

**CITY OF LEDUC  
COUNCIL MEETING AGENDA**



**Monday, September 23, 2019, 7:00 P.M.  
Council Chambers, Leduc Civic Centre  
1 Alexandra Park, Leduc, Alberta**

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	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. ADOPTION OF AGENDA</b>	
<b>3. ITEMS FOR DISCUSSION AND RELATED BUSINESS</b>	
3.1 Select Items for Debate	
3.2 Vote on Items not Selected for Debate	
<b>4. ADOPTION OF PREVIOUS MINUTES</b>	
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<b>7. PUBLIC HEARING</b>	
<b>8. PRESENTATIONS</b>	
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9.1 Regional Fire Framework – Alberta Community Partnership (ACP) Program (D. Melvie)	10 - 14
9.2 Christenson Development Senior / Assisted Living Development (M. Pieters / J. Cannon)	15 - 17

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(C. Chisholm)

- 10.2 Bylaw No. 1030-2019 - Amendment #2 to Traffic Bylaw No. 878-2014 (1st Reading) 22 - 25**

(C. Chisholm)

**11. PUBLIC COMMENTARY**

**12. IN-CAMERA ITEMS**

**13. RISE AND REPORT FROM IN-CAMERA ITEMS**

**14. INFORMATION REPORTS**

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**15. ADJOURNMENT**

**MINUTES OF THE CITY OF LEDUC  
COUNCIL MEETING**

**Monday, September 9, 2019**

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,  
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,  
Councillor L. Tillack  
Also Present: P. Benedetto, City Manager, S. Davis, City Clerk

**1. CALL TO ORDER**

Mayor B. Young called the meeting to order at 7:04 pm.

**2. ADOPTION OF AGENDA**

**MOVED by** Councillor G. Finstad

That the agenda be adopted as presented.

**Motion Carried Unanimously**

**3. ITEMS FOR DISCUSSION AND RELATED BUSINESS**

**3.1 Select Items for Debate**

The following items were selected for debate:

**9. BUSINESS**

9.2 Introduction of Director, Facility & Property Services

9.3 Downtown Storefront Improvement Grant Program - Phase 2 Program  
Guidelines Amendment

**10. BYLAWS**

10.1 Bylaw No. 1008-2018 - East Telford Lake Area Structure Plan (3rd  
Reading)

10.3 Bylaw No. 1032-2019 - A Bylaw to Amend Bylaw No. 809-2013 - Land Use  
Bylaw (2nd & 3rd Readings)

**3.2 Vote on Items not Selected for Debate**

Votes recorded under item headings.

**4. ADOPTION OF PREVIOUS MINUTES**

**4.1 Approval of Minutes of the Council Meeting held August 19, 2019**

**MOVED** by Councillor L. Hansen

That the minutes of the Council Meeting held August 19, 2019, be approved as presented.

**Motion Carried Unanimously**

**5. RECOGNITION ITEMS**

There were no Recognition Items.

**6. PUBLIC COMMENTARY**

There was no Public Commentary.

**7. PUBLIC HEARING**

**7.1 Bylaw No. 1026-2019 - Redistricting Black Stone Stage 2**

Mayor B. Young declared the Public Hearing for Bylaw No. 1026-2019 open at 7:07 pm.

**Written Submissions:**

No written submissions were received.

**Presentations:**

Administration

K. Woitt, Director, Planning and Development, made a presentation and requested that Council approve both 2nd and 3rd Readings of the Bylaw.

Other Presentations

There were no other presentations.

Mayor B. Young declared the Public Hearing for Bylaw No. 1026-2019 closed at 7:08 pm.

**7.2 Bylaw No. 1032-2019 - A Bylaw to Amend Bylaw No. 809-2013 - Land Use Bylaw**

Mayor B. Young declared the Public Hearing for Bylaw No. 1032-2019 open at 7:08 pm.

**Written Submissions:**

No written submissions were received.

**Presentations:**

Administration

K. Woitt, Director, Planning and Development, made a presentation and answered Council's questions.

Other Presentations

There were no other presentations.

Mayor B. Young declared the Public Hearing for Bylaw No. 1032-2019 closed at 7:10 pm.

**8. PRESENTATIONS**

There were no Presentations for the agenda.

**9. BUSINESS**

**9.1 Introduction of Director, Facility & Property Services**

M. Pieters, General Manager, Infrastructure and Planning, introduced E. Paras, the new Director, Facility & Property Services.

Council welcomed E. Paras to the City.

**9.2 2019 - 2022 City of Leduc Strategic Plan - Q2 Update**

This item was not selected for debate.

**9.3 Downtown Storefront Improvement Grant Program - Phase 2 Program Guidelines Amendment**

J. Brown, Planning Intern, made a presentation advising that there appears to be some renewed interest in the Downtown Storefront Improvement Grant Program ("Program"). Administration suggests that the boundaries of the Program be expanded.

