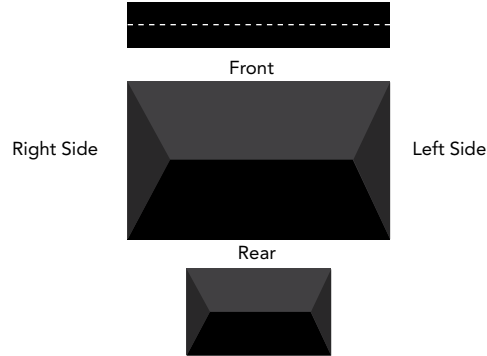


PROPERTY STREET ADDRESS: _____

SECONDARY SUITE LOCATION:

Please mark off what the type of secondary suite and the door location if the suite is located in a house.

- House / suite door location
 - Front
 - Left Side
 - Rear
 - Right Side
- Detached Garage
- Garden Suite



PROPERTY OWNER

Name: _____

Phone: _____ Email: _____

Signature: _____

Date: _____

Email the completed form to planning@leduc.ca

OFFICE USE ONLY

Suite Address: _____

Date: _____

Only suites that are permitted developments, and Alberta Building Code compliant, may be assigned an address. Residents who apply for an address for a secondary suite may require an inspection. If the space is not Code compliant, owners will be required to rectify all issues, at their own cost, before the unit may be issued an address.

FOIP Statement: The personal information requested on this form is being collected under the Safety Codes Act and the Municipal Government Act for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The information is being collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act. NOTE: The name of the permit holder and the nature of the permit is available to the public upon request. Questions regarding the collection of this personal information may be directed to the City Clerk at (780) 980-7177 at #1 Alexandra Park, Leduc, AB, T9E 4C4.