

# Request for a Letter Respecting Compliance



Date of Request: \_\_\_\_\_

Plan: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Attach one copy of a current Real Property Report (RPR) which will be kept by the City. RPR must be less than one (1) year old\*.

\*(If RPR is more than one (1) year old, but less than three (3) years old, it must be accompanied by a Statutory Declaration from the property owner or an authorized agent verifying its accuracy. RPR's older than three (3) years will not be accepted and a new or updated RPR must be provided.

## Letter is to be addressed to:

Name: \_\_\_\_\_ File No. \_\_\_\_\_

Address: \_\_\_\_\_ City/Prov: \_\_\_\_\_ Post. Code: \_\_\_\_\_

Email Address (letter will be sent to): \_\_\_\_\_

### Service level:

- \$92.00** - Single Detached Residential Dwellings and Duplexes/Semi-detached (Residential) - letter ready within 7-10 working days
- \$138.00**- Single Detached ONLY (Rush Service) letter ready within 3 working days
- \$138.00** - Multi-family, Apartments and all other land uses – letter ready within 7 – 10 working days

Credit Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Card issued to: \_\_\_\_\_ Signed: \_\_\_\_\_

I hereby authorize the City of Leduc to use the following credit card number for this Letter Respecting Compliance request.

Signature of Applicant: \_\_\_\_\_