**MOVED by** Councillor G. Finstad

That Council amend the Downtown Storefront Improvement Grant Program - Phase 2 Guidelines to align with the Land Use Bylaw - Downtown Overlays.

**Motion Carried Unanimously**

**10. BYLAWS**

**10.1 Bylaw No. 1008-2018 - East Telford Lake Area Structure Plan (3rd Reading)**

Administration recommends that Bylaw No. 1008-2018 receive third reading, as amended.

**MOVED by** Councillor L. Hansen

That Council give Bylaw No. 1008-2018 third reading, as amended.

**Motion Carried Unanimously**

**10.2 Bylaw No. 1026-2019 - Redistricting Black Stone Stage 2 (2nd Reading)**

Administration recommends that Bylaw No. 1026-2019 receive second and third readings.

**MOVED by** Councillor B. Beckett

That Council give Bylaw No. 1026-2019 second reading.

**Motion Carried Unanimously**

**MOVED by** Councillor B. Beckett

That Council give Bylaw No. 1026-2019 third reading.

**Motion Carried Unanimously**

**10.3 Bylaw No. 1032-2019 - A Bylaw to Amend Bylaw No. 809-2013 - Land Use Bylaw (2nd & 3rd Readings)**

Administration recommends that Bylaw No. 1032-2019 receive second and third readings.

**MOVED by** Councillor L. Hansen

That Council give Bylaw No. 1032-2019 second reading.

**Motion Carried Unanimously**

**MOVED by** Councillor T. Lazowski

That Council give Bylaw No. 1032-2019 third reading.

**Motion Carried Unanimously**

**11. PUBLIC COMMENTARY**

There was no public commentary.

**12. IN-CAMERA ITEMS**

There were no In-Camera Items for the agenda.

**13. RISE AND REPORT FROM IN-CAMERA ITEMS**

**14. UPDATES FROM BOARDS & COMMITTEES**

**14.1 Council Member Updates from Boards & Committees**

Councillor L. Hansen advised that the Leduc Environmental Advisory Board ("LEAB") is taking a keen interest in reusable plastics. Recently, the City of Wetaskiwin introduced a ban on single use plastic bags. Councillor L. Hansen has invited Mayor Gandam from the City of Wetaskiwin to make a presentation to LEAB on Tuesday, September 10, 2019 and invited all members of Council, and Executive, to attend.

Councillor L. Hansen answered Council's questions.

Mayor B. Young spoke to the fact that the past year has been difficult for home builders and developers. As a result, signage rules were relaxed. Mayor B. Young suggested that the signage section of the Land Use Bylaw be revisited.

**MOVED by** Councillor G. Finstad

That Administration provide an update to the signage section of the Land Use Bylaw as it pertains to developers and home builders, including public consultation.

**Motion Carried Unanimously**

**14.2 Council Member Updates from Commissions, Authorities, Other**

There were no updates.

**15. INFORMATION REPORTS**

**15.1 Mayor's Report**

There was no discussion.

**15.2 Building Inspector's Report**

There was no discussion.

**15.3 Newly Issued Business Licences**

There was no discussion.

**16. ADJOURNMENT**

The Council meeting adjourned at 7:25 pm.

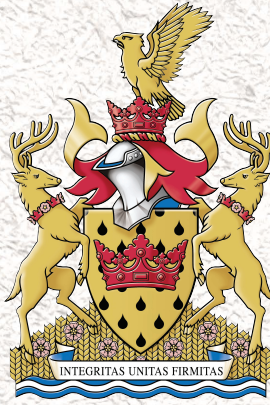
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B. YOUNG, Mayor

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S. DAVIS, City Clerk





# Proclamation

## Canadian Institute of Planners

### 100<sup>th</sup> Anniversary

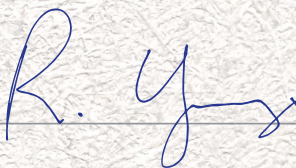
**WHEREAS**, the year 2019 marks the 100<sup>th</sup> anniversary of the founding of the Canadian Institute of Planners, a national organization whose members contribute to the planning, development and protection of land across the country; and,

**WHEREAS**, the Canadian Institute of Planners (CIP) is a voluntary organization representing planners across the country; and,

**WHEREAS**, Registered Professional Planners play a vital role in helping to shape our communities and ensuring that they are healthy, vibrant, and accessible to everyone.

**THEREFORE**, I do hereby recognize the Centenary of the Canadian Institute of Planners and extend our good wishes to its members on that occasion and support their continued contributions to municipal land use planning in the future.





