

Schedule "B"

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Municipal Grant. The information collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act and may become public information. Questions regarding the collection of this information can be directed to the City Clerk at (780) 980-7177, #1 Alexandra Park, Leduc, AB T9E 4C4.

Name of Community Group or Organization:	Contact Name:
Contact Phone #	
Event	Date:
Amount of Grant Anticipated:	Amount of First Grant Instalment

1. Description for the use of the grant: (Point Form Please)

2. Number of athletes/clubs/teams (please indicate how many players there are per team) _____

3. How many male and female participants were there? Male _____ Female _____
4. Number of team officials _____
5. Number of technical officials _____
6. How many cities/provinces participated? _____

7. Estimated # of Spectators at the Event _____

8. Was the event streamed or televised? ___ Yes ___ No

Please provide coverage details

9. Which hotels were booked? _____

10. How many room nights were booked (# rooms per night x # of nights) _____

Provide supporting documentation from the hotel(s)

11. Which local businesses were approached to provide quotes?

12. Did these businesses win the contract? Why or why not?

13. Did the event showcase local arts and culture? ___ Yes ___ No

14. How was local talent be incorporated into the event?

15. How were the broader community and other community groups engaged?

16. What environmentally sustainable initiatives were implemented?

17. Total number of volunteers _____

18. Total number of volunteer hours contributed _____

19. City of Leduc Recognition

(please provide examples of how the City of Leduc was recognized as a supporter of the event)

20. Did the event support any local charities or not-for-profit groups? (Explain)

21. Final Financial Statement

On a separate page, please provide a listing of the revenue and expenditures from the event.

NOTE: If the event occurs in/on a city, owned facility or property please include a copy of the receipt showing that the venue contract has been paid in full.

Return completed form along with all documentation/material in support attached to:

Janet Guthrie – Sport Tourism Coordinator
City of Leduc
#1 Alexandra Park, Leduc, Alberta T9E 4C4
Phone (780) 980-8412 or Fax (780) 980-7127 or Email jguthrie@leduc.ca