Respecting Compliance request.

Signature of Applicant: _____