

**NOTES OF THE CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING**

Monday, March 18, 2019

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,
Councillor L. Tillack
Also Present: P. Benedetto, City Manager, S. Davis, City Clerk

1. CALL TO ORDER

Mayor B. Young called the meeting to order at 5 pm.

2. APPROVAL OF AGENDA

MOVED by Councillor B. Beckett

That the Committee approve the agenda with the following additions:

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.4 Temporary Signage

8.5 Airport Vicinity Protection Area ("AVPA")

8.6 Social Media

Motion Carried Unanimously

3. ADOPTION OF PREVIOUS NOTES

3.1 Approval of Notes of the Joint City of Leduc / Leduc County Committee-of-the-Whole Meeting held Monday, October 1, 2018

MOVED by Councillor L. Hansen

That the notes of the Joint City of Leduc / Leduc County Committee-of-the-Whole meeting held on Monday, October 1, 2018, be approved as presented.

Motion Carried Unanimously

3.2 Approval of Notes of the Committee-of-the-Whole Meeting held Monday, March 11, 2019

MOVED by Councillor L. Tillack

That the notes of the Committee-of-the-Whole Meeting held Monday, March 11, 2019, be approved as presented.

Motion Carried Unanimously

4. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

5. BUSINESS ARISING FROM PRESENTATIONS

6. IN-CAMERA ITEMS

MOVED by Councillor B. Beckett

That Committee-of-the-Whole move In-Camera at 5:05 pm.

Motion Carried Unanimously

6.1 Intermunicipal Projects Update/Strategic Planning

FOIP s. 21 & 25

6.2 Leduc Arts Foundry

FOIP s. 16, 24 & 25

MOVED by Councillor L. Tillack

That the Committee-of-the-Whole move In-Public at 5:13 pm.

Motion Carried Unanimously

7. RISE AND REPORT FROM IN-CAMERA ITEMS

7.1 Intermunicipal Projects Update/Strategic Planning

FOIP s. 21 & 25

In Attendance:

Committee Members

Executive Team

S. Davis, City Clerk

P. Benedetto, City Manager, provided an update on the Leduc-Nisku Economic Development Association and answered the Committee's questions.

7.2 Leduc Arts Foundry

FOIP s. 16, 24 & 25

In Attendance:

Committee Members

Executive Team

D. Brock, Director, Community and Social Development

T. Turner, Manager, Arts, Culture and Heritage

B. Knisley, Director, Facility and Property Services

N. Booth, Manager, Communications and Marketing Services

C. Hui, Marketing and Communications Specialist, Arts, Culture and Heritage

S. Davis, City Clerk

D. Brock and T. Turner made a presentation and answered the Committee's questions.

This item continued In-Public.

D. Brock, T. Turner, D. Melvie, General Manager, Community and Protective Services, and Councillor B. Beckett made a PowerPoint presentation (Attached) outlining the city's methodology relative to the requests of the Leduc Arts Foundry ("Foundry").

D. Brock, T. Turner, D. Melvie and Councillor B. Beckett answered the Committee's questions.

The Committee requested that the Foundry advise how many groups are committed to utilizing a new facility in order to help assess the the need, and success, of such an undertaking.

MOVED by Councillor B. Beckett

That the City of Leduc and the Leduc Arts Foundry bring forward a Memorandum of Understanding to outline the path forward as well as a Communications Plan.

Motion Carried Unanimously

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.1 Private Hydrant Inspection Service

R. Sereda, Director, Public Services, and Chief G. Clancy, Leduc Fire Services, made a verbal presentation on hydrant inspections. It was identified that there is a benefit to having Administration inspect fire hydrants on private property. Administration recommended that all hydrants be inspected at no cost. Repairs to hydrants on private property will be the responsibility of land owner.

R. Sereda, Chief G. Clancy and P. Benedetto, City Manager, answered the Committee's questions.

Due to budget considerations, this matter will be brought forward to a future Council meeting for final approval.

8.2 LRC 10 Year Celebration Update

D. Melvie, General Manager, Community and Protective Services, introduced L. Weller, Manager, Business Services, and D. Hewson, Marketing and Communications Specialist, Leduc Recreation Centre. L. Weller and D. Hewson made a PowerPoint presentation (Attached) outlining the festivities for the 10 year celebration.

