

COMMITTEE-OF-THE-WHOLE MEETING NOTES
MONDAY, JANUARY 8, 2018
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Present: Mayor B. Young, Councillors B. Beckett, G. Finstad, B. Hamilton,
L. Hansen, T. Lazowski and L. Tillack

Also Present: P. Benedetto, City Manager and S. Davis, City Clerk

Mayor B. Young called the meeting to order at 5:04 pm.

I. APPROVAL OF AGENDA

MOVED by Councillor L. Tillack that the Committee approve the agenda with the following addition:

VII. REPORTS FROM COMMITTEE & ADMINISTRATION

d) Edmonton Metropolitan Region Board Orientation

Motion Carried Unanimously

II. ADOPTION OF PREVIOUS NOTES

a) Approval of Notes of the Committee-of-the-Whole Meeting held Monday, December 11, 2017

MOVED by Councillor G. Finstad that the notes of the Committee-of-the-Whole meeting held Monday, December 11, 2017, be approved as presented.

Motion Carried Unanimously

III. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

IV. BUSINESS ARISING FROM PRESENTATIONS

V. IN-CAMERA ITEMS

MOVED by Councillor B. Beckett that the Committee-of-the-Whole move In-Camera at 5:06 pm to discuss:

a) North Telford Road Rehabilitation Communication Strategy

FOIP s. 24 & 25

Motion Carried Unanimously

MOVED by Councillor L. Hansen that the Committee-of-the-Whole move In-Public at 5:28 pm.

Motion Carried Unanimously

VI. RISE AND REPORT FROM IN-CAMERA ITEMS

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a) North Telford Road Rehabilitation Communication Strategy
FOIP s. 24 & 25

S. Olson, Director, Engineering, and N. Booth, Manager, Communications and Marketing Services, made a PowerPoint presentation (Attached).

S. Olson, N. Booth, B. Loewen, City Solicitor, and P. Benedetto, City Manager, answered the Committee's questions.

Administration will provide Council members and Administration with key messages for the public relative to North Telford road construction.

VII. REPORTS FROM COMMITTEE & ADMINISTRATION

a) RCMP Update

Insp. K. Kunetzki introduced the RCMP management team responsible for the day to day operations of the detachment:

- J. Zotek, Support Staff Manager, Administration
- L. Mcleod, Support Staff Manager, Operations
- S/Sgt C. Orr, Operations NCO
- Sgt B. Dueck, Supervisor, Operations Support
- Cpl L. Rattray, NCO In Charge of GIS and Drugs

Insp. K. Kunetzki provided statistics for 2017 in the following areas:

- File counts are up
- Crime severity index is up
- Persons crimes – 568
- Property crimes – 2,391
- Motor vehicle thefts – 344 in 365 days. Alberta has the highest number of motor vehicle thefts in the country
- Traffic injuries up – 106

Other 2017 highlights:

- Contributed one resource to the crime reduction unit
- Work on stolen vehicle issue – utilizing Night Hawks to provide pamphlets and get information out there
- Providing more training opportunities for support staff
- Leader in the School Resource Officer positions
- Formed interagency group for Commanders - initially for stolen vehicle issues but has expanded into other areas
- Prolific offender checks has been stepped up – working with other detachments resulting in positive impacts
- Changing processes to become as effective and efficient as possible

Insp. K. Kunetzki also spoke about the initiatives for 2018 which include:

- Addition of a Crime Analyst
- Addition of a Traffic Clerk
- Working on Edmonton International Airport ("EIA") development resource requirements with EIA, Leduc County and City of Leduc

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- QEII Project with University of Alberta
 - Carrying out the Policing Survey

Insp. K. Kunetzki, Sgt. B. Dueck, Cpl. L. Rattray, S/Sgt. C. Orr and N. Booth, Manager, Communications and Marketing Services, answered the Committee's questions.

b) Cannabis Consultation Update

M. Pieters, General Manager, Infrastructure and Planning, made a PowerPoint presentation (Attached) which provided an overview of the upcoming Cannabis Legalization Survey.

M. Pieters, P. Benedetto, City Manager, S. Losier, Manager, Current Planning, and B. Loewen, City Solicitor, answered the Committee's questions.

Committee requested that the Leduc Drug Action Committee, Leduc Nisku Economic Development Association and the Leduc Regional Chamber of Commerce be provided with copies of the survey to share with their members.

c) Relationship Building with Regional Partners

M. Hayes, Director, Intergovernmental Affairs and Corporate Planning, provided an overview of the agenda for the upcoming meeting between the City of Leduc and Leduc County City Councils. A change in the agenda was made by addition of the Leduc Regional Fire Services. A handout was provided to Committee members (Attached) which will accompany the amended agenda.

d) Edmonton Metropolitan Region Board ("EMRB") Orientation

Mayor B. Young advised that the EMRB Orientation will be held at Festival Place in Sherwood Park on January 19th from 9:30 am to 1:30 pm. The EMRB Orientation is a great networking opportunity.

VIII. INFORMATION ITEMS

There were no information items.

