

**COMMITTEE-OF-THE-WHOLE MEETING NOTES  
MONDAY, AUGUST 20, 2018  
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Present: Mayor B. Young, Councillors B. Beckett, G. Finstad, B. Hamilton, L. Hansen, and L. Tillack

Also Present: P. Benedetto, City Manager and M. Hormazabal, Deputy City Clerk

Absent: Councillor T. Lazowski

Mayor B. Young called the meeting to order at 5:01 pm.

**I. APPROVAL OF AGENDA**

**MOVED** by Councillor B. Beckett that the Committee approve the agenda with the following addition:

VIII. Information Item

- a) Alberta Capital Region Wastewater Commission Update

Motion Carried Unanimously

**II. ADOPTION OF PREVIOUS NOTES**

- a) **Approval of the Notes of the Committee-of-the-Whole Meeting held on Monday, July 9, 2018**

**MOVED** by Councillor G. Finstad that the notes of the Committee-of-the-Whole meeting held on Monday, July 9, 2018, be approved as presented.

Motion Carried Unanimously

**III. DELEGATIONS & PRESENTATIONS**

There were no delegations or presentations.

**IV. BUSINESS ARISING FROM PRESENTATIONS**

**V. IN-CAMERA ITEMS**

There were no in-camera items.

**VI. RISE AND REPORT FROM IN-CAMERA ITEMS**

**VII. REPORTS FROM COMMITTEE & ADMINISTRATION**

- a) **City of Leduc Strategic and Corporate Business Plan Implementation**

M. Hay, Director, Intergovernmental Affairs and Corporate Planning, and C. Bole, Corporate Performance Advisor, provided an overview of the City of Leduc's 2019-2022 Strategic Action Plan.

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**MOVED** by Councillor G. Finstad that Committee-of-the-Whole move In-Camera at 5:32 pm to discuss the update on third party contract negotiation, pursuant to *FOIP s. 16 & 24*.

Motion Carried Unanimously

**MOVED** by Councillor G. Finstad that Committee-of-the-Whole move In-Public at 5:35 pm.

Motion Carried Unanimously

M. Hay and C. Bole answered the Committee’s questions.

**b) Regional Context Statement**

C. Labrecque, Manager, Long Range Planning, and K. Jones, Long Range Planner II, made a presentation (Attached) and provided an overview of the proposed draft Regional Context Statement (“RCS”). Administration is seeking feedback from the Committee before submitting to the RCS Council in September 2018.

C. Labrecque and K. Jones answered the Committee’s questions.

**c) Grants to Organizations Budget Practices**

D. Brock, Acting/General Manager, Community and Protective Services, provided the Committee with a summary of historical financial data on selected groups and their projected asks for 2019 Grants to Organizations funding.

**Responsible  
Dept.**

D. Brock is to coordinate a meeting before the end of August 2018 for the board liaisons, Administration and the Mayor to review continuous funding criteria request.

CPS

D. Brock answered Committee’s questions.

**d) IT Support to Council**

J. Graham, Chief Information Officer, made a presentation and provided the Committee with an outline of the Information Technology Support Goals.

J. Graham answered Committee’s questions.

**VIII. INFORMATION ITEMS**

**a) Alberta Capital Region Wastewater Commission Update**

Councillor B. Hamilton advised that the City of Leduc, along with 12 other municipal partners of the Alberta Capital Region Wastewater Commission (“ACRWC”), have rolled out “The Clog” public education campaign. This campaign is aimed to educate residents on flushing smarter by sorting smarter.

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Councillor B. Hamilton requested that Administration advise when amendments to the Sewer Bylaw will come before Council.

**Responsible  
Dept.**

IP

**IX. ADJOURNMENT**

The meeting adjourned at 6:53 pm.

“Original Signed”

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B. YOUNG  
Mayor

“Original Signed”

\_\_\_\_\_  
M. Hormazabal  
Deputy City Clerk

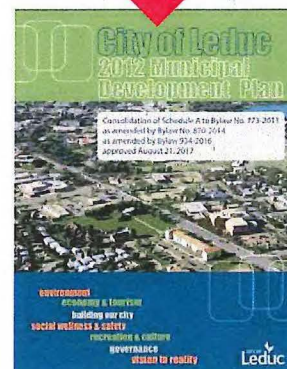
# Regional Context Statement

Committee of the Whole Meeting- August 20<sup>th</sup>, 2018



## Regional Context Statement

“Members are required to demonstrate how their existing municipal development plans (MDPs) conform with, or diverge from the new Growth Plan, and to indicate how they would bring their MDPs into compliance.” - EMRGP, 2017



