FCSS Advisory Board
September 23, 2025
Meeting Location: Telford Board Room, Civic Centre
Leduc, AB
Meeting Minutes

MEMBERS: Councillor Ryan Pollard (*Leduc City Council),* Councillor Bill Hamilton (*Leduc City Council Alternate*), Lisa Cardinal (Chair), Shawn Raymond (Vice-Chair), Katie Richter, Crystal Young, Morgan Bryson, Amanda Ulrickson (*City Liaison*)
PRESENT: Councillor R. Pollard, L. Cardinal, K. Richter, C. Young, S. Raymond, M. Bryson, A. Ulrickson, H.Rai
ABSENT: S. Raymond
GUEST: Leduc Santas Helpers
RECORDER: H.Rai

AGENDA ITEM		DISCUSSION	ACTION
1.0	**CALL TO ORDER**	**Lisa Cardinal called the meeting to order at 6:31 P.M.** Land acknowledgement by Morgan Bryson	
2.0	**GUEST: Leduc Santa's Helpers**	Michael, the Warehouse Manager for Leduc Santa's Helpers, presented to the board regarding the program's ongoing partnership with Family and Community Support Services (FCSS). He explained how FCSS assists with the intake of applications from families in need during the Christmas season. Once applications are received, Santa's Helpers collects and organizes donated gifts and toys. With the support of community volunteers, these items are then distributed to qualifying families in Leduc to help ensure a joyful holiday season for all.	
3.0	**REVIEW**		
3.1	Agenda	**Moved by** That the agenda be accepted as presented. **Motion carried unanimously.**	
3.2	Previous Minutes	**Moved by** That the minutes of the FCSS Advisory Board meeting held, Tuesday, June 24, 2025, be approved as presented.	

		Correction: June 24, 2025 Round Table (Ryan Pollard): New subdivisions and developments in Leduc **Motion carried unanimously.**	
3.3	Action Items	Revision of Land acknowledgment in September	
3.4	Round Table	Ryan: • Zoning changes, residential lot sizes • BGC did a presentation for council, for potential properties for Youth Centre • Accessible tricker treating village in Leduc • Boards are meeting during election and after elections • Pride flag motion to have flag go up, will be reconsidered with the new council Katie: • New developments and talks in the community about the new overpass and Anderson construction Crystal: • Summer in the City participation • Buckets Basketball group in Nisku • Back to school bash event • October movie night (Leduc Cinemas) • Black Gold Trustee election, pulled back nomination Morgan • Economic reconciliation learning • Grants available that help nonprofits build organizational values • Attended VolunteerFest • Participated in backpack giveaway, community investment work through company and City of Leduc volunteers Lisa • Attended council meetings • New developments rapidly growing	

		• Feedback from city council, gratitude and engagement towards FCSS board • Discussion around having statistics available to share with council and planning exercises with board	
4.0	**OLD BUSINESS**	**No Old Business**	
5.0	**NEW BUSINESS**		
5.1	Engagement Questionnaire Results	Amanda shared the GTO Recommendations/ Board and organization summary of change document. The feedback was reviewed and grouped into three categories: • Items the majority supported for implementation, • Items the majority did not support for implementation, and • Items placed in "undecided," where responses were either unclear or did not show a majority one way or the other. The board and Amanda discussed and reviewed each item and which category the item should be placed in. **Moved by Crystal Young** I move that the FCSS Advisory Board support administration and the GTO Working Subcommittee to proceed with the identified municipal grant policy and procedure engagement recommendations as reviewed and actioned during the meeting held on September 23, 2025. **Motion carried unanimously.**	
5.2	Land acknowledgement discussion	Will look at making more effective – to be determined on when to be agenda item	
5.3	December Christmas meeting joint with PRC (Dec 10) (5:45pm-7:15pm)	All in favour for Dec 10 (5:45-7:15pm)	
6.0	**MEETING ADJOURNMENT**		
6.1	Adjournment	The meeting was adjourned at 8:17 P.M.	
7.0	**NEXT MEETING**		

7.1	Next Meeting	The next meeting is on October 28, 2025, at 6:00 P.M.	

Respectfully submitted,

L. Cardinal
Chair

H. Rai
Recording Secretary