IX. ADJOURNMENT

By unanimous consent the meeting adjourned at 6:49 pm.

"Original Signed"

B. Young
MAYOR

"Original Signed"

S. Davis
CITY CLERK

ADOPTION OF PREVIOUS NOTES

Notes of the Committee-of-the-Whole Meeting
– January 8, 2018

- *VIa. North Telford Road Rehabilitation
Communication Strategy
(Attachment Removed Pursuant to Sections 24 & 25 of the
FOIP Act)

Cannabis Legalization

Community Engagement



Cannabis Legalization Survey

Survey will be active: Jan. 10 – 31

- Includes strategic questions related to Land Use and Business Licence Bylaws
- Includes Engage Leduc branding

Survey will be housed on www.Leduc.ca on a Cannabis Legalization webpage. This webpage will also include:

- Background
- Timelines
- Roles and responsibilities per level of government
- Links to provincial and federal resources

The survey will be promoted/ advertised through

- Social media (organic and paid)
- Leduc Representative
- Website

Cannabis Legalization Survey



Cannabis Legalization

Introduction

In April 2017, the federal government introduced Bill C-45, known as the [Cannabis Act](#), to legalize recreational cannabis in Canada by summer 2018. This bill creates a framework to regulate how cannabis is produced, distributed and sold by identifying health and safety standards, establishing criminal prohibitions and defining responsibilities for provincial and municipal governments.

In November 2017, the provincial government released the first draft of Bill 26, an Act to Control and Regulate Cannabis based on its [Cannabis Framework](#). The City of Leduc will also have a role to play in the legalization of cannabis related to education, retail location and rules, public consumption, and land use and zoning. Your input is an important part of informing the development of bylaw and policy surrounding cannabis.

Questions asked in this survey will address items specific to Land Use and Business Licence Bylaws. Additional questions may be asked in the future regarding the city's other regulatory responsibilities.

Cannabis Legalization Survey

1. How familiar are you with the roles of each level of government and the various objectives and strategies related to cannabis legalization?

- ☐ Very familiar
- ☐ Familiar
- ☐ Somewhat familiar
- ☐ Not familiar
- ☐ I don't know

Cannabis Legalization Survey

Within its jurisdiction of the cannabis framework, the City of Leduc will have to amend its Land Use Bylaw and potentially its Business Licence Bylaw.

2. While preparing the legal framework that will allow the City of Leduc to manage cannabis related land uses, emphasis should be put on:

- ☐ Taking this opportunity for economic growth and diversification
- ☐ Ensuring health and wellness of our community
- ☐ Finding the right balance between economic growth opportunities and ensuring the health and wellness of our community

Cannabis Legalization Survey

One objective of federal and provincial regulation is to minimize the exposure of youth to cannabis. The minimum age for purchasing and consuming cannabis will be set to 18, which is consistent with the minimum age requirement for alcohol. The City of Leduc regulates the location of alcohol retail through its Land Use Bylaw.

3. While preparing the legal framework that will allow the City of Leduc to manage cannabis related land uses, the City of Leduc should:

- ☐ Regulate cannabis land use similar to liquor stores
- ☐ Increase the regulations for cannabis related land use compared to liquor stores
- ☐ Decrease the regulations for cannabis related land use compared to liquor stores
- ☐ Increase the regulations for both cannabis related land use and liquor stores
- ☐ I do not know enough about liquor store regulation in the city

Cannabis Legalization Survey

It will be the responsibility of the City to identify which district(s) will allow for cannabis retail stores within the city's Land Use Bylaw. A copy of the Land Use Bylaw map depicting the various districts and their location can be found [here](#)

4. Within the City of Leduc, which district(s) should cannabis retail be permitted? Please indicate all those that apply.

- ☐ Light Industrial – IL
- ☐ Medium Industrial – IM
- ☐ Mixed-Uses Neighbourhood – M/UN
- ☐ Mixed-Uses Comprehensive – MUC
- ☐ Central Business District – CBD
- ☐ General Commercial – GC
- ☐ Commercial Shopping Centre – CSC
- ☐ Other (please specify)

Cannabis Legalization Survey

The province has indicated that rules will be established to guide locations for cannabis retail stores. To minimize youth exposure and access to alcohol, the City requires that future liquor stores are a minimum of 100 metres (328 feet) from a school or park to interrupt visual connection.

Urban planning also considers walkability; a community is considered more accessible if amenities are within 400 metres (1,312 feet or ¼ mile) of every residence. It is estimated that a typical youth/adult will be capable of walking such distance within 5 minutes.

5. In regards to separating distance between school/park and cannabis retail, the City of Leduc should apply:

- ☐ A minimum of 100 metres as it is currently for alcohol
- ☐ A distance between 100 and 400 metres
- ☐ A minimum of 400 metres
- ☐ I do not have enough information to answer this question

Cannabis Legalization Survey

6. Should the separating distance for cannabis retail be the same as liquor stores?

- ☐ It should be the same as liquor stores
- ☐ It should be less than liquor stores
- ☐ It should be more than liquor stores
- ☐ I do not have enough information to answer this question

Cannabis Legalization Survey

The Alberta Gaming and Liquor Commission (AGLC) regulates the hours of operation for liquor stores. Although they have not defined these requirements yet, it is expected that the AGLC will set similar requirements for cannabis retail stores. Through its Business Licence Bylaw, the City can choose to impose conditions for hours of operation on top of what AGLC will define.