D. Hewson and D. Melvie answered the Committee's questions.

MOVED by Councillor G. Finstad

That Administration provide information on enhancing the youth initiatives at the Leduc Recreation Centre.

Motion Carried Unanimously

8.3 2020 Budget Financial Overview

P. Benedetto, City Manager, introduced the item. I. Sasyniuk, General Manager, Corporate Services, and J. Cannon, Director, Finance, made a PowerPoint presentation (Attached) and led discussions on options to bring the budget in line with Council's expectation of a rate increase of no more than 2 – 3% in 2020.

I. Sasyniuk, J. Cannon, P. Benedetto and Mayor B. Young answered the Committee's questions.

MOVED by Councillor L. Hansen

That Committee direct Administration to investigate the following options to adjust the multi-year budgets to align with reduced revenues to achieve Committee's desire to reduce the multi-year tax impacts:

- Continue to look for new revenue opportunities
- Transfers to reserves review
- Reduce operational expenses by:
 - Continuing to introduce new efficiencies (where possible)
 - Limiting request for new service levels (business cases)
 - Eliminate built in allowance for business cases
 - Deferring operational projects that can be moved to future years
 - Tightening contract services budgets
 - Service level options
 - Restricting new hiring
 - Position Review upon vacancy
 - Re-prioritize capital by:
 - Reducing scope of projects
 - Re-timing (deferring) projects
 - Eliminating projects

And present recommendations to Committee at an upcoming meeting

Motion Carried Unanimously

8.4 Temporary Signage

Mayor B. Young made a verbal presentation.

MOVED by Councillor T. Lazowski

That Council direct Administration to investigate options and make recommendations at a future Committee meeting to accommodate development signage on an interim basis.

Motion Carried Unanimously

8.5 Airport Vicinity Protection Area ("AVPA")

Councillor T. Lazowski raised some concerns about dialogue between the City and Edmonton International Airport in relation to St. Michael's Parish and the Airport Vicinity Protection Area.

B. Loewen, City Solicitor, P. Benedetto, City Manager, and Mayor B. Young answered the Committee's questions.

Councillor T. Lazowski indicated he was considering developing a potential motion to make at an April Council meeting.

8.6 Social Media

Mayor B. Young advised Committee members that with the upcoming provincial election, they are to use social media wisely.

9. GOVERNANCE

There were no items.

10. COUNCIL CALENDAR UPDATES

There were no items.

11. INFORMATION ITEMS

There were no information items.

12. ADJOURNMENT

The meeting adjourned at 7:30 pm.

“Original Signed”

B. YOUNG, Mayor

“Original Signed”

S. DAVIS, City Clerk



ADOPTION OF PREVIOUS NOTES

Notes of the Committee-of-the-Whole Meeting
– October 15, 2018

* 7.2 Leduc Arts Foundry (In-Camera)

Attachment Removed Pursuant to Sections 16, 24 & 25 of the
FOIP Act.




Leduc Drama

Maclab Centre for the Performing Arts

Stageworks



DIVERSITY & INCLUSIVENESS
We respect and support diversity and inclusiveness within our community.