# Regional Context Statement

## CITY OF LEDUC-REGIONAL CONTEXT STATEMENT

On October 26<sup>th</sup>, 2017 the Edmonton Metropolitan Region Growth Plan came into force, pursuant to Section 708.1 of the Municipal Government Act. As part of the implementation of the new plan, member municipalities of the Edmonton Metropolitan Region Board (EMRB) are required to prepare a statement outlining how their existing Municipal Development Plans (MDP) conform with, or diverge from the plan, and how they will bring their MDP into compliance. Member municipalities are required to adopt their own Regional Context Statement by resolution and submit to the EMRB for information, within one year of the plan being approved by the Government of Alberta. The following is the City of Leduc's Regional Context Statement, utilizing the EMRB's template as per Appendix B.

### PART 1: METROPOLITAN REGIONAL STRUCTURE:

Metropolitan Regional Structure	Consistency Requirements	MDP Response	Action Required
Identify relevant policy tier	Metropolitan Area Tier	Relevant policy tier currently not identified in MDP.	The City of Leduc is within the metropolitan area policy tier. The future MDP will align with policies associated with this tier.
Identify applicable structure components	Built-up urban areas	Currently not represented.	To be identified in the MDP as areas developed within the City as of December 31st, 2016.
	Urban Centres	Currently not represented.	The urban centre will be identified in the MDP as per Schedule 2. The urban centre area in Leduc will be further explored and defined in the MDP update.
	Major employment areas	Currently not represented.	Major employment areas will be depicted and recognised in the MDP update.

### PART 2: GROWTH PLAN OBJECTIVES:

The EMRGP is organized into 6 main policy areas with defined objectives which aim to support a where and how to manage growth:

#### #1: Economic Competitiveness and Employment

Promote global economic competitiveness and regional prosperity.

The City of Leduc's Municipal Development Plan (MDP) aligns with the following objective in that it strives for sustainable prosperity, promotes regional economic development through initiatives such as Aerotropolis planning, and ensures sustainable growth and development considering Leduc's geographic advantage provided by the QEII Highway, Canadian Pacific Railway, and the Edmonton International Airport.

Growth Plan Objectives	Consistency Requirements	MDP Response	Action Required
1.1: Promote global economic competitiveness and diversification of the regional economy		Section 3A-Regional Economic Development and Tourism and Local Economic Development, align and support this objective through strengthening Leduc's competitiveness in global markets, providing diversification of the regional economy through the Aerotropolis concept, and working with regional partners to share resources and promote sport, recreation, cultural and tourism activities in the region.	
1.2: Promote job growth and the competitiveness of the region's employment base		Section 3A-Regional Economic Development and Tourism adheres to Objective 1.2 in that it includes policies that support regional economic development to provide for a broad range of employment opportunities. Section 4A- Growth Management, #3, requires the development of non-residential land uses to create employment, with the goal of an assessment ratio of 40% non-residential development to 60% residential development.	
1.3: Enhance competitiveness through the efficient movement of people, goods and services to, from and within the Region		Section 4H-Transportation and Utility Servicing Infrastructures, Section 4G-Industrial and Business Park Development and Section 3A-Regional Economic Development and Tourism align with and support Objective 1.3 by providing the basis for development to be strategically located, planning for balanced and well located transportation system, and cooperating with regional partners to support regional transportation routes, transit hubs and corridors. These sections also support actively promoting development and economic activities in accordance with the regional Aerotropolis concept.	
1.4: Promote the livability and prosperity of the Region and plan for the needs of a changing population and workforce		Section 4 speaks to providing a variety of housing to ensure diversity in the City of Leduc as well as ensures the development of complete communities. More specifically Section 4B-General Land Use Planning supports the redevelopment of Downtown Leduc to include a mix of housing types, employment, services and amenities with access to a variety of transportation options. Section 5C-Healthy, Inclusive and Safe Communities aligns with this objective in that it ensures a high quality of life for Leduc residents by providing community services, ensuring safe communities and developments, and ensuring appropriate levels of services and amenities.	

