REGULAR MINUTES Minutes of the LEDUC ENVIRONMENTAL ADVISORY BOARD Regular Meeting held Tuesday, September 8, 2026, Telford Street Boardroom, Civic Centre.

PRESENT:	Mindy Paradis Councillor Shawn Raymond Aishah Mohd Isa Sandy Musteca Ilona Braun
VIRTUALLY:	Scarlett Regier Michael Hancharyk – City Representative
WITH REGRETS:	Councillor Laura Tillack Ngaire Nix Kristine Myrglod Tyler Yaremko – City Representative
ALSO PRESENT:	Cheri Andres – Recording Secretary Jenelle Lamothe - Resident James Kollmar – City Representative

CALL TO ORDER

I. CALL TO ORDER

Mindy called the meeting to order at 6:01 p.m.

Mindy gave the Land Acknowledgement.

APPROVAL OF AGENDA

II. APPROVAL OF AGENDA

36/2026 **MOTION: It was Moved by Ilona to approve the September 8, 2026 Agenda.**

MOTION CARRIED

APPROVAL OF MINUTES

III. APPROVAL OF MINUTES

37/2026 **MOTION: It was Moved by Shawn to accept the meeting minutes of June 9, 2026, as circulated.**

MOTION CARRIED

REPORTS

IV. REPORTS

A. Chair's Report
- Welcome back to fall and routine!

B. Council's Report
- Very busy summer with several successful initiatives and community events underway.
- Summer in the City operated in six active parks and attracted approximately 5,000 participants.
- Approximately 3,500 people engaged with the Pollinator Gardens initiative.
- The Stanley Cup visit to Leduc drew an estimated 3,000 attendees.

- Recognition was given to the 150th anniversary of Treaty 6.
- Multicultural Day at the Maclab Centre was a sold-out event.
- Feedback and questions regarding the BGC Youth Centre Initiative will be presented to Council on October 5.
- VolunteerFest is scheduled for September 13.

C. Administration's Report

- A decision on the winner of the Pollinator Garden Challenge is required this evening.
- The Bylaw Review, originally identified a few years ago, will be added to this year's work plan by Michael.
- A Biodiversity Study update will be presented to Council in an in-camera session in October.
- The committee's new member intake process is upcoming, with three positions expected to be available.

APPROVAL OF REPORTS

V. APPROVAL OF REPORTS

38/2026 **MOTION: It was moved by Sandy to accept the above noted reports for information purposes only.**

MOTION CARRIED

UNFINISHED BUSINESS

VI. UNFINISHED BUSINESS

a. Actionable Initiatives:

(i) Pollinators and Pesticides – Update
- No update

(ii) National Assets – Update
- Presentation to Council is occurring October 19

(iii) Light Efficiency Community – Update
- Presentation to Council is scheduled for October 19
- During review, minor grammatical revisions were identified and corrected
- Anticipated public release of the report is October 21

b. ***Topics to Monitor:***

(i) Watershed Health – Update
- No updates

(ii) Tree Protection – Policy/Bylaw - Update
- Tyler Y will present a draft of the Tree Protection Policy/Bylaw
- The committee discussed adding the item to the October agenda

(iii) Green House Gas Reduction Plan – Update
- No update

(iv) Indigenous Engagement Opportunities

- The grand opening of the Healing Medicine Grounds at 10 River Dr, Devon, will take place on September 30.

(v) Hens & Bees – Update

- The Hens & Bees program continues to be successful, with participation levels exceeding those of many neighbouring municipalities.
- Current participation includes seven hen permits and two beekeeping permits.

NEW BUSINESS

VII. NEW BUSINESS

a. Budget Discussion

- Unused conference and training funds were discussed, including the opportunity for members to attend the Recycling Council of Alberta (RCA) Conference from October 21 to 23, 2026. Aishah and Ilona expressed interest in attending.
- The Committee reviewed the current budget and discussed several proposed amendments for consideration at the next meeting.
    - Remove: June Dinner, Booth Rental, Post Cards, and Banners.
    - Add: Bird Count Kick off, Swag (for LEAB attire)
    - Separate advertising expenses into specific categories for “Coffee News” and “Library Community Program Guide”
    - Final budget allocations will be reviewed and approved in October.
    - It was suggested that Prizes, and Other Giveaways be increased by $250 to $750.

b. Events – Volunteer Fest & Recycle Round Up

- Sandy, Kristine, and Scarlett expressed interest in volunteering at VolunteerFest. James will contact them with details for the event.
- Members were encouraged to support the Recycle Round Up event, taking place from 10:00 a.m. to 4:00 p.m. on September 19 at the EcoStation.

c. Library Community Program Guide/Coffee News

- The Committee discussed advertising opportunities through the Library Community Program Guide and Coffee News. Both publications were supported as effective local outreach channels and approved for future use in promoting committee initiatives.

d. Water Fowl Docks/Platforms for Telford Lake

- It was noted that the existing docks were installed without formal approval. Replacing them would require federal approval and compliance with lighting requirements due to boating activity on the lake which may not align with the intended use.

e. LWCS Wildlife Recording

- LWCS has partnered with the Edmonton Acoustic Research Stewardship (EARS) program to expand wildlife monitoring in the area.
- A Memorandum of Understanding (MOU) is still required, and Council approval is needed before the project can proceed.

39/2026

MOTION: It was moved by Mindy that LEAB support the EARS program and pursue obtaining the Memorandum of Understanding to allow the Leduc Wildlife Conservation Society access to the recordings.

MOTION CARRIED

40/2026

IN CAMERA SESSION

VIII. IN CAMERA SESSION

MOTION: It was moved by Mindy that the Leduc Environmental Advisory Board move to In-Camera at 7:07 pm to discuss interpretation of information. (In-Camera Item) (Section 24 of the Access to Information Act).

41/2026

MOTION CARRIED

MOTION: It was moved by Mindy that the Leduc Environmental Advisory Board move In-Public at 7:34 pm.

OPEN DISCUSSION

MOTION CARRIED

IX. OPEN DISCUSSION

- Community Clean Up - The committee discussed the possibility of organizing another community clean-up event and agreed that spring may be a more appropriate time to proceed.
- Pollinator Garden Challenge Winner – The committee reviewed all submissions for the Pollinator Garden Challenge and chose a winner. It was noted that the contest rules for the challenge should be reviewed and revised.
- Sensory Garden – Councillor Raymond provided an update on discussions with Tyler Y regarding the development of an accessible sensory garden. The concept includes four to eight garden plots, supported through donations and sponsorships from local building supply companies, and maintained in partnership with LINX. Potential locations on City-owned land would require approval. The Committee discussed the opportunity for LEAB to partner with LINX in supporting the project and its future development.
- AI Use in Presentations – The committee had a brief discussion regarding the use of AI in presentations to the board. Mindy will follow up with an email to board members.

42/2026

ADJOURNMENT

43/2026

MOTION: It was moved by Mindy that LEAB proceed with partnering with LINX to support the development of a sensory garden.

MOTION CARRIED

NEXT MEETING

X. ADJOURNMENT

MOTION: It was moved by Ilona to adjourn the meeting at 8:01 p.m.

MOTION CARRIED

XI. NEXT MEETING

The next meeting will be held on October 13, 2026 in the Telford Board Room at the Civic Centre.

Mindy Paradis

Chair

Cheri Andres

Recording Secretary