Bob Young | Mayor







## COUNCIL REQUEST FOR DECISION

**MEETING DATE:** September 23, 2019

**SUBMITTED BY:** D. Melvie, General Manager, Community & Protective Services

**PREPARED BY:** Same

**REPORT TITLE:** Regional Fire Framework – Alberta Community Partnership (ACP) Program

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### EXECUTIVE SUMMARY

The City of Leduc, in partnership with the Leduc County, received funding approval as part of the Alberta Community Partnership (ACP) Program in the amount of \$200,000, in support of the Regional Fire Framework Project.

### RECOMMENDATION

That Council accept the \$200,000 ACP grant for Project No.: 079.148 Leduc Regional Fire Services.

### RATIONALE

The Government of Alberta provides grant funding to support efforts of municipalities in building stronger communities through partnerships. As part of the ACP program the City of Leduc, in partnership with the Leduc County, made an application for funding under the intermunicipal collaboration component as part of the ACP program. This component of the grant provides funding to partnership of two or more municipalities to develop or expand municipal service delivery.

On March 19, 2018, the City of Leduc received confirmation of the \$200,000 ACP grant from Alberta Municipal Affairs. However, through consultation with Leduc County revisions to the scope of the project were identified which subsequently required the approval of the Regional Grant Programs Administrator. The approval for the change in scope was received on August 9, 2019. The agreed upon scope of work includes the development of a Fire Services Standard of Cover Assessment and an Emergency Management Integration Plan. This would include:

- assessment of first responder and resource distribution between the City of Leduc and Leduc County,
- provide recommendations on risk mitigation, future station location and mutual aid,
- determine potential administrative structure for Emergency Management,
- stakeholder consultations as required,
- development or amendment of bylaws as required,
- provide recommendations for an integrated regional emergency management program, and
- assess options for broader emergency management integration with other municipalities in the region.

### STRATEGIC / RELEVANT PLANS ALIGNMENT

The City of Leduc 2019-22 Strategic Plan identifies a regional focus as a core belief of our values.

### ORGANIZATIONAL IMPLICATIONS

#### ADMINISTRATION:

Administration will continue working with our regional partner, Leduc County, to work toward these two areas of focus for collaboration.



## COUNCIL REQUEST FOR DECISION

### RISK ANALYSIS: FINANCIAL / LEGAL:

The City of Leduc has entered into a conditional grant agreement with the Government of Alberta and agrees to abide by the terms of the grant. The grant funding will replace the current funding source for this project.

### IMPLEMENTATION / COMMUNICATIONS:

Upon completion of the project, Administration will act on the recommendations of the Standard of Cover Assessment and provide recommendations on Emergency Management integration.

### ALTERNATIVES:

There are no recommended alternatives.

### ATTACHMENTS

Alberta Community Partnership – Intermunicipal Collaboration Component: 2017/18 Amending Conditional Grant Agreement

**Alberta Municipal Affairs  
Alberta Community Partnership – Intermunicipal Collaboration Component  
Regional Fire Services**

**2017/18 AMENDING CONDITIONAL GRANT AGREEMENT**

**BETWEEN:**

**HER MAJESTY THE QUEEN** in Right of the Province of Alberta as Represented by the Minister of Municipal Affairs

(hereinafter called "the Minister")

and

**CITY OF LEDUC**, in the province of Alberta

(hereinafter called "the Grant Recipient")

(together hereinafter called "the Parties")

WHEREAS the Parties entered into an Alberta Community Partnership Conditional Grant Agreement (hereinafter called the "Original Agreement") dated February 6, 2019;

AND WHEREAS the Parties wish to amend the Original Agreement;

THEREFORE the Parties agree as follows:

1. The Original Agreement is amended by:
  - a. deleting "Schedule A" and replacing it with "Revised Schedule A".
  - b. deleting the clause under 2.(e) and replacing it as follows:

"complete the Project and use the Grant, including any income earned thereon, by June 30, 2021;
2. Except as amended herein, all other provisions of the Original Agreement as amended from time to time remain in full force and effect.
3. This Amending Conditional Grant Agreement shall come into effect on the date that the Minister's representative signs this Agreement.

**THIS SPACE INTENTIONALLY LEFT BLANK**

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

**HER MAJESTY THE QUEEN**  
in Right of the Province of  
Alberta as Represented by  
the Minister of Municipal Affairs

\_\_\_\_\_  
WITNESS SIGNATURE

Per: \_\_\_\_\_  
EXECUTIVE DIRECTOR, GRANTS AND  
EDUCATION PROPERTY TAX

Date: \_\_\_\_\_

**CITY OF LEDUC**

\_\_\_\_\_  
WITNESS SIGNATURE

Per: \_\_\_\_\_  
CHIEF ELECTED OFFICIAL SIGNATURE

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
PRINT NAME AND TITLE

Date: \_\_\_\_\_

\_\_\_\_\_  
WITNESS SIGNATURE

Per: \_\_\_\_\_  
DULY AUTHORIZED SIGNING OFFICER SIGNATURE

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
PRINT NAME AND TITLE

Date: \_\_\_\_\_

**2017/18 Alberta Community Partnership  
Intermunicipal Collaboration Component**

**AMENDING CONDITIONAL GRANT AGREEMENT  
REVISED SCHEDULE "A"**

The Grant Recipient, as the designated managing partner, will carry out the following work on behalf of the Project participants:

- Hire a consultant to develop a Fire Services Standard of Cover Assessment and an Emergency Management Integration Plan, which may include:
  - RFP to select a consultant;
  - assessment of first responder and resource distribution;
  - identify goals and objectives;
  - provide recommendations on risk mitigation and mutual aid;
  - options for a combined emergency management agency or office;
  - determine a governance structure;
  - provide recommendations for an integrated regional emergency management program; and
  - assess options for broader integration with other municipalities in the region.
- Hire a consultant to undertake any related activities which may include:
  - stakeholder consultations;
  - supporting plans and studies;
  - development or amendment of bylaws; or
  - project specific research and administration.



## COUNCIL REQUEST FOR DECISION

**MEETING DATE:** September 23, 2019

**SUBMITTED BY:** M. Pieters, GM, Infrastructure & Planning; J. Cannon, Director, Finance

**PREPARED BY:** K. Wilkin, Engineering Project Manager; S. Olson, Director, Engineering; J. Cannon, Director, Finance

**REPORT TITLE:** Christenson Development Senior Assisted Living Development

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### EXECUTIVE SUMMARY

Camwood Family Holdings Ltd. has a pending sale of their property, Camwood Estates (4222 – 50 St), to Christenson Developments for the development of an adult/senior assisted living and independent living establishment. The prospective developer has requested financial assistance for water, transportation, stormwater infrastructure required for the development.

### RECOMMENDATION

That Council provide direction to Administration from the alternatives relative to the request from the developer for financial aid in the amount of \$460,000 to offset costs.

### RATIONALE

In late 2018, Christenson Developments and Camwood Family Holdings Ltd. approached administration regarding a potential senior housing development with a commercial space on the Camwood Estates property at 4222 – 50 Street. In addition, if provincial grants become available, the developer would potentially construct assisted living onsite.

If all constructed, the proposed development would see the construction of three buildings: a 7-floor building with a footprint of 23,504 Sq. Ft. consisting 162 independent living units, a 5 floor 100 unit assisted living building with a footprint of 7,605 Sq. Ft. and a 6,550 Sq. Ft. commercial building, as shown in attachment 1. Christenson Developments has requested financial aid to offset some of the costs to service the site prior to the sale of the property from Camwood Family Holdings to Christenson Developments.

The costs that Christenson Developments has requested financial assistance with are for watermain looping, traffic signals installation and storm water management, all of which are costs typically borne by the developer. The amount originally requested was up to \$1,345,000 to supply the aforementioned onsite services.

On August 19, 2019 committee discussed the request from the developer and acknowledged that the community needs more seniors housing. Committee also indicated that the financial request was too great and asked administration to discuss the costs further with the developer in hopes of coming up with mutually agreeable financial figure to push forward this important initiative. Following those discussions, Administration can report that the developer would be agreeable to moving forward with the development if the City committed to provide financial support in the amount of \$460,000. This would help offset the cost of:

Onsite Storm water Infrastructure - as the existing conveyance system in the neighbourhood has insufficient capacity for their development. Please note these are typically developer costs, and

Half of the cost of a new traffic signal on Athapaskan Drive - to control the flow of traffic from the existing neighbourhood and the development onto 50<sup>th</sup> Street. Traffic signals are also typically the responsibility of





## COUNCIL REQUEST FOR DECISION

developers whether paid for outright (which is the case in collector to arterial connections) or through levies (arterial to arterial connections). The City only pays for traffic signals if they have not been previously planned for through the development process, and become needed in the future.

In addition, the developer recognized that the existing development areas have no offsite levies payable, and as a result of those savings, they would pay for their own water infrastructure.

The funding breakdown for the \$460,000 is estimated to be approximately \$150,000 towards the cost of traffic signals (the \$300,000 cost of traffic signals will be split between the City and the developer), and \$310,000 for onsite storm water management. As the City of Leduc would construct the traffic signals, dependent upon timing, the developer would only be required to pay half of the cost of the signals to the City. That contribution could potentially be deducted from the \$310,000 that the City would pay the developer for the onsite storm water costs.

### STRATEGIC / RELEVANT PLANS ALIGNMENT

None.

### ORGANIZATIONAL IMPLICATIONS

#### ADMINISTRATION:

None.