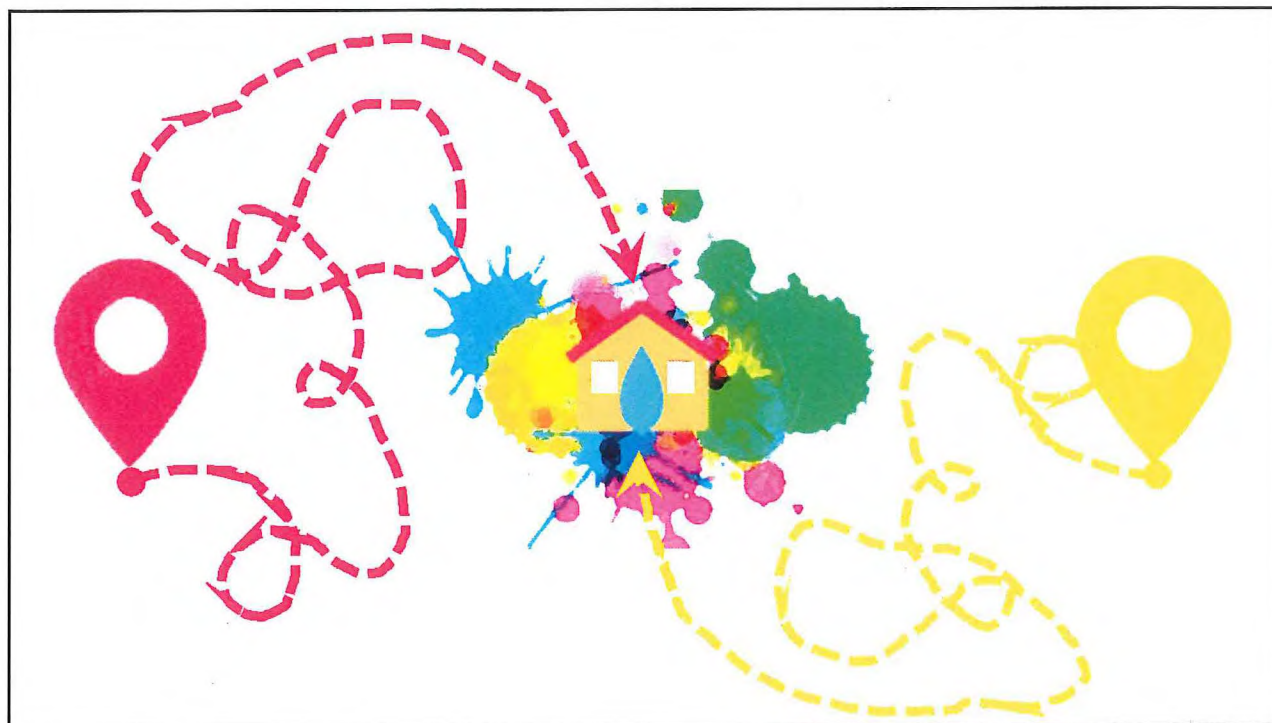


A CITY WHERE PEOPLE WANT TO LIVE, WORK & PLAY

A CITY WITH A PLAN FOR THE FUTURE

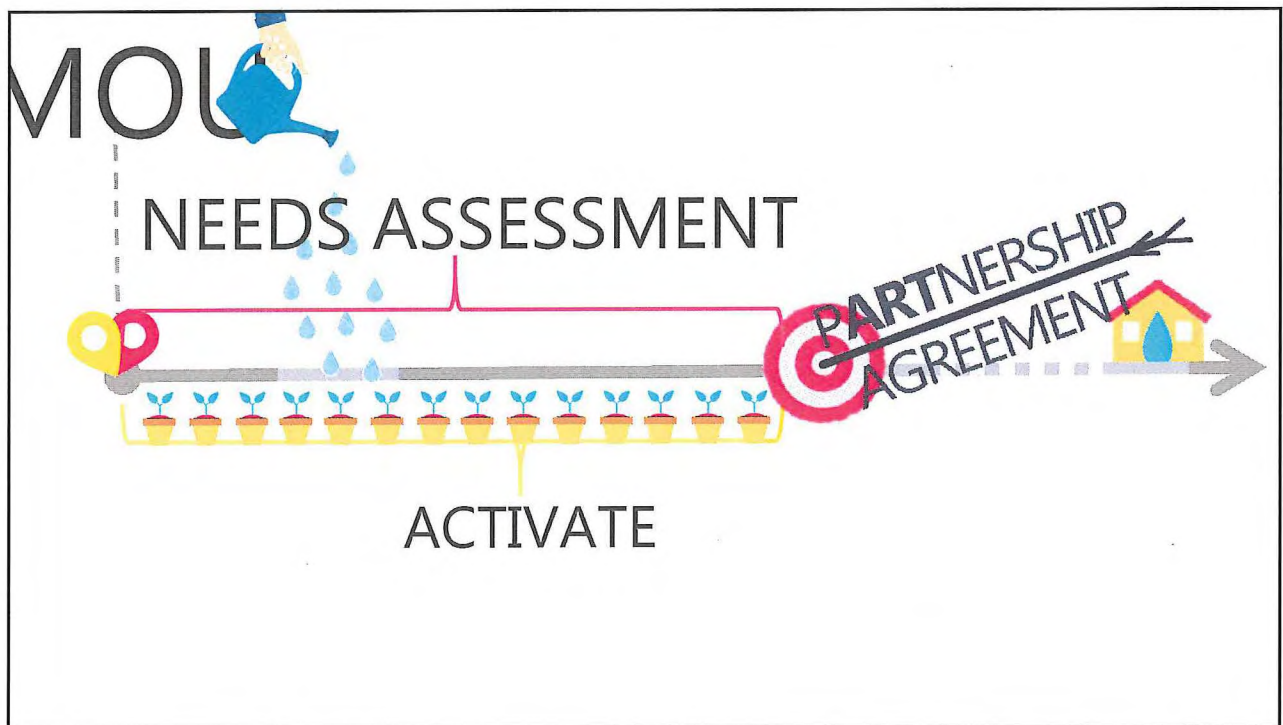
A COLLABORATIVE COMMUNITY-BUILDER & REGIONAL PARTNER

AN ECONOMICALLY PROSPEROUS CITY

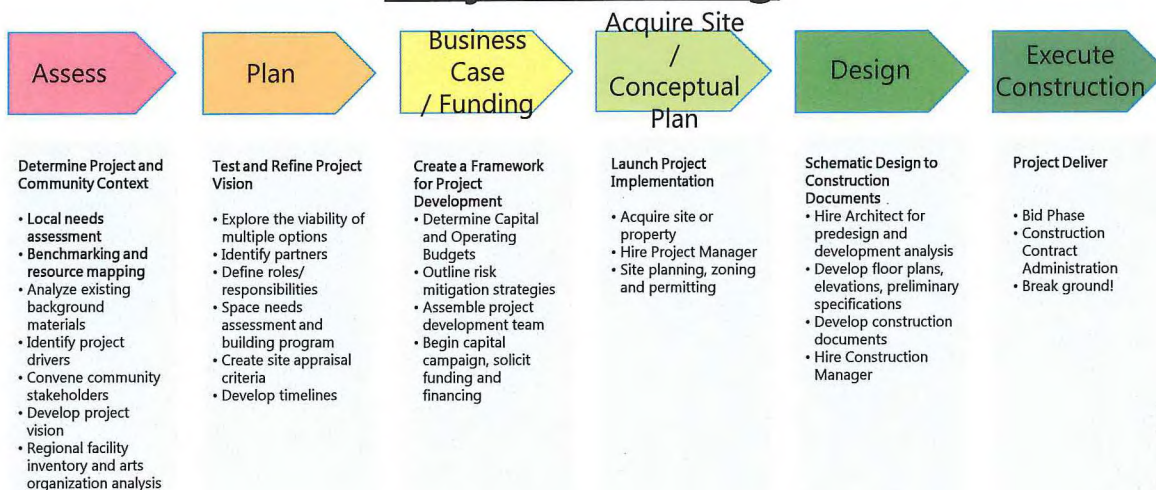








Project Phasing



Leduc Recreation Centre 10 Year Celebration Update

March 14, 2019
Committee-of-the-Whole

Events

- | | |
|--------------|--|
| April 7 | Paint the Ice Event and FREE Family Skate at Wilhauk Beef Jerky Arena |
| May 1 to 17 | Social Media Contesting and Giveaway
What does the LRC mean to you? Share stories, pictures, memories from time past. |
| June 13 | Staff BBQ (LRC) hosted in the BMO Curling Rink |
| September 29 | LRC Community Run and FREE Access Day |
| October 10 | Birthday Celebration |

Paint the Ice Event & FREE Family Skate

- Colouring book-like concept: paint outlines of LRC-related images (e.g. exercise equipment, birthday cake, sport players, 10 year logo) for residents to fill in