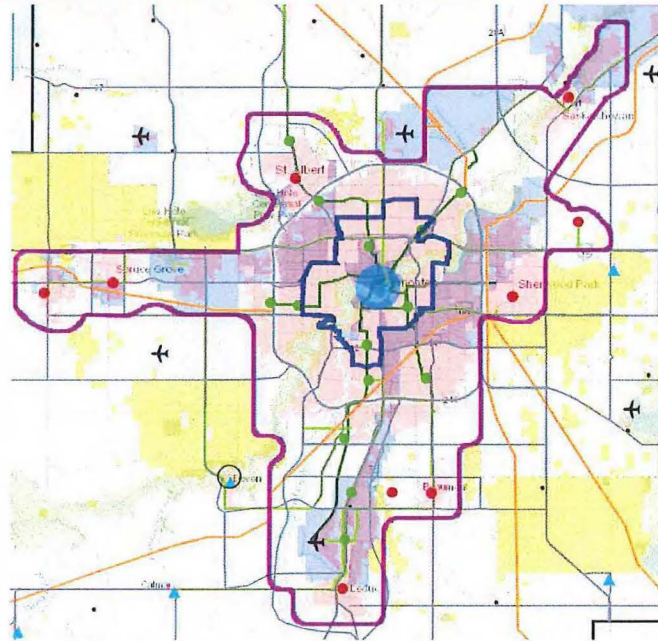
## Actions Required

1. Identify relevant policy tier along with **built up urban areas, urban centre, and major employment areas**, as identified in Schedule 2 of the EMRGP.
2. Adjustments to the **minimum greenfield density target** for new residential Area Structure Plans.
3. Recognition of the new aspirational intensification targets for **built-up urban areas and urban centre density targets**.
4. Identification of the opportunity to reference the **EMRB Regional Transportation Priorities** in the MDP.

# Framework of the Growth Plan

The Growth Plan uses a tiered approach to define areas to which policies will be applied. This Metropolitan Regional Structure defines areas as:

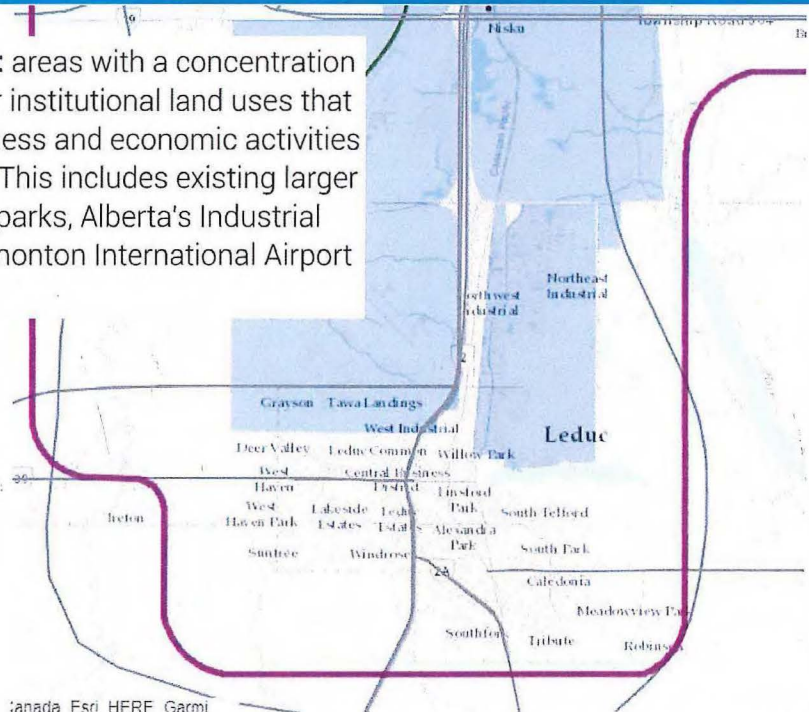
- Metro Core
- Metropolitan Area
- Rural Area