#### RISK ANALYSIS: FINANCIAL / LEGAL:

The amount requested is \$460,000 and is not within the existing ten-year capital budget. This could be addressed through the 2020 budget process by substituting some utility system improvements for the construction of this onsite stormwater facility in the amount of \$310,000. The remaining \$150,000 will be added to the project through the use of city reserves.

#### IMPLEMENTATION / COMMUNICATIONS:

If the development is approved, construction would commence in 2020 for the site grading, with the commercial building to be established first, with an opening forecast 8 months following the construction start date. The seniors housing would be completed in 2022. The development of the assisted living does not presently have a timetable attached to it due to the uncertainty of provincial grants that would make this a profitable endeavour.

#### ALTERNATIVES:

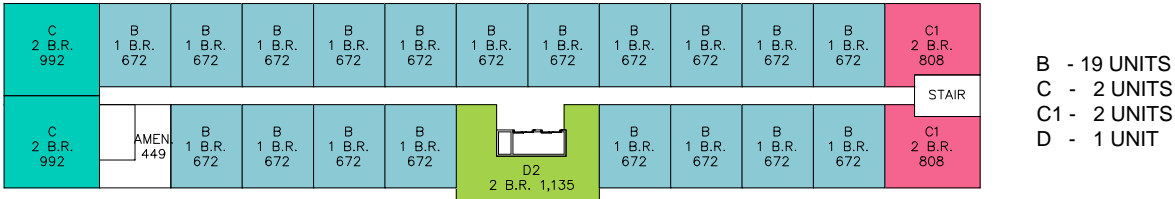
1. That Council encourage the project but do not provide financial support for onsite infrastructure, consistent with standard development practices in Leduc.
2. That Council support the advance of the senior's housing and commercial development, and potential future assisted living at Camwoods Estates in the amount of \$460,000. To be included as a capital project expenditure in the 2020 capital budget.
3. That Council conditionally approve the financial support required to advance the seniors development and commercial development, and potential future assisted living at Camwoods Estates in the amount of \$460,000. The City funding would not be payable until issuance of a building permit, and development approvals, for the proposed seniors housing onsite at which time it would be added to the applicable budget year.

### ATTACHMENTS

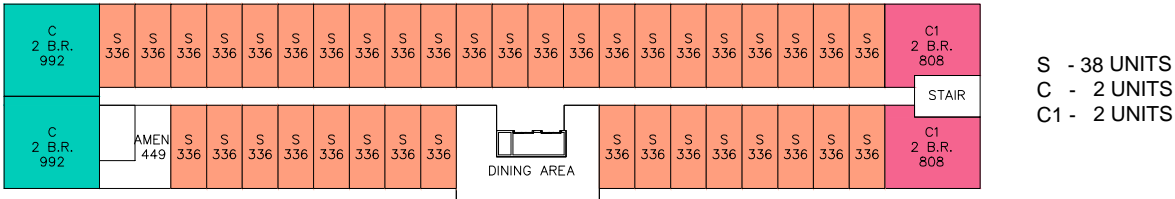
1. Leduc Village September 11, 2019



LEDUC VILLAGE - CONCEPT PLAN  
September 11, 2019  
LOT 15, BLOCK 2 (1.32 ha.)