7. Should the City of Leduc impose additional restrictions on hours of operation for cannabis retail stores?

- ☐ Yes
- ☐ No
- ☐ I do not have enough information to answer this question

Cannabis Legalization Survey

The federal and provincial governments both agree that it will be important to look into the concentration of cannabis retail stores. It is possible to anticipate that the industry may want to concentrate its presence, comparable to restaurants or gas stations that locate close together to create a destination. Although there are no current guidelines to inform municipalities on retail concentration, the provincial government may develop regulatory criteria in the future.

8. While considering potential locations for cannabis retail stores, the City of Leduc should:

- ☐ Favor the concentration of the cannabis retail store in strategic area(s) of the city
- ☐ Favor the dispersion of cannabis retail store in strategic area(s) of the city
- ☐ Let market dictate the concentration of cannabis store in strategic area(s) of the city
- ☐ I do not have enough information to answer this question

Cannabis Legalization Survey

9. Are there any other topic(s) related to cannabis that the City of Leduc should discuss and/or investigate? Please let us know below.

Cannabis Bylaws Schedule

Cannabis Report to Council – What We Heard
March 12th Council (Report #2017-CR-135)

Bylaw No. 970-2017 – Cannabis Bylaw (LUB Amendment #74)

1st Reading – March 26th (Report #2017-CR-131)

Public Hearing - April 23rd

2nd & 3rd Readings – May 14th (Report #2017-CR-132)

Bylaw No. 971-2017 - Business Licence Bylaw (if required)

1st Reading - March 26th (Report #2017-CR-133)

2nd & 3rd Readings – May 14th (Report #2017-CR-134)

Other Bylaws/Regulations may be introduced by other departments to address other items such as enforcement.

LEDUC REGIONAL FIRE SERVICES

JOINT COUNCIL MEETING BRIEFING NOTE, JANUARY 09, 2018

HISTORICAL

At the January 14, 2016 Joint Council Meeting with the Leduc County and City of Leduc, direction was provided to administrations to develop a working plan for the implementation of a regional fire service.

- This is considered to be an initial step towards additional collaboration between the two Leduc's and will be considered the pathway to possibly an "alternative municipal structure".
- In the fifteen years previous to 2016, the City and County with the Edmonton International Airport as a major stakeholder commissioned numerous studies to review the regional fire services; however, no regionalization arrangements were pursued. We can only assume there was no political or administrative will to implement a regional service for the two Leduc's.

PRINCIPLES OF LRFS

The first major deliverable from the LRFS Initiative was the Conceptual Implementation Plan (CIP) accepted and approved by the City and County on April 12, 2017. The CIP recommends a single Unified, Integrated, Composite service for the "whole of the Leduc Region" (all of the City and County).

- The CIP has proposed LRFS will operate as a separate legal entity; possibly a "Part 9 Not For Profit Municipal Corporations", controlled by the County and City.
- LRFS will be a Unified Service: This is the "Who", which in this case is one service combined between the County and City.
- LRFS will be an Integrated Service: This is the "What", which in this case means all responders will be both fire and EMS-trained.
- LRFS will be a Composite Service: This is the "How", which in this case the service will be comprised of a mixture or "hybrid" of full-time and paid on-call (POCs) responders.

The compelling case for LRFS, as developed by the Leadership Steering Committee Executive, identified four major opportunities;

1. Operationally, LRFS will allow for optimized fire services through efficient and effective regional management and operations;
2. Risk-wise, LRFS can be planned for and mitigate the future growth of residential population and the industrial/commercial sectors;
3. Financially, LRFS will provide greater public value for taxpayers in the mid to long term; and
4. Strategically, LRFS is an important step towards other future regional municipal service opportunities.

WHAT ARE THE NEXT STEPS?

Based on the July 10 and 11, 2017 Council meetings, administration has been pursuing activities required to support future Council decisions on the LRFS implementation. Those activities include;

- I. Develop a Regional Emergency Management Framework
- II. Develop a Regional Facilities, Apparatus, Equipment Framework
- III. Develop a Regional Dispatch, Radio and Telecommunications Framework
- IV. Develop a Regional Standard Operation Procedures/Standard Operating Guideline Framework
- V. Develop a Regional Education and Training Framework
- VI. Develop a Regional Staffing Standards Framework
- VII. Develop a Regional Fire Inspections Investigation Framework
- VIII. Complete Financial Analysis (RFP for external assistance),

All of the above activities are proposed to be completed and prepared into a Final Implementation Plan (FIP) for Councils' consideration in April or May 2018.

Other activities that need to be considered include:

- Labour Relations and Labour Code Implications (IAFF and PSAC Unions);
- Municipal Partnership Engagement (Calmar, Thorsby, Warburg and Millet); and
- Public Engagement.