- End of rink left for residents to draw and paint what they envision the LRC to look like in the future
- FREE Family Skate 1:30 – 6p.m.
- What does the LRC mean to you? engagement boards

Ice Rink Example



Staff BBQ (LRC)

- Held at the LRC in the BMO Curling Rink
- Rob Hislop will moderate a speaking segment from Noon-12:30p.m.
- Acknowledgement of staff members who have been a part of the LRC since its inception 10 years ago
- Birthday Cake will be available for all to enjoy



LRC Community Run

- Utilize multi-way trail behind the LRC
- Family Friendly Run
- 1Km, 5KM, 10KM routes available
- Proceeds over run cost to be donated to "The Hub"
- Partner with local businesses where there is opportunity to do so e.g. run package inserts, after run snacks, tents set up at entrance area



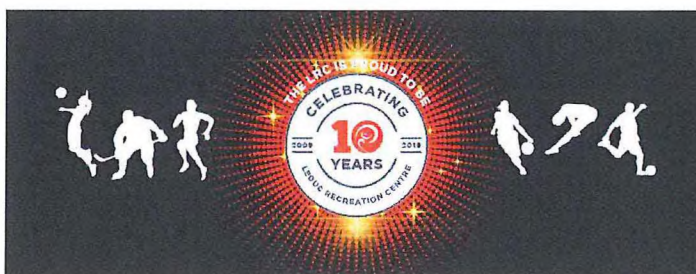
FREE Access Day

- FREE access to the facility
- Inflatables set up in the Field House
- Leisure programming in the Courts
- Face Painting
- Live entertainment 11 -3 p.m.