EMRB Regional Geographic Information Services, Regional Structure, 2018

## Action Item 1a: Major Employment Areas

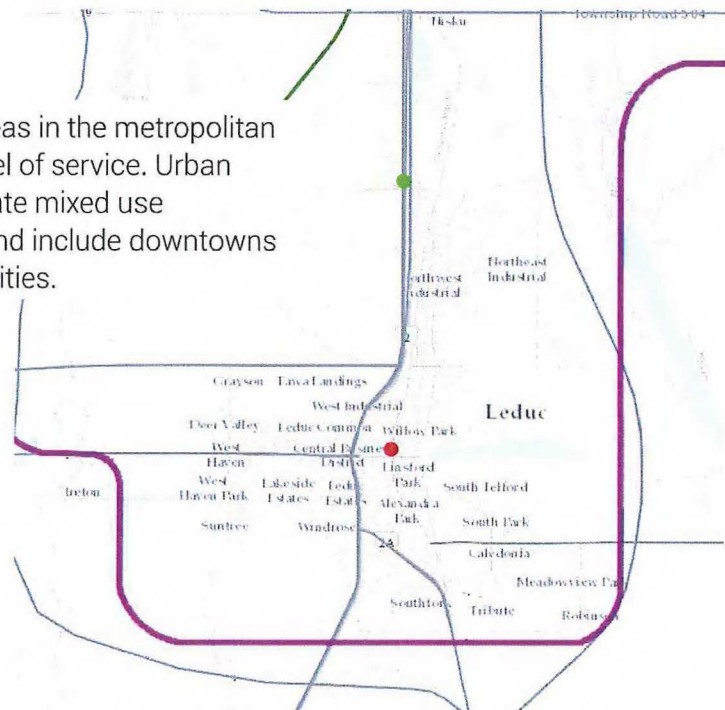
**Major Employment Areas:** areas with a concentration of industrial, commercial and/or institutional land uses that have regionally significant business and economic activities and high levels of employment. This includes existing larger scale urban and rural industrial parks, Alberta's Industrial Heartland, the lands around Edmonton International Airport and regional airports.



EMRB Regional Geographic Information Services, Regional Structure, 2018

## Action Item 1b: Urban Centres

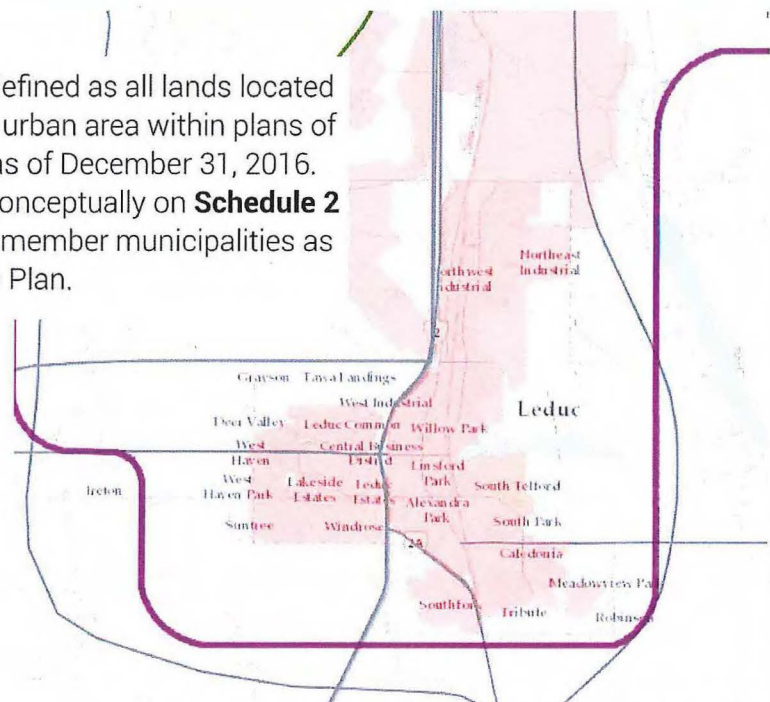
● **Urban Centres:** central urban areas in the metropolitan area that provide a sub-regional level of service. Urban centres are intended to accommodate mixed use development at higher intensities, and include downtowns and central areas of urban communities.



EMRB Regional Geographic Information Services, Regional Structure, 2018

## Action Item 1c: Built Up Urban Areas

■ **Built-up Urban Areas:** are defined as all lands located within the limits of the developed urban area within plans of subdivision that were registered as of December 31, 2016. Built-up urban areas are shown conceptually on **Schedule 2** and will be delineated in detail by member municipalities as part of the implementation of this Plan.



EMRB Regional Geographic Information Services, Regional Structure, 2018

## Action Item 2: Minimum Greenfield Residential Density Target

The MDP will be updated to align with the updated Greenfield Density Targets for new ASP areas. **35 du/nrha** minimum from the original target of 25-30 du/nrha.