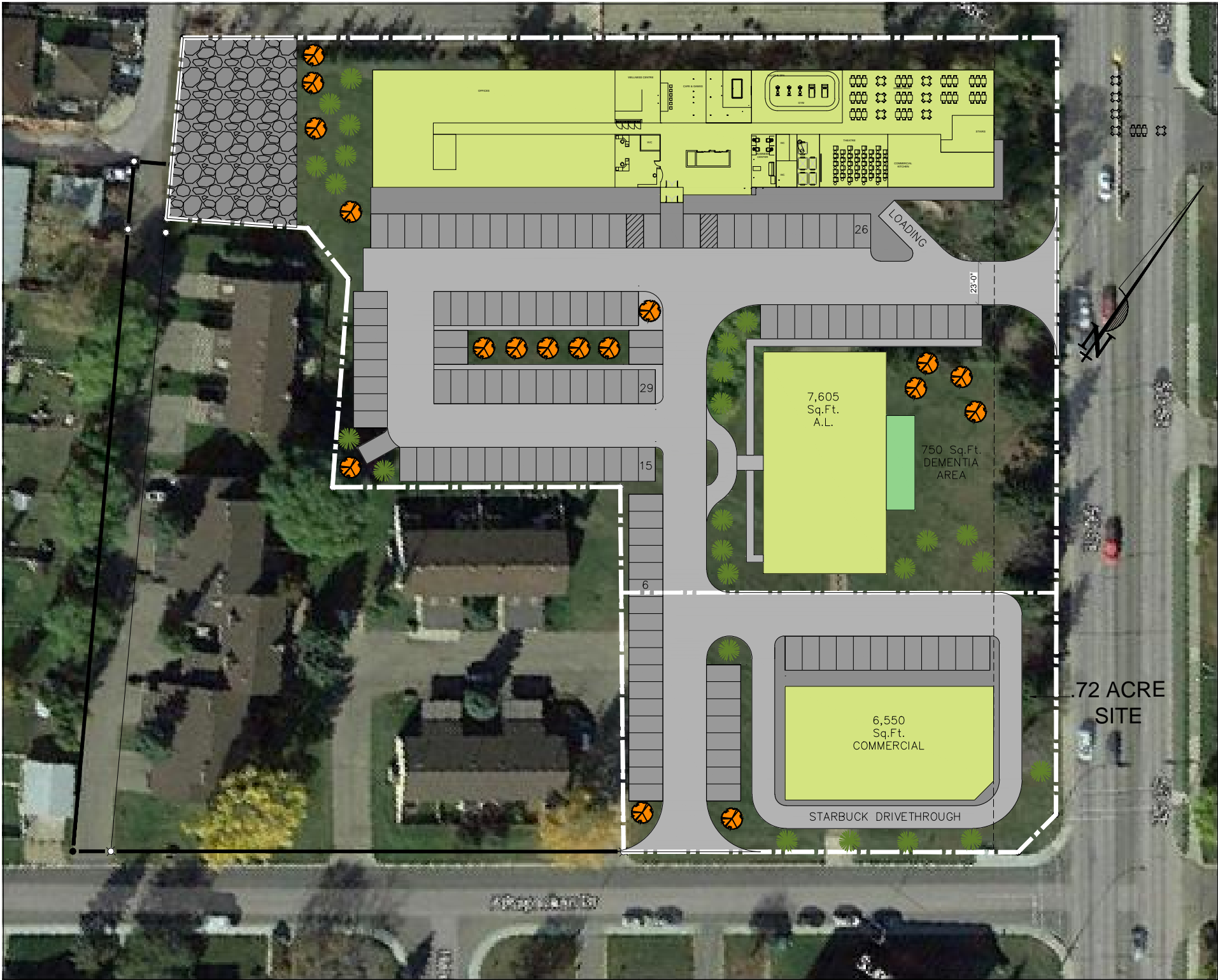


3RD TO 7TH FLOOR PLAN



2ND FLOOR PLAN

1 - 7 FLOOR      20,528 Sq.Ft./ FLOOR  
TOTAL            143,696 Sq.Ft.





## **COUNCIL REQUEST FOR DECISION**

**MEETING DATE:** September 23, 2019

**SUBMITTED BY:** Darrell Melvie, GM Community and Protective Services

**PREPARED BY:** Cameron Chisholm, Manager RCMP Admin and Enforcement Services

**REPORT TITLE:** Bylaw No. 1029-2019 - Amendment to the Health Bylaw No. 581-2004 – Vaping (1st Reading)

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### **EXECUTIVE SUMMARY**

This report deals with amendments to the Health Bylaw which will prohibit the use of electronic cigarettes (commonly known as e-cigarettes or vaping) in public places in Leduc and also permit the use of tobacco products for cultural ceremonial reasons in public places.

### **RECOMMENDATION**

That Council give Bylaw No 1029-2019 first reading.

### **RATIONALE**

This item was first presented to Committee-of-the-Whole on May 27, 2019.

The popularity of e-cigarettes has been increasing since the introduction of the modern e-cigarette in the mid 2000's. While promoted as a safer alternative to cigarettes, these products still pose a health hazard given the chemical by-products released during the heating process utilized by e-cigarettes. The Health Bylaw only prohibits the smoking of tobacco, or other weed or substance but does not include situations where products are heated and consumed through the use of a vapourizer. In the interests of the health of our community, reducing exposure in public places to vapours produced by e-cigarettes along with lowering the public usage of e-cigarette in the presence of youth, would be appropriate for our community well being. There is no provincial prohibition for the use of e-cigarettes in public places at this time.

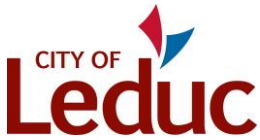
Consultation with vaping stores supported prohibiting vaping in public places but sought an exclusion for their stores so that they may offer product testing for their customers. This exclusion has been granted by other municipalities, and is included in the wording of the proposed Bylaw amendment.

It should be noted that "public places" in the Health Bylaw refers to indoor facilities and areas in front of entrances or windows.

As traditional aboriginal spiritual or cultural practices of ceremonies may require the burning of tobacco products in public places, an exemption within the Health Bylaw is required to support such activities. This exemption has been included in the proposed Bylaw amendment.

### **STRATEGIC / RELEVANT PLANS ALIGNMENT**

This amendment relates to Goal One - a City where people want to live, work and play and promotes a safe and healthy community. The amendment also focuses on the safety of our youth.



