



# DEVELOPMENT PERMIT APPLICATION

COMMERCIAL / INDUSTRIAL / GOVERNMENT / INSTITUTIONAL / CHANGE OF USE

Infrastructure & Planning, 1 Alexandra Park, Leduc, AB T9E 4C4

Telephone: 780-980-7124 | Fax: 780-980-7127 | Email: planning@leduc.ca

Project Location's Municipal Address: \_\_\_\_\_

Project Legal Description:

Plan \_\_\_\_\_

Block \_\_\_\_\_

Lot \_\_\_\_\_

- or -

Sec \_\_\_\_\_ Twp \_\_\_\_\_ Rge \_\_\_\_\_ Meridian \_\_\_\_\_

Land Use District \_\_\_\_\_

## OFFICE USE ONLY

Application Received Date: \_\_\_\_\_

Application Number: \_\_\_\_\_

Application Fee: \_\_\_\_\_

### DESCRIPTION OF WORK:

Commercial    Industrial    Institutional / Government    Other (specify) \_\_\_\_\_

### TYPE OF WORK:

New Construction    New Accessory Building    Addition    Addition to Accessory Building    Change of Use or Occupancy

Total Building Area: \_\_\_\_\_ m<sup>2</sup>

Market Value of Project (\$): \_\_\_\_\_

### EXISTING USE OF LAND/BUILDING:

\_\_\_\_\_  
\_\_\_\_\_

### DETAILS OF PROPOSED USE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## REGISTERED PROPERTY OWNER

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## APPLICANT INFORMATION (if not the same as registered land owner)

I have been designated as the representative of the property owner  
(written consent required to be attached to this application)

Applicant Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Where applicable:**

The applicant acknowledges and accepts that in accordance with policy and regulatory requirements, the City of Leduc may refer this application to external stakeholders for review. The applicant also acknowledges that any approval may be subject to appeal to either the Subdivision and Development Appeal Board or the Land and Property Rights Tribunal.

As, or on behalf of, the applicant, I hereby waive any claim of compensation pursuant to such referral or appeal.

Further, pursuant to Section 542(1) of the Municipal Government Act, I hereby consent to any authorized person entering the land and/or building referenced in this application.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE COMPLETE FORM B "BUSINESS INFORMATION FORM" (attached)

FOIP Statement: The personal information requested on this form is being collected under the *Safety Codes Act* and the *Municipal Government Act* for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The information is being collected in accordance with Section 33(c) of the *Freedom of Information and Protection of Privacy Act*. NOTE: The name of the permit holder and the nature of the permit is available to the public upon request. Questions regarding the collection of this personal information may be directed to the City Clerk at (780) 980-7177 at #1 Alexandra Park, Leduc, AB, T9E 4C4.



# FORM B - BUSINESS INFORMATION FORM

Infrastructure & Planning, 1 Alexandra Park, Leduc, AB T9E 4C4

Telephone: 780-980-7124 | Fax: 780-980-7127 | Email: planning@leduc.ca

Project Location's Municipal Address:

\_\_\_\_\_

OFFICE USE ONLY

Application Received Date: \_\_\_\_\_

Name of Business Operating on the Property: \_\_\_\_\_

Business Website (optional) \_\_\_\_\_

Please provide a detailed description of the business you will be operating and all activities associated with the operation that will take place both inside and outside the building: (use a separate sheet if you need extra space)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Days and hours of operation: \_\_\_\_\_

Number and types of vehicles associated with the business that will enter and exit this property and their frequency:

\_\_\_ Less than 1 ton (van, pickup trucks, etc.) \_\_\_\_\_

\_\_\_ Larger than 1 ton but less than 5 ton (including cube vans, flat decks, etc.) \_\_\_\_\_

\_\_\_ Larger than 5 tons (including semi-trailers, b-trains, dump trucks, etc.) \_\_\_\_\_

List other equipment that will be used for the operations on this site: \_\_\_\_\_

\_\_\_\_\_

Please list the types of goods or equipment relating to your operation that will be stored outside your building and ensure to indicate on your site plan the location of outdoor storage areas: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What are the heights of the structures/equipment to be stored outside the principal building:

\_\_\_\_\_  
\_\_\_\_\_

Are you storing, using or transshipping any hazardous chemicals on the property for the operation of your business?  Yes  No

If YES, please list them below or on a separate sheet, include the quantity of each chemical, and provide the related Material Safety Data Sheets.

\_\_\_\_\_  
\_\_\_\_\_

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