Communities by Tier	Minimum Greenfield Residential Density (du/nrha)	Aspirational Intensification Target** (% Dwellings to Built-Up Urban Areas)	Aspirational TOD Centres Density Target** (people+jobs/gha)	Aspirational Urban and Sub-regional Centres Density Target* (du/nrha)
Metropolitan Core	n/a	Varies	140-160	n/a
Metropolitan Area	Varies	Varies	Varies	Varies
Edmonton**		25%		n/a
Leduc County (West of QE2 to Whitemud Creek)	45	n/a	140-160	
St. Albert				
Strathcona County (Urban)	40	17.5%		
Fort Saskatchewan				100
Leduc	35	15%	n/a	
Stony Plain				
Beaumont				
Spruce Grove		10%		
Leduc County (balance)		n/a		
Rural Area	Varies	Varies	n/a	Varies
Towns	Varies	Varies	n/a	Varies
Devon	30	10%		75
Morinville				
Calmar		7.5%		
Lamont				
Bon Accord			n/a	
Bruderheim	25			n/a
Gibbons		5%		
Legal				
Redwater				
Villages				
Growth Hamlets	20	n/a	n/a	n/a

EMRGP, Schedule 6, Greenfield Density, Centres and Intensification Targets 2018

## Action Item 3a: Aspirational Intensification Targets

Update MDP to include aspirational target of **15%** for the Built Up Areas. RCS includes language highlighting the AVPA as a constraint in meeting this target.

Communities by Tier	Minimum Greenfield Residential Density (du/nrha)	Aspirational Intensification Target** (% Dwellings to Built-Up Urban Areas)	Aspirational TOD Centres Density Target** (people+jobs/gha)	Aspirational Urban and Sub-regional Centres Density Target* (du/nrha)
Metropolitan Core	n/a	Varies	140-160	n/a
Metropolitan Area	Varies	Varies	Varies	Varies
Edmonton**		25%		n/a
Leduc County (West of QE2 to Whitemud Creek)	45	n/a	140-160	
St. Albert				
Strathcona County (Urban)	40	17.5%		
Fort Saskatchewan				100
Leduc	35	15%	n/a	
Stony Plain				
Beaumont				
Spruce Grove		10%		
Leduc County (balance)		n/a		
Rural Area	Varies	Varies	n/a	Varies
Towns	Varies	Varies	n/a	Varies
Devon	30	10%		75
Morinville				
Calmar		7.5%		
Lamont				
Bon Accord			n/a	
Bruderheim	25			n/a
Gibbons		5%		
Legal				
Redwater				
Villages				
Growth Hamlets	20	n/a	n/a	n/a

EMRGP, Schedule 6, Greenfield Density, Centres and Intensification Targets 2018

## Action Item 3b: Aspirational Urban Centre Density Target

Update MDP to include aspirational target of **100 du/nrha** for the Urban Centre. RCS includes language highlighting the AVPA as a constraint in meeting this target.

Communities by Tier	Minimum Greenfield Residential Density (du/nrha)	Aspirational Intensification Target** (% Dwellings to Built-Up Urban Areas)	Aspirational TOD Centres Density Target* (people+jobs/gha)	Aspirational Urban and Sub-regional Centres Density Target* (du/nrha)
Metropolitan Core	n/a	Varies	140-160	n/a
Metropolitan Area	Varies	Varies	Varies	Varies
Edmonton**		25%		n/a
Leduc County (West of QE2 to Whitemud Creek)	45	n/a	140-160	100
St. Albert	40	17.5%		
Strathcona County (Urban)				
Fort Saskatchewan				
Leduc		15%		
Stony Plain	35		n/a	
Beaumont				
Spruce Grove		10%		
Leduc County (balance)		n/a		
Rural Area	Varies	Varies	n/a	
Towns	Varies	Varies	n/a	Varies
Devon	30	10%		75
Morinville				
Calmar		7.5%		
Lamont				
Bon Accord	25		n/a	n/a
Bruderheim				
Gibbons				
Legal				
Redwater				
Villages	20	n/a	n/a	n/a
Growth Hamlets				

EMRGP, Schedule 6, Greenfield Density, Centres and Intensification Targets 2018

## Action Item 4: Transportation Priorities

Opportunity for MDP policy that recognizes the **EMRB's Regional Transportation Priorities** and supports intergovernmental efforts to align Provincial priorities with EMRB's Regional Transportation Priorities.