## COUNCIL REQUEST FOR DECISION

### ORGANIZATIONAL IMPLICATIONS

#### ADMINISTRATION:

Leduc Enforcement Services would be responsible for enforcement of this amendment. It is not anticipated that there would be much impact on LES relating to this amendment as compliance through education would be a priority.

#### RISK ANALYSIS: FINANCIAL / LEGAL:

Numerous communities throughout Alberta and beyond have recognized the potential health risks of e-cigarettes and as a result, have included vaping restrictions in their bylaws. With municipalities having the authority under the MGA to pass bylaws respecting, among other things, the "safety, health and welfare of people and the protection of people and property", a successful legal challenge to such restrictions has not been made.

There would be minor financial implications (less than \$2000) pertaining to communication related costs in notifying the public of the amendment.

#### IMPLEMENTATION / COMMUNICATIONS:

Given that smoking in public places is already prohibited, the inclusion of vaping to the definition is consistent the original intent of reducing health hazards of tobacco related products to the public. As such, wide spread consultation was not conducted for the addition of e-cigarettes.

A communications strategy will be required in order to educate the public on the change. Given that this was an unplanned request from Council, funding for advertising will have to come from existing LES budget.

#### ALTERNATIVES:

1. Increase educational awareness to our community and seek cooperation that public not vape in public places (indoor facilities).
2. Introduce a more comprehensive ban on smoking and vaping in all places the public have access. This would include parks, multi-ways and other locations accessible by the public.

### ATTACHMENTS

1. Bylaw No. 1029-2019 - Amendment to Health Bylaw No. 581-2004

## Bylaw No. 1029-2019

PAGE 1

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### AMENDMENT #1 TO HEALTH BYLAW 581-2004

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**NOW THEREFORE**, the Municipal Council of the City of Leduc in the Province of Alberta duly assembled, hereby enacts as follows:

1. That Section 2 of Bylaw 581-2004 is amended as follows:

a. the following definition is added:

<i>Electronic Cigarette</i>	<i>means a handheld device containing a liquid that is vapourized and inhaled, and includes but is not limited to electronic cigarettes, e-cigarettes, vapourizer cigarettes, personal vapourizers, and electronic nicotine delivery systems.</i>
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b. the definition of "Smoke or Smoking" is deleted in its entirety and replaced with the following:

<i>"Smoke" or "Smoking"</i>	<i>means the inhaling, exhaling, burning or carrying of a lighted cigarette, cigar, pipe or other lighted smoking equipment burning tobacco or any other weed or substance, and shall include the inhaling, exhaling, or carrying of an activated Electronic Cigarette, but shall not include:</i>
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*a) smoking by actors as part of a stage or theatrical performance; and*

*b) smoking activity taking place at a Public Facility in conjunction with a traditional pipe ceremony or similar indigenous ceremonial event.*

2. The following section is added after section 5:

5.1 Nothing in this Bylaw prohibits a person, while on the premises of an Electronic Cigarette retailer, from using an Electronic Cigarette for the sole purpose of testing the device or sampling products used with the device prior to purchase.



## Bylaw No. 1029-2019

PAGE 2

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3. This Bylaw shall come into force and effect when it receives Third Reading and is duly signed.

READ A FIRST TIME IN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, AD 2019.

READ A SECOND TIME IN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_ AD 2019.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, AD 2019.

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**Bob Young**  
**MAYOR**

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**Sandra Davis**  
**CITY CLERK**

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Date Signed





## **COUNCIL REQUEST FOR DECISION**

**MEETING DATE:** September 23, 2019

**SUBMITTED BY:** Darrell Melvie, General Manager – Community and Protective Services

**PREPARED BY:** Cameron Chisholm, Manager – RCMP Admin and Leduc Enforcement Services

**REPORT TITLE:** Bylaw No. 1030-2019 Amendment to Traffic Bylaw No. 878-2014 - Unattached Trailers  
(1<sup>st</sup> Reading)

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### **EXECUTIVE SUMMARY**

This report deals with Traffic Bylaw No. 878-2014 and an amendment which will permit an unattached trailer to be parked on a highway in Leduc under limited conditions.

### **RECOMMENDATION**

That Council give Bylaw No. 1030-2019 - Amendment to Traffic Bylaw No. 878-2014 – Unattached Trailers first reading.

### **RATIONALE**

This item was presented to Council on May 27, 2019.

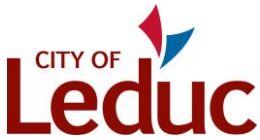
Subsequent to an email submission to the City, a request was made by a contractor to permit unattached trailers to be parked on a highway to facilitate construction requirements. The request outlined the contractor's ability to work efficiently as they could not leave their trailers behind at the worksite while conducting supporting activities (i.e. picking up supplies/employees) for their work. The current Traffic Bylaw prohibits any trailer from being unattached in Leduc.