Birthday Celebration October 10

- 10 draws, 10 days leading up to the actual birthday October 10
- Presentation birthday cake and cupcakes
- Décor within the building
- What does the LRC mean to you? engagement boards





2020 Multi-Year Budget Financial Overview



Presented By:
Jennifer Cannon, Director, Finance



Multi-year Tax Revenue

2019 Multi-year Budget
approved December 3, 2018

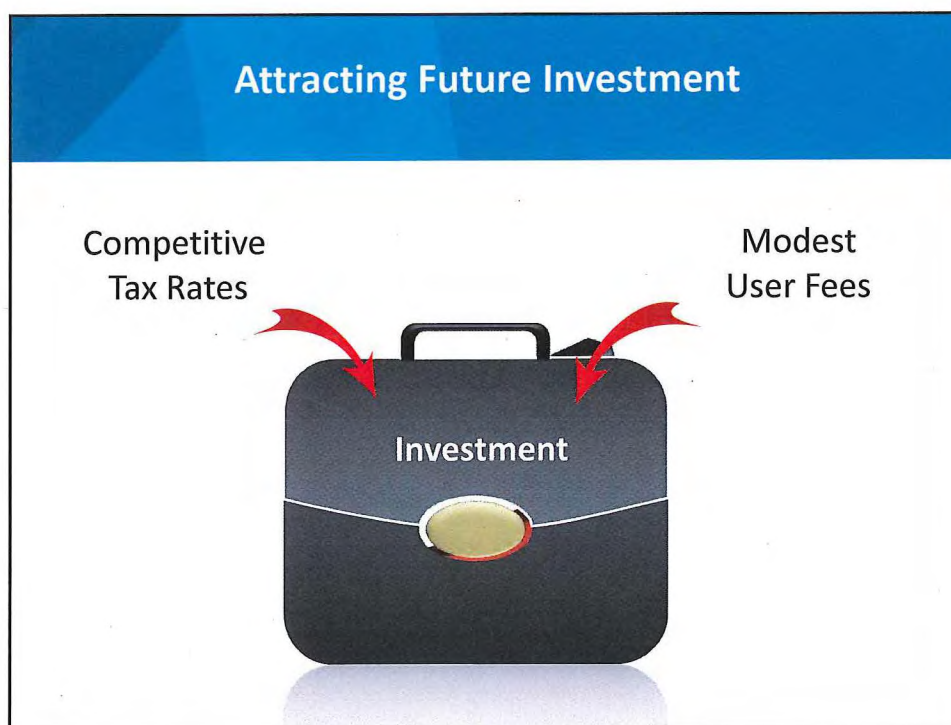
	2019	2020	2021
Base Operational & Capital Requirements	0.83%	2.39%	3.15%
RCMP	1.32%	1.32%	-
Enhanced Transit	0.74%	0.74%	0.74%
Partnership Opportunities	-	-	1.16%
Proposed Tax Revenue Increase	2.89%	4.45%	5.05%

reduce

\$700K - \$2M

Reduce 2020 & 2021 multi-year tax revenue requirement by 2% - 3%

1% tax revenue = \$480K



Possible Options to Adjust Multi-Year Budgets

1

Continue to look for new revenue opportunities

OPPORTUNITY

Possible Options to Adjust Multi-Year Budgets

2

Reduce operational expenses

- Continue to introduce new efficiencies
- Limit requests for new service levels/business cases
- Defer projects that can be moved to future years
- Tighten contract services budgets
- Service level options
- Restrict new hiring
- Other



Possible Options to Adjust Multi-Year Budgets

3

Re-prioritize capital

- ☐ Later
 - ☐ Tomorrow
 - ☐ Today
 - ☒ **NOW**
- Reduce scope of projects
 - Re-time projects (defer)
 - Eliminate projects

Questions