Table 3.1: Projects Ready for Construction

Rank	Project Name	Project Type	Score	#
1	QE2/65 Avenue (Leduc) Interchange & Arterial	Interchange	204.0	S4
2	West LRT (Downtown to Lewis Estates)	LRT Extension	169.9	T5
3	Highway 19 (QE2 Highway to Highway 60)	Twinning	165.4	S1
4	Highway 60 (Highway 16A to Highway 16)	Twinning & Rail-Grade Separation	161.6	W1
5	75 Street (Argyll Road to Whitemud Dr)	Widening	109.0	C3
6	Nisku Spine Road (Twp Rd 510 to 25 Ave)	New Link	105.5	S5A
7	NW LRT (NAIT to Campbell Rd Transit Centre)	LRT Extension	103.9	T7
8	Highway 643 (Highway 28A to Agrium)	Signals & Intersection Upgrades	76.3	NE9
9	Highway 28 (Highway 28A to Highway 63)	Twinning	70.8	NE2
10	Highway 628 (Anthony Henday Dr. to Highway 21)	Twinning	53.3	E6
11	Highway 2 at Cardiff Rd	Interchange	35.9	NW1
12	Hwy 779 (Highway 16A to Highway 628)	Upgrade existing road	26.1	W2

EMRGP, 2018 Regional Transportation Priorities Integrated Regional Transportation Master Plan

## Next Steps

- Council Meeting: **September 10<sup>th</sup>, 2018** for review and adoption by resolution.
- The City of Leduc's RCS will be submitted to the EMRB as information (due to the EMRB by October 26<sup>th</sup>, 2018).
- In 2019/2020, the City review and update of the MDP to ensure compliance with the EMRGP, and to reflect Council's vision for Leduc.

**Questions?**

**Corporate Information & Technology Strategy**

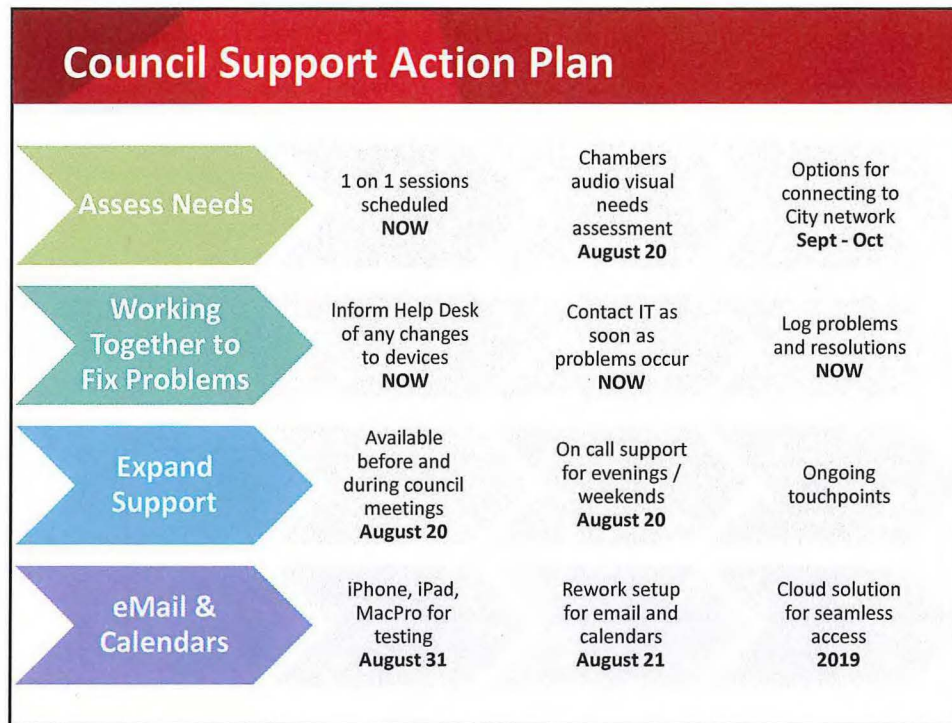
**Council Support Plan**

2018 August 20  
Presented by Joanne Graham, Chief Information Officer

CITY OF  
**Leduc**

**Support Goals**

- 1** Elevate IT support for Council Members
- 2** Enable access from anywhere with any device
- 3** Create a seamless experience for Council
- 4** Provide access to support when it is needed



### One on Ones

**What we need from you...**

- Bring all the devices that you use for accessing City email, calendars or documents
- Tell us about issues you are having and services you need
- Any questions at all!

**What we will do...**

- Gather specifics about the devices
- If possible, resolve issues you are having
- Identify any follow-ups that are needed