The Traffic Advisory Committee reviewed the request and had no concerns over permitting unattached trailers being used for the purposes of construction or landscaping. When the request was presented at Committee, Committee directed Administration to amend the Traffic Bylaw to allow unattached trailers.

The proposed Bylaw 1030-2019 is similar to the one currently in effect at the City of Red Deer, though for practical reasons, the proposed Bylaw does not include a requirement that unattached trailers be attended at all times.

### **STRATEGIC / RELEVANT PLANS ALIGNMENT**

This amendment relates to Goal One - a City where people want to live, work and play by assisting the ability of those working within the City to become more efficient in their construction related work. It further relates to Goal Three – an Economically Prosperous City by strengthening the delivery of local economic development.



## COUNCIL REQUEST FOR DECISION

### ORGANIZATIONAL IMPLICATIONS

#### ADMINISTRATION:

There will be little impact on Administration with this amendment other than communication requirements. Leduc Enforcement Services will adjust their enforcement related activities once any amendment to the Traffic Bylaw is made. No other Departments are impacted.

#### RISK ANALYSIS: FINANCIAL / LEGAL:

Visibility and stability of unattached trailers remains a safety concern; however, mitigating any safety risks are the proposed time restrictions, as well as requirements for blocking and the installation of reflectors. In the City Solicitor's opinion, the risk to the City for permitting unattached trailers that must comply with these safety requirements is negligible.

Costs for communications will come from the existing Enforcement Services advertising budget. These costs should be less than \$1000.

#### IMPLEMENTATION / COMMUNICATIONS:

A communications strategy will be required to notify the public of the amendment. This could include notification to the Chamber of Commerce and its members. As this is removing a restriction, there is no requirement for a warning period. Given that this amendment does not change the prohibition for Recreational Vehicles, any messaging will have to ensure that that prohibition remains.

#### ALTERNATIVES:

1. Repeal Section 26 of the Traffic Bylaw completely, thereby allowing any trailer to be unattached.
2. Allow unattached trailers but modify restrictions to permitted hours and safety requirements.
2. Utilize existing bylaw with no changes.

### ATTACHMENTS

1. Bylaw No. 1030-2019 - Amendment to Traffic Bylaw No. 878-2014 - Unattached Trailers

## Bylaw No. 1030-2019

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### AMENDMENT #2 TO TRAFFIC BYLAW 878-2014

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**NOW THEREFORE**, the Municipal Council of the City of Leduc in the Province of Alberta duly assembled, hereby enacts as follows:

1. That Section 26 of Bylaw 878-2014 ("Bylaw") is deleted in its entirety and replaced with the following:

26. (1) *A trailer shall not be parked on a highway unless the trailer is attached to a vehicle by which it may be drawn.*

- (2) *Subsection (1) shall not apply to an unattached utility or other trailer being unloaded or temporarily used for the purpose of construction, demolition, or landscaping work at a location, provided that such unattached utility or other trailer:*

- (a) *does not obstruct other users of the highway;*

- (b) *is clearly visible and marked with reflective signage;*

- (c) *is blocked or secured to prevent shifting and other movement; and*

- (d) *is not parked at the location prior to sunrise and following sunset.*

2. This Bylaw shall come into force and effect when it receives Third Reading and is duly signed.

READ A FIRST TIME IN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, AD 2019.

READ A SECOND TIME IN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_ AD 2019.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, AD 2019.

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**Bob Young**  
**MAYOR**

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**Sandra Davis**  
**CITY CLERK**

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**Bylaw No. 1030-2019**

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Date Signed



## Office of Mayor Young

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### Mayor's Report

September 1-15, 2019

#### September 3

- #Influencers Committee Meeting
- Conference Call – Gurpreet Sidu – Social Services Delivery
- Strathcona County

#### September 4

- EMRB Board Retreat

#### September 9

- Sport Tourism Photo Shoot
- Meeting with John Jackie
- Leduc Rep Interview / Eco Station Services
- CoW and Council Agenda Review
- Leduc Golf Club
- Committee-of-the-Whole
- Council

#### September 10

- EIA Tax Share Negotiating Committee
- Travel to Lethbridge for Mid-Sized Cities

#### September 11

- Mid-Sized Cities Mayors and CAOs Caucus, Lethbridge

#### September 12

- Mid-Sized Cities Mayors and CAOs Caucus, Lethbridge

#### September 13

- Mid-Sized Cities Mayors and CAOs Caucus, Lethbridge
- EMRB Mayors and Councillors Campout, Devon Lions Campground

Approved by Mayor Bob Young

A handwritten signature in black ink, appearing to read "R. Young".